

Combined Meeting of the Boards of the Portage Rotary Club and Portage Rotary Charities

A combined meeting of the Boards of Directors of the Portage Rotary Club and of Portage Rotary Charities was held on **October 25, 2019** at Michelle's Restaurant in Portage, called to order at 7:30 a.m. by President Tom Welsh.

Present: Board members present were: Dan Melnik, Mark Bielang, Tom Welsh, Dick Hewitt, Chris Buckley, Josh Goodlock, Ted Watson, Chris Cole, Matt Semelbauer, Emily Turner, Ben Barber, and Mary Hall.

Minutes: Minutes from the September 27, 2019 Boards meeting had been previously sent by email to all of members of the Board, and approval was obtained by an email reply vote.

Decisions Made by the Boards:

- Drop Membership for Nasim Ansair and Chris Townsend.
- Motion to approve \$300 grant for Warm Kids Project and ask that funds stay local to help our Portage kids that are in need.

Secretary Report

1. Membership and Attendance Update

Regular Members (Active)	51
Corporate	1
Leave of Absence	4
Rule of 85	14
<u>Honorary Members</u>	<u>5</u>
Total Membership (10/25/19)	75

2. Average attendance in October was 61.3% which is a little below the District avg of 64.7%
3. 4 Potential new members (DaShawn Truitt, Cameron Buck, Anne-Marie Guidy-Oulai, Robert Henicky)

Treasurer's Report (Financial Sheets Attached)

1. Charities Fund:
 - a. Donations & Fines are \$806 which is up from \$632 last year
 - b. PRO Golf Outing is up 2019 (\$8,891) - 2018 (\$7,705)
 - c. \$6,056 was paid out to Portage Norther Interact charity
2. General Fund:
 - a. Lunch expenses are getting better with the \$4 charge to members who miss

President's Report (Grant Sheets Attached)

1. Encouraged to see guests and potential new members at meetings.
2. Positive feedback regarding new time (12-1)
3. Potentially should be easier to attract those that are working and have lunch hour during that time.
4. 2 Grants (Warm Kids Project & Power-up Backpack) for \$300 each were discussed.
 - a. Warm Kids Project – Mary Lou Wright
 - i. 50.1% of school age children that qualified for free and reduced lunch in Kzoo County.

- ii. 33rd year of program!
 - iii. Would like to see the clothing donated stay local for our kids in Portage
- b. Power-up Backpack – Joanne Willson
 - i. Need additional info (Limited budget info & name of organization)
- 5. Need to follow up with Gary Meyers to see how grants are allocated. (First come/First serve?)
 - a. Possibly having 2 periods per year where all grant request need to be turned in (Spring & Fall)
- 6. Rotaract has also had warm clothes drives in years past
- 7. \$4,000 has been budgeted for misc. request and last year 75% of those funds were used.

President Elects Report

- 1. Matt will be meeting with past presidents the next few months to pick their brain in preparation for his president term next year.

Other Business

- 1. Dick Hewitt collected money at Latitude 42 Pints for Polio Portage Rotary event fundraiser. Those who donated were able to sign his shirt! Fun Idea!
 - a. With the generosity of one member we reached our goal of \$2,000!
 - b. Thanks to all Rotarians that donated
- 2. K-Wings Chuck-a-Puck fundraiser discussion
 - a. We pay upfront then need to sell about 100 tickets to event
 - b. Weather could play a factor in selling tickets
 - c. Also...there is a charge for parking
- 3. Fundraiser Ideas
 - a. Vote for your best pizza sponsored by Rotary
 - b. Scholarship dinner before Central/Northern game
 - i. Little overhead for event
 - ii. Could use a tent adjacent to football field
 - iii. Would we have enough volunteers?
 - iv. Sloppy joes have been served in the past
- 4. Team up with local restaurants
 - a. Rotary club would receive a percentage of sales
 - b. Presenting flyers at time of service has been an issue in the past
 - c. Travelers Restaurant could be an option for the future
- 5. Host a Bingo night
 - a. Possibly at the county fair
- 6. Half-Court shot Contest at High School Basketball Games
 - a. Need to verify the insurance policy for this type of event

The meeting adjourned promptly at 8:20 a.m. Next Boards meeting - Nov 22, 2019.

Portage Rotary Charities
Balance Sheet
 As of September 30, 2019

	Sep 30, 19	Sep 30, 18	\$ Change	% Change
ASSETS				
Checking/Savings	20,390	51,949	(31,559)	-60.8%
Other Current Assets				
PCommHS Spirit Fund	1,021	1,012	9	0.9%
4th of July - Restricted Funds	9,966	9,792	173	1.8%
CD Big Idea	-	26,746	(26,746)	-100.0%
CD Ken Schuring Scholarships	13,753	13,511	241	1.8%
Total Other Current Assets	24,739	51,061	(26,322)	-51.6%
TOTAL ASSETS	45,129	103,010	(57,881)	-56.2%
LIABILITIES & EQUITY				
Liabilities				
Zika Net Project	-	1,500	(1,500)	-100.0%
India Blood Bank Project	-	16,800	(16,800)	-100.0%
Total Liabilities	-	18,300	(18,300)	-100.0%
Equity				
Memorial Donations	-	2,050	(2,050)	-100.0%
Desingated Net Assets	-	4,000	(4,000)	-100.0%
Temp. Restricted Net Assets	24,739	51,061	(26,322)	-51.6%
Unrestricted Net Assets	15,571	19,781	(4,210)	-21.3%
Net Income	4,819	7,818	(2,999)	-38.4%
Total Equity	45,129	84,710	(39,581)	-46.7%
TOTAL LIABILITIES & EQUITY	45,129	103,010	(57,881)	-56.2%
Undesignated Funds	20,390	27,599	(7,210)	-26.1%

