MINUTES - SERVICE COMMITTEE

01/11/24

In Attendance: Laska Creagh; Naomi Miller; Narda Murphy; Bob Stephenson

Not in Attendance: Wanda Bloomquist; Mark Steinberg

Our agreed upon meeting norms:

* Stay on topic
* One-at-a-time (no sidebars)
* Stay “out of the weeds”

#1 Are all grants service-related? Committee agreed that they are since we dedicate hours to fundraising that provide the funds.

* Laska shared a list of grants funded since June 2023. Grant committee members are President Nominee (Sharon 2023-24); ???? 2024-25); President Elect (Earl 2023-24; Sharon 2024-25) Club Member ( Jim Miller 2023-24)
* How are grant awards communicated to ALL Rotarians? Is this at the annual meeting? **Laska will follow up with Chris.**
* Club Foundation available to fund grants requests at or over $5000 with stipulation that Foundation funds never go below $20,000.
	+ Discussion of how fundraising is done for Foundation - suggestion that Executive Board determine a set percentage of every fundraiser to be transferred to Foundation.
		- **Bob and Laska will discuss with Exec. Brd. and/or finance committee**

#2 and #3: Discussion of spreadsheet v. database v. table & editing table

* Currently we are using a table to capture the decade of service.
	+ Cut and paste to a spreadsheet was complicated.
* Organize into each of the following categories and clearly label -Current year projects listed first; On-going projects next; Projects on the Radar next: Historic data last *(NOTE - Is this the correct flow? I had two different notes on this.)*
* Label table with 2013 to Present
* International Projects data - **Narda will send the chart to Raj** and ask if she can send data to update the chart.
* Stipulate Sandlin Grant (Boy Scout Track?; Kiosk on Red Cedar $2000 Sandlin) Total was $4000)
* Update to Indicate 30 hours per individual on Xmas project
* List projects on radar for upcoming years. Committee agreed unanimously to follow up on the following:
	+ Pine Ridge follow-up Suggested that the Reservation share items made from jewelry by sending “catalog” of items to Club for potential purchase.
		- **Narda will contact Klontz** Consulting to see if possible
	+ Books to Appalachia Community library or Jackson Prison
		- **Naomi will contact Nancy Hamm t**o get name of contact
		- **Laska will follow up** with Barb Michelutti who was the original contact.

#4 Recommendation that there be a reorganization of the Christmas Giving project

* Use the United Methodist Church model. Committee unanimously agreed.
* To guide future efforts, **Naomi will write up a process (guide)** including a timeline.
	+ Unanimous agreement on moving timeline before Thanksgiving.
	+ Unanimous agreement on establishing a $30 to $40 limit per gift.
	+ **Narda will follow up with Nancy M**. - Secretary at Explorer who organizes on own time - to see if plausible
* Looking to the future, we agreed that when Nancy retires and no one assumes a role at elementary we could partner with the Church.

#5. Blessing Box Follow-Up

* Jim and Wendy Carr are monitoring to see if supplies are needed.
	+ Uncertain how Rotarians are being contacted about needs.
	+ Are there emails going out? Agreed that texts work better. **Laska will follow up** with Chris on the communication questions..
* Committee unanimously agreed that we will do the following:
	+ Contact all Rotarians to bring a non-perishable item to the annual meeting on Thursday, Jan. 18th 5:00 p.m. Zyndas.
		- **Laska will put together a “plea” and then contact Chris a**bout getting the word out. Important to use text as well as email.
		- Sending a message on Monday or Tuesday of next week will keep the message fresh in mind.
* Committee also unanimously agreed to asking members to bring a non-perishable item to every meeting.
	+ **A reminder will need to be sent with a meeting notice. Laska will follow up with Chris and Gene.**

#6. Pine Ridge Reservation Project.

* Narda reported that two boxes (each slightly larger than a shoe box) packed full of jewelry were sent.
* Committee unanimously agreed to follow up with Klontz Consulting about the possibility of an opportunity to purchase some of the products created with the jewelry.
	+ **Narda will follow-up**

#8 Topics for next meeting

* Do we have any plans for continuing the Teacher Appreciation project?
	+ Originally, the project was ice cream bars delivered during Teacher Appreciation week..
	+ A pilot program last year focused on preparing food for in-service days and parent/teacher conferences. Observations:
		- Already a system in place that provides food from different entities.
		- Only a few Rotarians participated
	+ Looking to Future - Discussion of showing appreciation with a donation to school toward catering a meal (*each school has its own system - For example, WHS has a Sunshine Committee)*, donation to school toward purchase of a building need for all teachers, or ??????
		- Narda will contact the administrator in each building to seek feed back.
* Ryla is an on-going project. Is this assigned to the Youth Chair (Adam)? Is it a committee responsibility to monitor?
	+ Bob will bring question to Executive Board next week.
* Polio - Is there data on how much has been contributed over the decade? Narda will follow up with Wanda.
* Committee unanimously agreed to follow up with Klontz Consulting about possibility of an opportunity to purchase some of the products created with the jewelry. Narda will follow-up
* Follow up on:
	+ Books for Appalachia
	+ Pine Ridge
* PaWaPi Scholarships
	+ Was money allotted
	+ Do we have any data on how many Williamston children attend?
	+ Who will contact Y regarding the time lines and how will parents know?

Polio data - Do we have a record of how much our Club has donated over the last decade? Narda will ask Wanda.

Next Meeting Date: February 13th (Tuesday) 8:30 a.m**. AT THE CHURCH**

| **ACTIONS TAKEN:**Define grant funded projects as service-related.Recommend to Executive Board the possibility of a percentage of each fundraiser be dedicated to Foundation.On-the-radar projects are Books to Appalachia and/or Jackson PrisonChristmas Giving - Change to the Methodist Church model and set limit of $30 to $40 spent per giftBlessing Box - All members bring a non-perishable item to meetings. First one will be annual meeting on the 18thPine Ridge Reservation - Research possibility of purchasing the items that are made from the jewelry |
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