

GULL LAKE AREA ROTARY CLUB

DONATION GUIDELINES

September 27, 2012

The Board of the Gull Lake Area Rotary Club follows these guidelines in deciding whether to fund requests for donations that fall within the scope of the unallocated portion of the Club's budget:

1. Entities seeking donations start the process by filling out a Donation Request Form and submitting it to the Donation Committee Chairman either by mail or email.
2. The Donation Committee Chairman, with the assistance of the Donation Committee, reviews the request and makes a decision on whether or not the request should receive a preliminary approval and be submitted to the Board of Directors for final approval.
3. The Board will make all final donation decisions; however, the Board may choose to seek additional input from club members before making a decision or defer the request to the membership for a vote.
4. The primary focus of the Club's donations should support projects within our local community.
5. Donations shall support one of Rotary's Avenues of Service: Club, Community, Vocational, New Generations or International.
6. Donation requests from Individuals will not qualify for grants under the unallocated portion of the Club's budget.
7. Local merchants should only be solicited for projects within the local community. Members must seek Board approval before solicitation.
8. At the request of the Board, parties seeking donations should be prepared to submit a letter or visit our club to share the results of the project within three months of the project completion.
9. If the project is cancelled or is not completed, the funds or an appropriate portion thereof should be returned to the Gull Lake Area Rotary Club.