***Portage Rotary Club / Portage Rotary Charities***

***Officers' Report – August 28, 2020***

A meeting of the Portage Rotary Club was held via Zoom on August 28,2020. The meeting was called to order by President Matt Semelbauer at 7:34 am and meeting ended at 8:58 am. Members present were (Matt Semelbauer, Dick Hewitt, Tom Welsh, Erica McCulley, Kim Carr, Ben Barber, Mike Simon, Chris Cole, and Joe Romeo)

**Secretary's Report:**

1. **Membership update:**

Regular Members (active) 47

Corporate (active) 2

Leave of Absence  1

Rule of 85 Members (active) 16

Honorary Members 5

Total Membership (as of 7/22/2020) 71

Average attendance in August was 49.55%

2. Discussed email regarding referral from Rotary for potential member Gina Molinari who

has expressed an interest in Rotary. Matt will contact Gina to discuss her interest,

Rotary and if she would like to attend a meeting.

**Treasurer's Report:**

1. Joe is taking over QuickBooks and Chris will continue collect checks and do banking.
2. Chris stated all outstanding invoices have been sent out. Partial invoices may need to be sent but need start dates and member information. Kim will check on that information. Memberships paid to date: 46 out of 67
3. Chris reviewed his report which was sent prior to the meeting.

General Fund Balance $23,544.26

Charity Fund Balance $17,329.36

1. PCC requesting $500 for Annual Peacock Strut which has been supported by Rotary in past. Motion to approve funds by Dick Hewitt and seconded by Tom Welsh. Send check PCC.
2. Mercantile requesting W9 & Vendor payment information. Chris will reach out to Mercantile to find out why they are requesting information.
3. Discussed Interact account which has $100. Confirmed it is at Horizon bank and will be renamed to reflect Interact.
4. Chris found out we will likely need a second subscription for QuickBooks due to different accounts: 501c4 (general admin stuff, no tax deduction) and 501c3 (charity). If not approved, will we want to pay $75 for charity and $250 for general account. $325 for one year of QuickBooks to stay on-line. Discussed the possibility of going through DACdb finance modules in future; but it will need further research to determine the ease of using that system versus QuickBooks. Matt motioned to cover additional cost of $250 and Erica agreed with motion and Joe seconded the motion.
5. Matt will send the board an updated list of people who have not paid dues. Note: statements were just sent last week.

**President's Report:**

1. Discussed: Virtual or in-person meetings through December. It was motioned and agreed to keep meetings virtual through December with an in-person meeting for the last Wednesday of the month. Matt will follow-up with Dan Jaqua regarding a meeting space he previously offered – will need to obtain the logistic information to confirm how many people can meet in person at that location. It was also discussed about having lunches picked up due to Michelle being busy during the lunch period. .
2. Chris advised the check for $4000 from Endowment fund has not been received yet - Matt will follow-up on check; it goes into Portage Charities fund. Discussed the Ken Schuring fund and moving funds to Community Foundation with more opportunity to grow. It was discussed with Chad and he just wants to make sure there is a scholarship in his father’s name. Mike Simon suggested confirming Chad can speak for their family. Matt will check with Randy or Chad and also Dan Melnik to see if the money can legally be moved.
3. Fundraising – Discussed options:
   1. Virtual run/walk, national organization can help set up. One bonus to this is, it can be opened up outside of local cities, even other states.
   2. Online auction – club would need to donate items of value; sports memorabilia, etc.
   3. Miller Auditorium still hoping to have somewhat of a season.
   4. Daisy dollars
   5. Virtual band show (matt and joe are both members of bands
   6. Ben Barber discussed another club’s virtual pancake breakfast.
   7. Wrist bands $5 – possibly get word out and sell.
4. PayPal payments to Rotary club for fundraising, happy bucks/fines and even dues. Joe Romeo will look into.
5. Dick Hewitt discussed a project by an Eagle Scout who is faced with problem of losing funding. City was going to fund and now advised delay until Spring/Summer. Has to be completed before he is 18 years old. Dick will look into possible District Grant.

**President-Elect's Report**

**Other Business:**

8:58 am meeting adjourned.

Next Board meeting is scheduled for September 25th @ 7:30 am via zoom.