

## Combined Meeting of the Boards of the Portage Rotary Club and Portage Rotary Charities

A combined meeting of the Boards of Directors of the Portage Rotary Club and of Portage Rotary Charities ("Charities") was held on September 22, 2017 at Michelle's Restaurant in Portage, and was called to order at 7:30 a.m. by President Dave Jewell.

**Present:** Board members present were: Dave Jewell, Chris Buckley, Jim Martin (9/20), Tom Welsh, Dan Melnik (9/20), Bill Beck, Gary Meyers, Mary Lou Wright, Jeannine Willacker, Phil Stinchcomb (8/30), Patrick Song (8/30). Also present: Mike Simon, Chad Schuring. Absent: Erica McCulley. (Makeup dates)

**Minutes:** Secretary Bill presented Minutes of the meeting of the Boards held on August 25, 2017 which had been previously been sent by email to all of members of the Boards for their comments. After discussion, **MMSP** that the Minutes be approved as presented.

**Secretary's Report:** Secretary Bill reported that membership is down 5 to 69 Active (not counting Honorary and Rule of 85) total. One more subtraction this month with the notification that Pete Strazdas has resigned. After discussion, **MMSP** that the resignation of Pete is accepted. Meeting participation to date in September is down from August to 46.89%. After discussion, **MMSP** that the Secretary's Report be approved.

**Treasurer's Report:** Treasurer Dan reported that the General Fund was stable with certain elements fluctuating slightly (see attached financial reports). Dan updated board that the July 4<sup>th</sup> event netted \$2k, the golf outing matched 2016 totals. Concerns were expressed regarding nonpayment of dues for 5 active Rotarians to date. Names of those owing dues are in President's report. After discussion, **MMSP** that the financial statements as of August 31, 2017 be accepted as presented, and copies of them be attached to these Minutes.

**President's Report:** President Dave recognized Patrick Song for this month's programs. He thought it was the best programing in a while. Patrick was very proud of himself. Regarding dues collections, the following Rotarians have not paid dues as of this report: Ginger Sharief, Greg Orent, Chip Schelb, Mike Kennelly, Sharon King. President Dave asked board to reach out and report next month interest of these individuals to stay. Dave reported the need for offsite locations and recommended Public Safety may be good first place to start. No date set. Dave updated the board on One Rotary Summit, Chris Buckley attending.

**President Elect's Report:** President-elect Chris commented Membership Form is available on our website, and that Josh Goodlock is interested in joining or transferring from Kalamazoo club. Josh resides in Portage for potential reason to transfer. Chris also discussed new business outreach of stores opening on Westnedge. At least do a meet and greet, possible invite to Rotary to share what their business is about.

**Other Business:** Gary Meyers presented pros and cons of new projector, explained the senior center has 5 old projectors that do not have updated capabilities and puts a strain on presenters. Straw poll was taken to proceed with Epson at Best Buy for \$399. Sound system was also discussed, senior center is investigating hands free mic with battery pack for \$40. Gary then discussed Constant Contact, an email by permission tool for fundraising and contact information. Monthly repeat to club to encourage outreach or fundraising. Specifically utilized for the Lion King opportunity. He then discussed Global Grant Funding work Sharon is

working on. He provided an example using contributions from various clubs, district match, and world fund foundation match. The India project requires \$127k, she is up to \$91k to date. No checks from local groups, but the big clubs were discussed to approach, Lansing, St. Joe, and Oshtemo. Marlene's grant status was mentioned, she is seeking \$15k local, is up to \$9k to date.

Chad Schuring gave update on his son Devin who is an exchange student in Poland.

The next meeting of the Boards will be held at 7:30 AM on Friday, October 27, 2017 at Michelle's Restaurant in Portage, MI.

There being no further business to come before the meeting, it was, on Motion, adjourned at 8:45 a.m..

#### Membership and Attendance Update

As At	Members		% Attend.	Average #	Added	Subtracted
	Attendance	Total				
09/06/17	45	74	60.8%			
09/13/17	43	74	58.1%			
09/20/17	39	74	52.0%			
09/27/17	36	73	49.3% (edit post board meeting)			

The number of members shown are those counted for Attendance purposes, and Total, which as of Sept 27, 2017 included one member with Leave of Absence, Larry DeShazor [Ry 2017-2018]]; and nine members excused from attendance pursuant to the RI Rule of 85 (Paul Ballard, Joe Hollander, Pete Marsiglia, Betty Lee Ongley, Wendell L. Pierce, Allan Reiff, Freeman Russell, Paul Wartner, & Joe Yantis).

