

**Gull Lake Area Rotary Club  
Grant Guidelines for Unallocated Funds**

*September 1, 2023*

1. Grant requests are submitted via the Grant Application Form and referred to the Grant Committee.
2. If recommended by the Committee, the Grant Application Forms is then submitted to the Board of the Gull Lake Area Rotary Club (GLARC) for their approval.
3. The GLARC grants should support local community projects.
4. Club members should not submit applications on behalf of an organization, but the organization should make the request.
5. Grants cannot benefit an individual but should impact as many people as possible.
6. Grant requests from 501 © 3 organizations are preferred.
7. No Rotarians or their family members can benefit from the grant.
8. Grants should be for specific projects or needs or scholarships and not go to a general fund.
9. Grant recipients must submit the written Completed Project Report within one month of the end of the project describing how monies were spent and the impact of the donation.
10. If the project is canceled or not completed, the funds will return to the Club.