Noblesville Midday Rotary Club Sign-In to DACdb Data Base

District And Club database (DACdb, which is pronounced daK-dee-bee)

- 1. To Access DACdb: The District and Club Database homepage is: www.directory-online.com
- 2. DACdb Sign-In: to sign into the DACdb Sign-In Page, you will need the following information:
 - User Name: this is usually your email address.
 - Password: this is usually your Member Number (your club secretary should have if needed.)
 - Your member number can be found on the mailing label on the front of your Rotarian magazine (a seven digit number located in the upper left side of label.)
- Club Number: Only required for lvl-5+ members (your club secretary should have if needed.)
- Check the Remember Me Box for future ease of login (do not select when logging in using public devices.)

Where is my default Password?

Usually your password is initially set to your 7-digit RI Member ID. This number can be found on your magazine label, just above your name.

Your RI Member ID is the 7-digit number WITHOUT the first and last digits:

Note; if you don't have a Rotarian Magazine contact Dennis Renander to get your RI Member ID #. Cell -309-368-1444 E-mail - <u>denren2k3@comcast.net</u>

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#B <u>XNC =C</u> ****AUTO**SCH #0 <mark>1234567</mark> 0# 111 02 Jonh Q. Public	
123 Main St. RI	MemberID
Anytown, NY 10001	934 582

DACdb



3. Other Options on Sign-In Page:

• <u>Create DACdb Shortcut</u>: click and hold on this hyperlink and drag to your desktop for a DACdb shortcut on your desktop.

• <u>View Mobile Website</u>: you can access the mobile website from here if you want to login to DACdb using your mobile device. *Note; Cellular coverage or wireless internet access is required.*

• Login Help: Click here if you need additional assistance with logging in.

• *Forgot Password?* If you forgot your password, click here and enter your user name. We will send you a link to click on and enter a new password.

• <u>Request Event ezLink</u>: When you click this button, enter your email address and security code and we will search for any available event(s) that you can obtain an ezLink Registration.