**Disaster Response Committee Meeting, September 11, 2018**

**Attending:** September McAdoo, Holly Midgett, Debbie Miller, Joe Miller, Jeff Thornton and Wayne Gerlock

Meeting was called to order by Joe Miller at 7:30 pm

Next month the phone number and conference code will change as the current system is going out of business as of the end of September. New number 618-230-4116 with a code of 6510#

We will need photo ID cards when working at a VRC (Volunteer Reception Center) during a disaster and Joe is working on that project using our DAC photos.

Need a schedule for people to sign up to work at our booth at the District Conference, November 2nd & 3rd. Once we know the conference schedule we will send out a sign-up sheet to all the committee members for them to pick their time.

We talked about all that is needed for our booth at the District Conference.

September is going to order brochures from FEMA (those talking about “Prepare for Emergencies Now”) and any others she thinks will work.

Joe is going to get the committee logo to Wayne to use somehow on the GO bags.

Wayne is going to order bags to put all the handouts in as a “Get ready - GO bag” and print up all the different forms (Skills & Inventory; Volunteer Registration; Volunteer Liability Release) a person will need to become active with our committee and any VRC

Wayne is going to check with Jill to see who made up the brochure that was handed out at last year’s District Conference, to see if we can’t use them again this year.

As we put the booth together, we need to identify what parts will be needed to create a program to take to the clubs to promote our committee (to get members) and to help with any VRC that may be needed in the clubs area.

We need to ask each club to identify several locations around their club area that could be used for a VRC when needed. We all need to think how to do this.

Wayne and Joe are putting together the GO boxes for the VRC. Signs for 5 GO boxes are complete and some supplies have been gathered.

Wayne is going to get in contact with DG Janice to see if any of the speakers are going to cover the subject of “Disaster”. If so, we will want to tie that with our booth.

Meeting was adjoined at 8:00 pm.