**RYLA APPLICATION PROCESS 2023**

* Step 1 is to find a suitable applicant.
	+ They must be going into their Junior year of High School; exceptions can only be made by the Camp director.
* Step 2- completing the application.
	+ It is strongly recommended that the parent complete the first page of the application, the student the second page, then signed by the parent. Writing must be CLEAR, and print used instead of script.
	+ The photo must fit in the box and be clear and current.
	+ There are 5 pages past the basic application that deals with the camper health, liability release, agreement to participate, Photo release and the OWL Health statement. All complete and clear with a copy of the camper’s health insurance card.
* Step 3- Submitting the application.
	+ There must be a total of 7 pages scanned and emailed to the Camp Director
		- The 2-page basic application.
		- The additional 5-page health info and releases.
		- A copy of the camper’s health insurance card page.
		- No other pages please.
	+ Scan the scan pages and use the campers first and last name as the file name.
* Step 4- Response from RYLA
	+ If the application is complete the camper will be put in the database and processed for camp. Incomplete applications will be returned for correction.
	+ The club will be invoiced for the camper.