Month	Added	Date	Subtracted	Date(s)
September	0		1	9/22/17

New Member(s) Name(s)	Classification	Sponsor

**Subtracted Members' Name(s):**  
Peter Strazdas



9:56 AM  
10/24/17

Portage Rotary - General Fund

Cash Basis		C	D	Profit & Loss Budget vs. Actual		H	I
1				July through September 2017			
2				Jul - Sep 17	Budget	\$ Over Budget	% of Budget
3			Ordinary Income/Expense				
4			Income				
5			Lunches	\$ 4,476.00	5,940.00	(1,464.00)	75.35%
6			Member Dues	13,605.00	15,725.00	(2,120.00)	86.52%
8			Total Income	\$ 18,081.00	21,665.00	(3,584.00)	83.46%
10			Expense				
11			Square Fees	\$ 5.09	-	5.09	100.0%
12			Business Registration Fees	-	300.00	(300.00)	0.0%
15			District 6360 Dues	2,043.00	1,870.00	173.00	109.25%
16			Gifts/Flowers	-	75.00	(75.00)	0.0%
17			Guest lunches	110.00	500.00	(390.00)	22.0%
18			Lunch expense	4,620.00	5,400.00	(780.00)	85.56%
19			P.O. Box	54.00	60.00	(6.00)	90.0%
20			PETS Training	-	200.00	(200.00)	0.0%
22			Rotary International Dues	3,451.56	2,380.00	1,071.56	145.02%
23			Senior Center	660.00	720.00	(60.00)	91.67%
24			Socials/Family of Rotary	-	30.00	(30.00)	0.0%
25			Supplies	72.78	300.00	(227.22)	24.26%
26			Council on Legislation fee	-	65.00	(65.00)	0.0%
29			Total Expense	\$ 11,016.43	11,900.00	(883.57)	92.58%
32			Net Income	\$ 7,064.57	9,765.00	(2,700.43)	72.35%

10:02 AM  
10/24/17

Portage Rotary - General Fund

A		B				A/R Aging Summary		G	H
1		Current	As of October 26, 2017	90	> 90	TOTAL			
2	Ginger Phillips-Sharief	-	-	-	-	185.00	185.00		
3	Greg Orent	-	-	-	-	185.00	185.00		
4	Michael E. Kenney	-	-	-	-	185.00	185.00		
5	TOTAL	-	-	-	-	555.00	555.00		

9:53 AM  
10/24/17

Portage Rotary - General Fund

Cash		B	C	D	Balance Sheet			G
					As of September 30, 2017			
					Sep 30, 17	Sep 30, 16	\$ Change	
1								
2								
3	ASSETS							
4	Current Assets							
5	Checking/Savings							
6				Horizon Checking	\$ 20,442.06	19,447.92	994.14	
7				Total Checking/Savings	\$ 20,442.06	19,447.92	994.14	
8				Total Current Assets	\$ 20,442.06	19,447.92	994.14	
9	TOTAL ASSETS				\$ 20,442.06	19,447.92	994.14	
10	LIABILITIES & EQUITY							
11	Equity							
12				Unrestricted Net Assets	\$ 13,377.49	11,599.86	1,777.63	
13				Net Income	7,064.57	7,848.06	(783.49)	
14				Total Equity	\$ 20,442.06	19,447.92	994.14	
15	TOTAL LIABILITIES & EQUITY				\$ 20,442.06	19,447.92	994.14	

9:55 AM  
10/24/17

Portage Rotary - General Fund

Cash		B	C	D	E	Profit & Loss		G	H
					July through September 2017				
					Jul - Sep 17	Jul - Sep 16	\$ Change		
1									
2									
3	Ordinary Income/Expense								
4	Income								
5				Lunches	\$ 4,476.00	6,871.00	(2,395.00)		
6				Member Dues	13,605.00	13,425.00	180.00		
7				50th Anniversary Fund	-	950.40	(950.40)		
8				Total Income	\$ 18,081.00	21,246.40	(3,165.40)		
10	Expense								
11				Square Fees	\$ 5.09	-	5.09		
12				District 6360 Dues	2,043.00	2,150.73	(107.73)		
13				Guest lunches	110.00	-	110.00		
14				Lunch expense	4,620.00	6,160.00	(1,540.00)		
15				P.O. Box	54.00	48.00	6.00		
16				Rotary International Dues	3,451.56	3,522.84	(71.28)		
17				Senior Center	660.00	650.00	10.00		
18				Supplies	72.78	866.77	(793.99)		
19				Total Expense	\$ 11,016.43	13,398.34	(2,381.91)		
21	Net Income				\$ 7,064.57	7,848.06	(783.49)		



