

## ARTICLE IV

### COMMITTEES

**Section 2. Administration Division.** This division includes all committees necessary for the planning, administration, training, and day to day operation of the District.

- A. The Budget and Finance Committee. This committee is responsible for safeguarding district funds as outlined in Article V, Sections 3, 4 and 5. It shall consist of *six members with the district treasurer as chairperson. The other five (5) members shall include the District Governor Elect, the District Governor Nominee* and three (3) Rotarians, appointed for staggered three (3) year terms, by the district governor. *These appointed members will consist of one (1) member who represents the larger-sized clubs, one (1) member who represents the middle-sized clubs, and (1) member who represents the smaller-sized clubs. Club size will be determined by the Board of Directors, with a goal of attaining, as nearly as possible, one-third of district member representation in each category, using club membership totals as of January 1 of each year. The District Governor will seek suggestions from clubs to fill these committee positions. Rotary clubs currently represented on the committee will not be eligible for a second consecutive term.* The district governor serves on this committee ex-officio, without a vote except in case of a tie vote by the regular members. A member of the Financial Review committee serves on this committee ex-officio, without a vote. The committee has a total of ~~four (4)~~ *six (6)* voting members and two (2) non-voting members. The chairperson of the Budget and Finance committee shall report directly to the district governor.

- C. The Nominating Committee for District Governor. This committee shall be governed in the performance of its duties as outlined herein under Article II. Its chairperson shall be appointed by the district governor immediately upon assuming office. *The chairperson will be a past district governor who may serve for three (3) consecutive one (1)-year terms.* The committee shall be appointed by the chairperson, and shall consist of ~~five (5)~~ *six ((6) Rotarians. each from a different club within the District. No less than two (2) or more than three (3) shall be past district governors. Two (2) shall be past district governors. Four (4) members shall be past club presidents, who may also be current or past assistant governors. Each of these four will represent a different geographic region of District 6360. Regions are defined by the Board by combining clubs in different geographic areas of the District into four regions, with a goal of attaining, as nearly as possible, one-quarter of district member representation in each geographic region, using club membership totals as of January 1 of each year.* The governor-nominee shall not be a member of this committee, and no member of this committee may be appointed district governor-nominee-~~nominee~~ *designate.*

- D. Legislative Advisory Committee. The responsibilities of this committee include updating the district Bylaws and these procedures in accordance with Article IX. The committee will also ensure that resolutions from the District are submitted to the RI Council for Legislation. This committee shall be chaired by the Rotarian most recently elected by the District as the district representative at the RI Council for Legislation. The other members of this committee are appointed by the district governor ~~and must include members of the Board of Directors.~~ *and shall include three (3) members of the Board of Directors, and three (3) members appointed for staggered three (3)-year terms. The latter appointed members will consist of one (1) member who represents the larger-sized clubs, one (1) member who represents the middle-sized clubs, and one (1) member who represents the smaller sized clubs. Club size will be determined by the Board of Directors, with a goal of attaining, as nearly as possible, one-third of district member representation in each category, using club membership totals as of January 1 of each year. The District Governor will seek suggestions from clubs to fill these committee positions. Rotary clubs currently represented on the committee will not be eligible for a second consecutive term.*

## ARTICLE VI

### CONFERENCES AND MEETINGS

**Section 1. District Conference.** The district conference shall be held annually in order to further the Object of Rotary through fellowship, inspirational addresses, and the discussions of matters relating to the affairs of the Clubs, the District and RI generally. The program of the district conference shall meet the requirements of Rotary International as outlined in the *RI Manual of Procedure*.

- A. ~~The site for a district conference shall be selected at least one year prior to the date of the conference. The district governor elect, with the approval of a majority of current club presidents of the District, shall select the site for the of the district governor elect's year as district governor. The location and dates for the conference must be approved by the Board of Directors.~~

#### A. The District Conference Site Selection Committee.

*The site for a district conference shall be selected at least 18 months prior to the date of the conference. The District Conference Site Selection Committee will work with the District Governors Elect, Nominee, and Nominee Designate in selecting the sites for district conferences in the year they serve as district governor. The location and dates for these conferences must be approved by the Board of Directors.*

*1. The District Conference Site Selection Committee provides continuity in the site selection and contracting arrangements for future District Conferences, in keeping with the requirements spelled out in the Rotary International Manual of Procedure. The committee will begin meeting each January or after the selection of the District Governor Nominee Designate, whichever comes first.*

2. The Chair for the Site District Conference Committee will be appointed by the District Governor, in consultation with the District Governor Elect, and the District Governor Nominee, from among candidates who have previously served on a District Conference Planning Committee. Other committee members will include the District Secretary, Past District Conference Planning Chairs, the District Governor Elect, the District Governor Nominee, and the District Governor Nominee Designate (once selected). Ad Hoc members will include the District Administrator, and may include a professional event planner, and Rotarians with specific skills in site selection and contract negotiations.

