



ROTARY DISTRICT 6360
13th Annual Club Leadership Training Assembly
April 24, 2019 – Lakeview Middle School, Battle Creek

5:30 pm	Registration & Taco Buffet	District Administrator Ingrid Nova
6:15 pm	Welcome and Introductions Announcements – Golden Club Award! RI Vision Statement District Project – W.A.S.H.	PDG Jim Goodwin/DGE Margie Haas Lee Sanchez & WASH Committee
6:30 – 8:30	Club Secretary Training <u>Focus:</u> DACdb use and application, Why attendance reporting? Beyond Taking Minutes; How to Prepare for the next Rotary Year, and more!	District Secretary Ed Schaadt PDG Ed Foster
6:30 – 7:15	RI Citation – Be a Vibrant Club! From Goals to Action Planning	DGE Margie Haas & DG Jim Cupper PDG Jim Goodwin
7:15 – 8:30	Breakout Sessions (These are current 2018-2019 positions.)	

Club Presidents — DG Jim Cupper

Focus – Wrapping up your year: TRF – Annual fund & Polio Plus contributions, RI Citation, Awards, Recognitions, Hand Over; What's next?

Presidents-Elect — DGE Margie Haas

Focus – DACdb site use and application; Train your Board; Achieving Balance; DG Visits, Membership Summit, Planning for your replacement, and more!

Presidents-Nominee — DGN Nathan Triplett

Focus – DACdb site use and application; "Your first step toward a successful year as Club President."
Topics: Planning for your PE and President year, required and recommended training, setting your goals, and the role of clubs in the wider Rotary world. It will also be the first opportunity for PNs to meet their 2020-2021 classmates.

Club Treasurers — District Treasurer Gene Haas

Focus – Best Practices, budget problems, Quick Book problems, submitting IRS Form 990.

Rotary Foundation Committee Chairs (RFCC) and Committee Members — ARRFC Teresa Brandell

Focus: Responsibilities of RFCC. Best Practices. Put a face on it! Don't talk about \$, talk about people! Get that Grant!

Youth Services Committee Chairs & Committee Members — Youth Services Team – Kirk Hoffman, Connie High, Kevin Roney, Doug Buck/Sally Ernst, Ingrid Nova, Jay Larson, & Carl Schoessel

Focus: Planning your Youth Services Projects – Best Practices & Responsibilities
Club Interact Advisors, Starting a Community-based Rotaract Club; What is a Rotary Student Program?
RYLA Camp; benefits of Youth Exchange program; Club Youth Protection Officer

8:30 pm Adjourn – Safe Travels