

2017-2018 District 6360 Addendum
Memorandum of Understanding

A. Terms of Qualification:

1. Clubs who want to participate in either District (Community) Grants or Global Grants must become qualified.
2. To become qualified, clubs must be:
 - * current on their Rotary International, District, and other dues;
 - * in compliance with grant reporting requirements, and all laws, including local laws specific to the District.
3. Clubs must establish and report an Annual Fund Giving Goal for the year in question.
4. It is strongly suggested that clubs applying for District (Community) Grants be financial supporters of The Rotary Foundation's Annual Program Fund. If necessary, the level of support may be a deciding factor in the awarding of District Grants.
5. Qualification of a club is for one year.

B. Club Leadership Responsibilities for Qualification:

1. The Club President-Elect (or a club-designated appointee), and either the Club TRF Committee Chair or the Club Grant Chair (or a club-designated appointee) must attend a Grants Management Seminar (i.e., minimum of two club members must attend), or receive other grant management training as instructed by the District 6360 District Rotary Foundation Committee.

C. Contribution of Funds:

1. Club agrees to match the grant monies received with a club contribution.
2. District Community Grant funds will be paid to the Club after the completion of the project and submission of the final report and all receipts.

D. Reporting on Use of Funds:

1. Global Grants: Club must submit reports as required by The Rotary Foundation.
2. District Community Grants: Club must submit an interim progress report on the use of grant monies by 12/31/17, and a final report within 30 days of completion or by 5/31/18, whichever comes first, including all receipts of expenditures. Clubs with projects completed prior to 12/31/17 may opt to submit only a final report.

2017-18 President: _____ Date: _____

2017-18 President-Elect: _____ Date: _____

** Return signed MOU and Addendum to: James Temple, District 6360 Stewardship Subcommittee Chair, 2880 Lakeland Dr. Berrien Springs, MI 49103-9725; or by email to: jngtemple@yahoo.com*