

## **Portage Rotary Small Grant & Recognition Award Request**

### **What is a Portage Rotary Small Grant?**

Portage Rotary Members are encouraged to identify and recommend community individuals and organizations for small grants annually in the areas of education, health, human, youth and senior services. A Portage Rotary Small Grant is typically \$300. Requests exceeding \$500 will not be considered.

### **What is the deadline for submitting a grant?**

All grants will be reviewed monthly. Recipients will receive notification of funding by after Rotary Board approval. Once the grant committee receives the grant proposal they will make recommendations to the board.

### **What are the guidelines for submitting a grant request?**

- Grant requests must be made by a Portage Rotary member as sponsor
- Grant requests are not to exceed \$500
- Recipients must attend a Rotary Luncheon to receive their check
- Requests benefitting one individual will not be considered
- Grant recipients must live or work within the City of Portage or the Portage Public School District
- Portage Rotary Club cannot be the only source of funding for your project