**From:** [Terry, Stephen](mailto:terrys@msu.edu)

**Sent:** Thursday, January 28, 2021 12:52 PM

**To:** [Laska Creagh](mailto:laskacreagh@gmail.com) ; [Wanda Bloomquist](mailto:wsbloomquist@gmail.com)

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**Subject:** Re: Financial data on grants

Here's information from our financial records about these grants.  I am not directly involved in the submission of grant proposals to District but I do usually provide followup for the required reporting for these grants  This usually involves submitting some proof that grant funds were received and deposited into club accounts and that those funds were spent in accordance with the grants.

We have received funds for two grants this fiscal year (for Williamston Schools Hotspots and for Williamston Schools PPE) and apparently are also being asked to submit a report for one grant received last fiscal year (a check labelled "Taste of Williamston", but used for the Food Bank and WSK checks currently outstanding).  Just for your information, I'm attaching copies of the District check stubs for all three grants.

The information available for each of the three grants is attached separately.  Note that the first one, for the Food Bank and WSK, does not have any information attached with respect to payment.  This is because I just wrote the checks after our Board meeting last week.  I don't know whether or not the checks have been presented, but I won't be able to provide documentation as to their deposit until they have cleared the bank.  I encourage that the checks be delivered by tomorrow, and that photo evidence of presentation be provided in the final report.  When the checks clear, I can provide the required documentation, but it will almost certainly be after February 1.

Note also that the documentation in our bank statements doesn't provide detail about deposits but does provide a photocopy of the cleared checks.  I have itemized the deposits on the bank statements by hand and District has accepted that in the past.

**Attachments:**District grant check stubs.pdf  
Food Bank-wsk deposit.pdf

Williamston Schools Hotspots deposit and payment.pdf

Williamston Schools PPE deposit and payment.pdf