3. This committee will:

- a. Maintain a Book of Procedures for planning district conferences, which includes previous contracts, budgets, room usage and meal costs, program details, and other pertinent documents for at least the three most recent conferences
- b. Explore potential sites for the District Governor Nominee Designate's district conference.
- c. Oversee site selection and contract negotiation activities for the District Governor Nominee's district conference, once approved by the Board of Directors; and if necessary the District Governor Elect's district conference.
- d. Refine and finalize contract negotiations as needed for the upcoming district conference in concert with the District Conference Planning Committee.

- B. The district governor has overall responsibility for the district conference, as directed by the *RI Manual of Procedure* of Rotary International. A host club and/or the District Conference Planning committee is responsible for the mechanics of the conference, i.e., meeting places, publicity, tickets, programs, special entertainment and other details as directed by the district governor and under the supervision of the conference chair.
- C. District conferences may be held conjointly with another district if authorized by the Board of Directors of Rotary International.
- D. The district secretary may serve as conference secretary, or the district governor may appoint another Rotarian to serve in that capacity.
- E. Funding of the district conference shall be from meal charges, contributions and funds raised specifically for the conference and registration fees. Registration fees will be included in the semi-annual dues. There shall be no further registration fee for a district Rotary member or guests for attendance at all or any part of the conference. Conference expenses for the district governor, the district governor's spouse, the Rotary International president's representative, his aid, their spouses, and the district administrator are paid by the District as part of conference expenses.
- F. The district governor shall endeavor to hold the district conference at no cost to the District beyond the amount raised by the approved levy for this purpose. If a surplus remains from the district conference after meeting all district conference expenses, the entire district conference surplus shall be contributed to either The Rotary Foundation of Rotary International, the Rotary District 6360 Foundation, or the district fund balance, in portions to each as determined by the Board of Directors, provided that the district fund balance remains as budgeted.

**Clubs By Size and By Geographic Region**  
**Membership as of January 1, 2014**

<b>Clubs by Size</b>		<b>Medium Clubs</b>		<b>Smaller Clubs</b>		<b>Smaller Clubs</b>	
<b>Larger Clubs</b>		<b>(45 - 79 members)</b>		<b>(11 - 44 members)</b>		<b>(14 - 44 members)</b>	
	#		#		#		#
Charlotte	79	Albion	47	Allegan	42	Oshemo	19
Coldwater	87	Battle Creek	71	Benton Harbor Sunrise	34	Otsego	15
Kalamazoo	223	Coldwater Township Sunrise	45	Berrien Springs/Eau Claire	36	Paw Paw Area	26
Lansing	228	Delta Waverly	62	Bronson	33	Paw Paw Lake	16
Portage	93	East Lansing	78	Cereal City Sunrise	31	Plainwell	11
St. Joseph & Benton Harbor	151	Grand Ledge	51	Climax	21	Quincy	29
Three Rivers	91	Gull Lake Area	47	Constantine	20	Reading	12
		Haslett-Okemos	49	Delton	24	Saugatuck-Douglas	37
<b>Total</b>	<b>952</b>	Hastings	59	Dowagiac	34	South Lansing-Holt	28
		Jackson	62	Eaton Rapids	44	Three Oaks Region	25
		Lakeshore	54	Hillsdale	38	Union City	21
		Marshall	56	Ionia	40	Vicksburg	36
		Middleville	48	Jackson Breakfast	23	White Pigeon	13
		South Haven	54	Jonesville	19	Williamston Sunrise	29
		St. Johns	53	Kalamazoo Sunrise	17	Subtotal	564
		Sturgis	45	Lansing Dewitt Sunrise	29		
				Litchfield	16	<b>Total</b>	<b>881</b>
		<b>Total</b>	<b>881</b>	Mason	30		
				Niles Buchanan	33		
				Subtotal	564		

**Clubs by Geographic Region**

Assistant Governor Areas (with Area 7 Clubs appropriated to balance membership numbers) Area 1, 2, 3 + Vicksburg = 667

Area 4, 5, 6, + Cereal City Sunrise, Climax = 686

Area 8, 9, 10, 11 = 671

Area 12, 13 + Battle Creek = 699