Portage Rotary Charities

Cash	Assets	C	D	E	F	G	H	I	J
						<b>Balance Sheet</b>			
						<b>As of September 30, 2017</b>			
							Sep 30, 17	Sep 30, 16	\$ Change
3	<b>ASSETS</b>								
4	Current Assets								
5		Checking/Savings				\$ 44,255.43	28,808.79	15,446.64	
6		Other Current Assets				50,570.52	49,919.45	651.07	
8	<b>TOTAL ASSETS</b>					<b>\$ 94,825.95</b>	<b>78,728.24</b>	<b>16,097.71</b>	
9	<b>LIABILITIES &amp; EQUITY</b>								
10	Liabilities								
11	Current Liabilities								
12		Other Current Liabilities							
13		Accrued Expenses							
14		Accrue transfer out							
15			Zika Net Project			\$ 1,141.00	-	1,141.00	
16			India Blood Bank Project			13,358.88	-	13,358.88	
21	<b>Total Liabilities</b>					<b>\$ 14,499.88</b>	<b>-</b>	<b>14,499.88</b>	
22	Equity								
23		Desingated Net Assets				\$ 4,000.00	-	4,000.00	
24		Temp. Restricted Net Assets							
25		PCommHS Spirit Fund				1,006.80	1,004.01	2.79	
26		4th of July				9,654.76	9,582.65	72.11	
27		Big Idea				26,601.28	26,162.95	438.33	
28		Ken Schuring Scholarship				13,307.68	13,169.84	137.84	
29		<b>Total Temp. Restricted Net Assets</b>				<b>50,570.52</b>	<b>49,919.45</b>	<b>651.07</b>	
30		Unrestricted Net Assets				13,784.32	20,803.16	(7,018.84)	
31		Net Income				11,971.23	8,005.63	3,965.60	
32	<b>Total Equity</b>					<b>\$ 80,326.07</b>	<b>78,728.24</b>	<b>1,597.83</b>	
33	<b>TOTAL LIABILITIES &amp; EQUITY</b>					<b>\$ 94,825.95</b>	<b>78,728.24</b>	<b>16,097.71</b>	

Portage Rotary Charities

Cash Receipts		C	D	E	Profit & Loss		G	H
July through September 2017								
					Jul - Sep 17	Jul - Sep 16	\$ Change	
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Portage Rotary Charities

Cash/Accounts C D				Profit & Loss Budget vs. Actual		H	I
				July through September 2017			
				Jul - Sep 17	Budget	\$ Over Budget	% of Budget
1	Ordinary Income/Expense						
2	Income						
3	50-50			538.00	260.00	278.00	206.92%
4	Donations/Fines			1,612.00	850.00	762.00	189.65%
5	Interest			56.79	-	56.79	100.0%
6	Lunches			448.00	560.00	(112.00)	80.0%
7	Project Related Income						
8	Miller Show Tickets			(126.60)	-	(126.60)	100.0%
9	PRO Golf Outing			9,083.35	9,000.00	83.35	100.93%
10	Fourth of July			2,315.69	-	2,315.69	100.0%
11	Project Related Income - Other			-	1,000.00	(1,000.00)	0.0%
12	Total Project Related Income			11,272.44	10,000.00	1,272.44	112.72%
13	Total Income			13,927.23	11,670.00	2,257.23	119.34%
14	Expense						
15	Advertising			\$ -	75.00	(75.00)	0.0%
16	Big Idea			-	100.00	(100.00)	0.0%
17	RYE student			36.00	100.00	(64.00)	36.0%
18	Interact Club Fees			-	750.00	(750.00)	0.0%
19	Miscellaneous Requests			-	2,100.00	(2,100.00)	0.0%
20	Operations			20.00	-	20.00	100.0%
21	Portage Community HS			1,500.00	1,500.00	-	100.0%
22	RYLA			400.00	-	400.00	100.0%
23	Total Expense			\$ 1,956.00	4,625.00	(2,669.00)	42.29%
24	Net Ordinary Income			\$ 11,971.23	7,045.00	4,926.23	169.93%
25	Other Income/Expense						
26	Other Income						
27	District Raffle - In			\$ 125.00	-	125.00	100.0%
28	District Raffle - Out			(125.00)	-	(125.00)	100.0%
29	Paul Harris/TRF - In			2,071.02	-	2,071.02	100.0%
30	Paul Harris/TRF - Out			(2,071.02)	-	(2,071.02)	100.0%
31	Net Other Income			\$ -	-	-	0.0%
32	Net Income			\$ 11,971.23	7,045.00	4,926.23	169.93%