

Rotary Club Hot Springs Village
June 23, 2022
Joint Board Meeting – Trademark Realty



Current and Prospective Board Members Present: Jack Rueter, Bruce Borton, Paul Bridges, Drew Kahle, Phyllis Johannsen, Jim Zahnd, Corinne White, Harv Shelton, Bob Sweeten

Current and Prospective Board Members Absent: Sheena Holley, Susan Clark, Denise Smith, David Childs, Melanie Pederson, Kathy Wright, Mary Smith, Wendy Blair, Bruce Huddleston, John Weidert

Members present: Spence Jordon

The meeting was called to order by 2021/22 President, Jack Rueter, at 8:27 a.m. A quorum was present.

Approval of Minutes: Jack Rueter called for approval of the last board minutes. Jim Zahnd moved minutes be approved; Drew Kahle seconded. Motion passed.

Officers & Committee Reports:

- Secretary's Report – Kathy Wright - Absent – no report
- Fund Raising – Denise Smith - Absent – no report
- Public Relations – David Childs - Absent – no report. Bob Sweeten commented on the great article in this week's Voice. Thank you, David.
- Satellite Club – Melanie Pederson - Absent – no report
- Treasurer's Report – Harv Shelton emailed month-end reports to Board Members for review. He reported we will NOT meet our minimum \$10,000 carryover goal due to cost increases in rent/food expenses & fewer fund-raising dollars. See more details under New Business.
- Membership – Phyllis Johannsen reported
 - YTD 16 new members (3 Morning; 13 After-Hours)
 - 7 Terminations (1 death, 3 transfers, 3 resignations) (4 Morning, 3 After-Hours)
 - 1 proposed new member in approval process (After-Hours); 3 potential transfer/resignation (2 After-Hours; 1 Morning)
 - Harv requested that the club be more diligent in following up and/or taking action in accordance with our by-laws when any member's dues are 30 days in arrears. He will be taking action with several After-Hours members, who are currently in arrears. Dues collection is particularly critical given our tight 2022-2023 budget.
- Foundation – Jim Zahnd reported a total of \$22,935 of foundation contributions. This amount was greater than the club's contributions over the last 3 years. He acknowledged the success was due to the matching points program. Our club's Foundation giving is currently third highest in the District. Conway is 1st, HSNP is 2nd.
- Grants – Drew Kahle is working with Mary Smith on the 2022-2023 District Grant proposal, which is due to the District by the end of July. The Grant would benefit the **Alternative Education School**, through bookshelves and improvements to their calming room. Rotarian, Mary Smith is the school administrator. The HSV Woodworkers Club (a Rotary grant recipient) has agreed to design and cut the boards for the bookshelves, which would be stained and assembled by club members (as a service project). Drew has also arranged for the Sewing for Service group (also a recent grant recipient) to sew and cover the baffles to be hung in the calming room. Rotary would provide the fabric. He is looking for an artist to design a mural (similar to one done for Jessieville School). Members would paint. Phyllis recommended he contact After-Hours new member, artist Diana Bliffert, and also include Caryl Joy Young. The total grant application request is expected to be ~\$900.00.
- Service – Corinne White gave Bruce Borton a list of 2022-2023 service projects performed by the club. The list also includes projects that were done prior to this Rotary Year.
- President Elect – Bruce Borton reported he's still in the process of gathering data and submitting our Club's 2022/23 goals to RI. President Jack Rueter offered to assist.

New Business:

• Open positions

- Club Administration – Ray Barber (After-Hours) is considering taking on that role. He is waiting to talk with Steve Wright (who returns from Vacation on Friday) to better understand the full scope of responsibilities, before accepting the position.
- Bulletin Editor & Video Operator – Currently no one has volunteered for either role. Several names were given to Bruce, to consider/pursue. The Board agreed to give Bruce more time to fill the positions, even if it means not having weekly Bulletins or videos at the start of the new Rotary year. The Board acknowledged the importance of working out the logistics on how we will be handling both the morning and after-hours meetings, ideally before filling those positions.

• Open decisions

- Dues structure – The Board unanimously agreed the club should have one (1) dues structure. What that amount should be cannot be determined (at this time) until next year's Morning group's meeting location has been finalized and a proposed budget drafted. Bruce reported this is the #1 action item.
 - Bruce is waiting for a call back from the POA about a possible reduction in rental costs.
 - Bruce has contacted DeSoto Club (cannot do now; maybe later), The Turn (don't have staff to provide food); Granada (has not gotten back)
 - It was noted that, if the location moves, the club needs a storage area.
 - Paul Bridges will check availability and costs at Christ of the Hills
 - Bruce will check with the Catholic church
 - Bob Sweeten reported that Trademark has 18 + 2 handicapped parking slots on the lower level and 35 parking slots on the upper level. Trademark is still a possible option.
- One budget; combined checking accounts: The club currently maintains 2 checking accounts; One for Morning and one for After-Hours. After some discussion, Treasurer Harv Shelton agreed that the two accounts could be combined into one checking account, once the processes were in place, between the After-Hours Assistant Treasurer and the morning Treasurer. Treasurer Harv is not in a position to attend both the morning and after-hours meetings. A motion to combine both accounts into one was made by Phyllis Johannsen, and seconded by Drew Kahle. Motion carried.
- Charity Corporation Account: Harv Shelton reported that the Club cannot meet it's \$10,000 Charity Corp carry-over goal due to decreased fund-raising (especially with the cancellation of our 2022/23 cruise – and the postponement of our next bus trip until the 2023/24 Rotary year). Note: The amount of funds available for 2022-2023 Grants and Scholarships depends on amounts raised through the club's fund-raising activities.
- 2022-2023 Proposed Budget – Harv will pmail the 1st draft of next year's proposed budget to Board members and Committee Chairs for their review, acceptance, or any additional requests for funding. Harv will be requesting a quick turn-around. That proposed budget cannot be finalized until we know where the morning group will be meeting. (Note: Bottom line: funding is very tight; cuts in spending very likely.)

• Open Action Items

- Phyllis Johannsen reported that Secretary Kathy Wright has volunteered to maintain the club's calendar; plus (per her job responsibilities) Kathy will maintain the club's FILES, which includes the Procedure Manual / Job Descriptions, and all pertinent club documents.
- Harv Shelton volunteered to update the club's Constitution and by-laws due to re-imagined changes. The final copy will be presented to the full Board for approval, and subsequently sent to Kathy, to add to the DacDb Club files.
- Bruce will be contacting Fund Raising, Service, Club Administration, and Membership Committee Chairs to establish 2022-2023 targets/goals.

(NOTE from Phyllis to Committee Chairs – to be proactive and assist Bruce; prepare your goals and email to Bruce asap.)

- The last order of business, the Board discussed what group naming nomenclature should be adopted. Members agreed to: Morning group and After-Hours group. Motion was made by Jim Zahnd; seconded by Drew Kahle. Motion passed.

The meeting was adjourned by President, Jack Rueter at ~10:00 a.m.

Respectfully submitted by the acting secretary,

Phyllis Johannsen – Membership Chair