Portage Rotary Charities
Profit & Loss
 July through September 2019

	Jul - Sep 19	Jul - Sep 18	\$ Change	% Change
Ordinary Income/Expense				
Income				
50-50	279	(197)	476	242.0%
Donations/Fines	806	632	174	27.5%
Project Related Income				
Miller Show Tickets	-	(185)	185	100.0%
PRO Golf Outing	8,891	7,705	1,186	15.4%
Summer Concert Series	-	1,182	(1,182)	-100.0%
Fourth of July	(3,031)	-	(3,031)	-100.0%
Total Project Related Income	5,860	8,702	(2,842)	-32.7%
Total Income	6,945	9,138	(2,193)	-24.0%
Expense				
Miscellaneous Requests	518	-	518	100.0%
Operations	-	20	(20)	-100.0%
Supplies	129	-	129	100.0%
Bank charges	60	-	60	100.0%
Portage Community HS	1,500	1,500	-	0.0%
Total Expense	2,208	1,520	688	45.2%
Net Ordinary Income	4,737	7,618	(2,881)	-37.8%
Other Income/Expense				
Other Income				
Interest	82	140	(59)	-41.8%
Paul Harris/TRF - In	1,470	1,678	(208)	-12.4%
Paul Harris/TRF - Out	(1,470)	(1,678)	208	12.4%
Casa Amparo - In	-	60	(60)	-100.0%
District Raffle - In	-	150	(150)	-100.0%
District Raffle - Out	-	(150)	150	100.0%
Portage Northern Interact - In	6,056	-	6,056	100.0%
Portage Northern Interact - Out	(6,056)	-	(6,056)	-100.0%
Total Other Income	82	200	(119)	-59.3%
Net Other Income	82	200	(119)	-59.3%
Net Income	4,819	7,818	(2,999)	-38.4%

Portage Rotary Charities
Profit & Loss Budget vs. Actual
July through September 2019

	Jul - Sep 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
50-50	279	300	(21)	93.0%
Donations/Fines	806	1,000	(194)	80.6%
Project Related Income				
PRO Golf Outing	8,891	8,000	891	111.1%
Fourth of July	(3,031)	500	(3,531)	-606.2%
Project Related Income - Other	-	500	(500)	0.0%
Total Project Related Income	5,860	9,000	(3,140)	65.1%
Total Income	6,945	10,300	(3,355)	67.4%
Expense				
Insurance Expense	-	100	(100)	0.0%
Interact Club Fees	-	750	(750)	0.0%
Michigan Gambling license	-	200	(200)	0.0%
Miscellaneous Requests	518	1,000	(482)	51.8%
Operations	-	50	(50)	0.0%
Supplies	129	-	129	100.0%
Bank charges	60	-	60	100.0%
Portage Community HS	1,500	1,250	250	120.0%
RYLA	-	400	(400)	0.0%
Total Expense	2,208	3,750	(1,542)	58.9%
Net Ordinary Income	4,737	6,550	(1,813)	72.3%

**Portage Rotary - General Fund
 Balance Sheet**

As of September 30, 2019

		Sep 30, 19	Sep 30, 18	\$ Change	% Change
ASSETS					
	Current Assets				
	Checking/Savings	19,704	20,198	(494)	-2.4%
	Accounts Receivable	(2)	-	(2)	-100.0%
	Total Current Assets	19,702	20,198	(496)	-2.5%
	TOTAL ASSETS	19,702	20,198	(496)	-2.5%
LIABILITIES & EQUITY					
	Equity	19,702	20,198	(496)	-2.5%
	TOTAL LIABILITIES & EQUITY	19,702	20,198	(496)	-2.5%

