

FAQ – Frequently Asked Questions

Portage Rotary website: www.portagerotary.org

HOW TO FIND?	FOLLOW THESE STEPS:
Rotary Club of Portage	Type www.portagerotary.org onto your browser address bar [Enter]
Bulletins	<ol style="list-style-type: none"> 1. Find and click on [Club Bulletin] on left panel of home page 2. Find date of interest and click on the blue link
Pictures (on Facebook)	<ol style="list-style-type: none"> 1. Find and click on [Club Albums] on left panel of home page 2. This will redirect you to our Facebook account home page 3. Close the page by clicking [X] in upper tab to return to home page
Calendar of events/programs	<ol style="list-style-type: none"> 1. Find and click on [Club Calendar] on left panel of home page 2. Select month of interest by arrow on top of calendar
Forms for friends and members	<ol style="list-style-type: none"> 1. Find and click on [Forms and Documents] on left panel of home page 2. Select document of interest by clicking on the blue (or purple) link at end of listing <p>Sometimes you must have Adobe PDF software resident on your computer to view. You can download free Adobe PDF when needed from your browser search.</p>
DACdb	<ol style="list-style-type: none"> 1. Find and click [DACdb – Rotary Member – Login] on upper right panel of home page 2. Sign in with Member Name and Rotary International ID (one time, it remembers)
District 6360	Find and click on [Rotary District 6360] on left panel of home page
Personal profile information	<ol style="list-style-type: none"> 1. Login to [DACdb – Rotary Member – Login] 2. Click [MyDATA] then click [Edit] to update if needed
Committee members	<ol style="list-style-type: none"> 1. Login to [DACdb – Rotary Member – Login] 2. Click [MyDATA] 3. Click [Committees] 4. Click [View]
Member email, phone numbers	<ol style="list-style-type: none"> 1. Login to [DACdb – Rotary Member – Login] 2. Click [MyCLUB] 3. Click [Club Members] 4. Find member email and/or phone numbers listed 5. Find Board members on main page for quick information access
Expand small print on website	<ol style="list-style-type: none"> 1. Hold down [Ctrl] on keyboard, then press [+] to expand print size 2. Do it again to go to even larger print 3. To restore the size press [Ctrl] and then the [] key