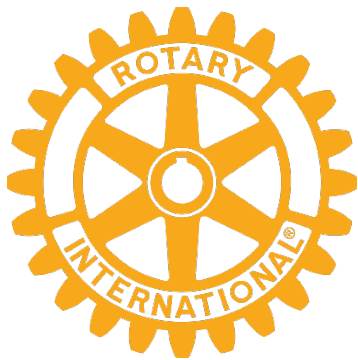


**Club #2555 – District 6170**



**The By-laws of the Rotary Club of  
Magnolia, Arkansas**

***Service Above Self***



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## **Bylaws of the Rotary Club of MAGNOLIA, ARKANSAS**

### **Article 1 Definitions**

1. Board: The governing body of the club.
2. Director: A governing member of the club who serves on the board.
3. Member: A dues paying individual who belongs to this club. This excludes individuals who have been designated Honorary Member Status.
4. Quorum: The minimum number of participants who must be present when a vote is taken: one-third of the club's members for club decisions and a majority of the directors for club board decisions.
5. RI: Rotary International.
6. Rotary Year: The 12-month period beginning 1 July. This is the same as the fiscal year.

### **Article 2 Board**

The governing body of this club is its board of directors, consisting of the president, immediate past president, president-elect, secretary, treasurer and six separately elected directors.

### **Article 3 Elections and Terms of Office**

Section 1 — One month before elections, members nominate candidates for president, secretary, treasurer, and any open director positions. The nominations may be presented by a nominating committee (consisting of the three immediate past presidents), by members from the floor, or both.

Section 2 — The candidate who receives majority vote for each office is declared elected to that office.

Section 3 — If any officer or board member vacates their position, the remaining members of the board will appoint a replacement.

Section 4 — If any officer-elect or director-elect vacates a position, the remaining members of the board-elect will appoint a replacement.

Section 5 — Elections are held at the first club meeting of the sixth month of the Rotary Year.

Section 6 — The terms of office for each role are:

President -	One Year
President Elect -	One Year
Treasurer -	One Year
Secretary -	One Year

Sergeant at Arms -	One Year
Director -	Three Years

#### **Article 4 Duties of the Officers**

Section 1 — The president presides at club and board meetings, sets club goals, and performs other duties as ordinarily pertain to the office of president.

Section 2 — The immediate past president serves as a director on the club board and council to the current club president. At the request of the president the immediate past president presides over club meetings in the club president's absence.

Section 3 — The president-elect prepares for their year in office and serves as a director.

Section 4 — A director attends club and board meetings.

Section 5 — The secretary keeps membership and attendance records and is responsible for the recording of board meeting minutes and is responsible for the collection of dues to be remitted to the club treasurer.

Section 6 — The treasurer oversees all funds and provides an accounting of them.

Section 7 — The sergeant-at-arms maintains order in club meetings. This includes the preparation and clean-up of the designated meeting room for club meetings. In rare cases the sergeant-at-arms may be asked to remove unruly members, guest, speakers, or guest of the speaker from club meetings.

#### **Article 5 Meetings**

Section 1 — An annual meeting of this club is held no later than 31 December to elect the officers and directors who will serve for the next Rotary year.

Section 2 — This club meets as follows: Thursday at noon. Reasonable notice of any change or cancellation of the regular meeting will be given to all club members via electronic, paper, or verbal means.

Section 3 — Special meetings of the board are called with reasonable notice by the president or upon the request of two directors.

#### **Article 6 Dues**

Club dues are invoiced per quarter. Any adjustment to the dues are at the discretion of the board through a two-thirds majority vote. Annual club dues include RI per capita dues, subscriptions to an official magazine, district per capita dues, club fees, and any other Rotary or district per capita assessment. In the event a member is delinquent for three consecutive quarters they will receive a notice of termination.

## **Article 7 Method of Voting**

The business of this club is conducted by voice vote or a show of hands. The board may also provide a paper or electronic ballots for a vote on some resolutions. Votes of members attending contemporaneously via electronic means will also be counted.

## **Article 8 Committees**

Section 1 — This club's committees comprise those listed in article 11, section 7, of the Standard Rotary Club Constitution.

Section 2 — The president is an ex officio member of all committees.

Section 3 — Each committee's chair is responsible for the regular meetings and activities of the committee, supervises and coordinates its work, and reports to the board on all committee activities.

## **Article 9 Finances**

Section 1 — The treasurer deposits club funds in a financial institution or institutions designated by the board.

Section 2 — Bills are paid by the treasurer or another authorized officer and approved by two other officers or directors.

Section 3 — A qualified person conducts a thorough annual review of all financial transactions

Section 4 — Club members will receive an annual financial statement of the club.

Section 5 — The fiscal year is in line with the Rotary Year from 1 July to 30 June.

## **Article 10 Method of Electing New Club Members**

Section 1 — A member proposes a candidate for membership to the board and/or the membership committee, or another club proposes one of its transferring or former members.

Section 2 — The board approves or rejects the candidate's membership within 30 days and notifies the proposing member of its decision.

Section 3 — If the board approves the candidate's membership, the prospective member is invited to join the club.

## **Article 11 Honorary Members**

Members are considered for honorary status once they reach age 85 and completed 25 years of membership with Rotary. Honorary Members are exempt from club dues.

### **Article 12 Guest and Guest Speakers**

Members are encouraged to invite guest to the meetings. Guest and guest speakers are not allowed to speak, campaign, or recruit on behalf of any political agenda.

### **Article 13 Financial Contributions of the Club**

Financial Contributions of the club are at the discretion of the board when requested gifts are below five thousand US dollars. Any request of five thousand US dollars and above are to be brought before the club for a vote.

### **Article 14 Amendments**

These bylaws may be amended at any regular club meeting. Changing the club bylaws requires sending written notice to each member 21 days before the meeting, having a quorum, and having two-thirds of the votes support the change. Changes to these bylaws must be consistent with the Standard Rotary Club Constitution, the RI Constitution and Bylaws, and the Rotary Code of Policies.

### **Article 15 Amendments to Club By-Laws**

#### **Amendment I: Public Relations Officer**

Article 3 – Section 6 is amended to include the office of Public Relations Secretary whereby who shall serve a term of 1 Year. The duties of which are to create and implement a plan to tell Rotary's story to the public, and to promote the club's projects and activities.