12:59 PM
10/23/19
Cash Basis

Portage Rotary - General Fund

Profit & Loss

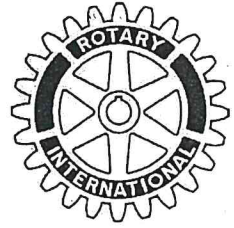
July through September 2019

	<u>Jul - Sep 19</u>	<u>Jul - Sep 18</u>	<u>\$ Change</u>	<u>% Change</u>
Ordinary Income/Expense				
Income				
Member Dues	11,122	11,491	(369)	-3.2%
Lunches	5,241	5,001	240	4.8%
Room Rental	2,858	2,924	(65)	-2.2%
Total Income	<u>19,222</u>	<u>19,416</u>	<u>(194)</u>	<u>-1.0%</u>
Expense				
District 6360 Dues	1,608	1,564	44	2.8%
Rotary International Dues	3,031	2,901	129	4.5%
PETS Training	210	195	15	7.7%
Lunch expense	5,137	5,551	(414)	-7.5%
Guest lunches	78	234	(156)	-66.7%
Senior Center	660	720	(60)	-8.3%
Supplies	124	59	65	109.0%
DaCdb	385	385	-	0.0%
Business Registration Fees	20	-	20	100.0%
P.O. Box	-	60	(60)	-100.0%
Total Expense	<u>11,253</u>	<u>11,670</u>	<u>(417)</u>	<u>-3.6%</u>
Net Ordinary Income	<u>7,969</u>	<u>7,746</u>	<u>223</u>	<u>2.9%</u>
Net Income	<u>7,969</u>	<u>7,746</u>	<u>223</u>	<u>2.9%</u>

Portage Rotary - General Fund
Profit & Loss Budget vs. Actual
 July through September 2019

	Jul - Sep 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Member Dues	11,122	12,888	(1,766)	86.3%
Lunches	5,241	5,720	(479)	91.6%
Room Rental	2,858	3,312	(454)	86.3%
Total Income	<u>19,222</u>	<u>21,920</u>	<u>(2,698)</u>	<u>87.7%</u>
Gross Profit	19,222	21,920	(2,698)	87.7%
Expense				
District 6360 Dues	1,608	1,800	(192)	89.3%
Rotary International Dues	3,031	2,910	121	104.1%
Council on Legislation fee	-	150	(150)	0.0%
PETS Training	210	600	(390)	35.0%
Lunch expense	5,137	5,720	(583)	89.8%
Guest lunches	78	275	(197)	28.4%
Senior Center	660	660	-	100.0%
Supplies	124	250	(126)	49.6%
DaCdb	385	400	(15)	96.3%
Business Registration Fees	20	20	-	100.0%
P.O. Box	-	60	(60)	0.0%
Insurance Expense	-	100	(100)	0.0%
Total Expense	<u>11,253</u>	<u>12,945</u>	<u>(1,692)</u>	<u>86.9%</u>
Net Ordinary Income	<u>7,969</u>	<u>8,975</u>	<u>(1,006)</u>	<u>88.8%</u>
Net Income	<u>7,969</u>	<u>8,975</u>	<u>(1,006)</u>	<u>88.8%</u>

2019-20 Rotary Club of Portage Small Grant & Recognition Award Request



Guidelines

Rotary Club of Portage members are encouraged to identify and recommend community individuals and organizations for small grants in the areas of education, health, human, youth, and senior services. In addition, recognition award requests for past contributions and to publicize future intentions of emerging community services are also encouraged.

The 2019-20 Rotary Club of Portage Small Grants & Recognition Awards are allocated on a quarterly basis, according to these guidelines:

- Requests must be made by a Rotary Club of Portage member (\$300 maximum)
- The Grants committee will make recommendations to the Board
- Small grants/awards will be allocated in the \$100-\$300 range
- All recipients are encouraged to attend a Rotary luncheon to receive their check

Date of application: 10/17/2019

Nominating member: Joanne Willson

Grantee individual/organization: Power-up Backpack

Grantee address: 995 Romance Rd 49024

Contact person: Sarah Allen

Phone: _____

E-mail: seakzoo@yahoo.com

Fax: _____

Amount requested by Rotary Club member: \$ 300.00

Briefly summarize the purpose of your request:

(A separate attachment can be emailed if more space is needed)

See Attachment (only on line allowed for the purpose of my request)

Email your completed small grant/award request to gary.meyers@yahoo.com

Dear Friends of
Warm Kids Project,

When the cold winds of winter come our way, school personnel will begin to notice children in need of a warm coat or sturdy boots. Warm Kids Project is one resource they can count on to provide the goods!

Using enrollment and free-or-reduced lunch counts (a poverty indicator), Kalamazoo County elementary schools and pre-K programs are offered a limited number of NEW coats, boots, gloves and hats for children in need.



OUR 33rd YEAR!

October 2019

Warm Kids Project is not able to meet the demand for all students, but each year we do as much as possible with funds received. **The more we collect the more children we can serve.** That is why your donation is vital to this all-volunteer community effort.

Our 2018 Impact Statement is on the reverse of this page. You will see we make every effort to minimize operating costs so that your donation provides **MORE** quality coats and boots to **MORE** kids.

Kalamazoo County Statistics

Percentage of school age children that qualified for free and reduced lunch	49.7%	2017
	50.1%	2018

"Children are our most vulnerable citizens in any society and the greatest of our treasures."

Nelson Mandela



Your donation of **any amount** will make a difference in the life of a child, so **please contribute today!**

Sincerely,

Leslie Lami-Reed

President, Warm Kids Project
warmkidsproject@gmail.com

PO Box 803 Portage MI 49081

Donate online at www.warmkids.org



amazon smile