



Your Club is encouraged to apply for a share of our District's allocation of approximately \$50,000 in District Grant funds for the 2023-24 Grant Cycle. The deadline for receipt of applications for District Grants is Monday, May 15, 2023. Please remember that the District has moved from paper to electronic applications, and we are utilizing the District Grant Module found in DACdb.

These guidelines seek to encourage our District's Rotary Clubs to carry out humanitarian service and educational projects and to continue their financial support for The Rotary Foundation, with a goal of each Rotarian in the District meeting the \$100 annual giving level (Every Rotarian, Every Year / Sustaining Member).

The District's granting procedures are set forth to help assure stewardship and accountability for Rotary Foundation funds entrusted to the Rotarians of District 6200 and to establish financial guidelines for oversight of Rotary Foundation funds. Where a conflict exists or develops between District 6200 guidelines and the policies, bylaws, or rules of The Rotary Foundation, or Rotary International, The Rotary Foundation or Rotary International policy will apply.

All qualified clubs are encouraged to submit a District Grant application for the 2023-24 Grant Cycle. Clubs with multiple grant applications should rank them in order of priority. The District Rotary Foundation Committee (DRFC) will review the grant applications as a group. The DRFC will give first preference to qualified and completed applications that are submitted. After this, any remaining applications will be reviewed and ranked by the DRFC. Club contributions toward The Rotary Foundation giving and Club matching contributions to the proposed project will be considered if the requested grant funds exceed the available funds. Please remember that a 15% minimum match from the Rotary Club and/or non-Rotary partner is required. The DRFC may also review the Club's ranking according to the considerations listed below if grant requests

exceed the amount available. The DRFC does not plan on offering a second round of grants so that possible delays in receiving our District Block Grant and disbursing funds to our clubs can be avoided.

The funding range for District Grants during the 2023-24 Grant Cycle will be from \$500 to \$2,000. Clubs are eligible for up to \$2,000 in District Grants for this cycle. A project budget may exceed the requested support from the District through a District Grant, but any amount over the requested amount should come from the Club or other sources and should be noted in the grant application. Separate grants from the same Club cannot fund the same project. However, up to four (4) clubs can partner and combine their grants into one project. District Grants are intended to fund short-term, more modest endeavors with total project budgets under \$30,000. Projects with higher budgets should be financed by Rotary Global Grants.

Here are some general policies to keep in mind in working with District Grants in the 2023-24 Grant Cycle:

- Spending on projects cannot start until the Club receives funding from the District for the grant project;
- The checks must be deposited within two (2) weeks of receiving the District Grant check and before spending any funds;
- No reimbursements are allowed for funds spent prior to the deposit date;
- Checks shall be revoked if they remain undeposited after two (2) weeks; and,
- Approved projects must be completed with a final report submitted to the District Rotary Foundation Committee within 30 days of project completion but no later than March 1, 2024.

The District Rotary Foundation Committee will consider several factors in determining whether to award a grant and to what funding level an award will be:

- Completeness and accuracy of the grant application;
- Club matching contributions to the proposed project (min of 15%);
- Percentage of club members with direct, hands-on involvement in the project;
- Number of persons directly benefitted from the proposed project;

- The long-term impact on the affected community;
- The degree to which the project conforms to District 6200 guidelines for District Grants;
- The proposed project benefits those in greatest need;
- The Club is current on all grant reporting with the District and The Rotary Foundation;
- Completeness and accuracy of the grant application; and
- While not a requirement for a District Grant, the DRFC may also consider
  - The sustainability of the proposed project; and,
  - If the project fits within one of TRF's Seven Areas of Focus