

BYLAWS OF THE DAYBREAK ROTARY CLUB OF JOPLIN

As voted on by the Club March 13, 2020

ARTICLE I -- Election of Directors and Officers

Section 1 -- This club's governing body shall be its board of directors, consisting of nine (9) club members, elected for staggered three (3) year terms, so that one-third of the board is elected each year. The immediate past president shall also be an ex-officio member of the board in the year following service as president of the club. The office of president shall hold a board position. The office of Secretary shall hold a board position. The office of the Treasurer shall hold a board position. If he/she is or is not a current serving board member when brought into the office of Secretary, he/she will reserve one of the three elected positions for that year and continue to do so during the years of service.

Board members having vote shall be limited to the nine elected members.

Section 2 -- Nominations for directors shall be called for at a regular club meeting at least two weeks prior to the club's annual meeting; any number of nominations may be made by club members, including nominations from the floor. These nominations shall be placed upon a ballot and voted for at the annual meeting. The candidates securing the highest number of votes for the number of available director vacancies shall be declared elected.

Section 3 -- The board of directors-elect shall meet promptly after the annual meeting and shall elect the following:

(1) A president who shall serve as a member of the board as president-elect for the year commencing on the first day of July next following election as president, and shall assume office as president on the first day of July immediately following the year of service on the board as president-elect;

(2) A vice-president, who also shall be a board member. The office of vice president will be filled by the president-elect unless the board of directors decides otherwise.

(3) A treasurer who shall serve as a member of the board. If not a member of the board, the treasurer elected at this meeting shall become an ex-officio member of the board in the year for which they are elected to serve and shall have such responsibilities and privileges of membership thereon as the board may determine. They will then serve as a member of the board in the next year.

(4) A secretary who shall serve as a member of the board. The secretary will be filled by the president-elect unless the board of directors decides otherwise.

(5) A sergeant-at-arms whom may or may not be a member of the board.

Section 4 -- Any mid-term vacancy-in the board of directors or in any office shall be filled by action of the remaining members of the board of directors serving at the time of said vacancy.

ARTICLE II -- Intentionally Omitted

ARTICLE III -- Duties of Officers

Section 1 -- President. It shall be the duty of the president to preside at meetings of the club and board and to perform such other duties as ordinarily pertain to his office.

At least once every three years, the club president shall appoint a committee of three persons to review the bylaws and club practices and make recommendations for appropriate changes as necessary. At least one member of this committee shall be a club past president.

Section 2 -- President-Elect or Vice-President. It shall be the duty of the president-elect/vice-president to preside at meetings of the club and board in the absence of the president and to perform such other duties as ordinarily pertain to his office. The office shall serve as a member of the board of directors of the club and to perform such other duties as may be prescribed by the president or the board.

Section 3 -- Secretary. It shall be the duty of the secretary to keep the records of membership, record the attendance at meetings, send out notices of meetings of the club, board and committees, record and preserve any minutes of such meetings, make the required reports to Rotary International, including the semiannual reports of membership, which shall be made to the General Secretary of Rotary International on January 1st and July 1st of each year, and including prorated reports to the general secretary on 1 October and 1 April of each active, senior active and past service member who has been elected to membership in the club since the start of the July or January semiannual reporting period, the report of changes in membership, which shall be made to the General Secretary of Rotary International, the monthly report of attendance at the club meetings which shall be made to the district governor immediately following the last meeting of the month, collect and remit to Rotary International subscriptions to THE ROTARIAN, and perform such other duties as usually pertain to his office.

Section 4 -- Treasurer. It shall be the duty of the treasurer to have custody of all funds, accounting for same to the club annually and at any other time upon demand by the board and to perform such other duties as pertain to his office. Upon his retirement from office he shall turn over to his successor or to the president all funds, books of accounts or any other club property in his possession.

Section 5 -- Sergeant-at-Arms. The duties of the sergeant-at-arms shall be such as are usually prescribed for his office and such other duties as may be prescribed by the president or the board.

ARTICLE IV -- Meetings

Section 1 -- Annual Meeting. An annual meeting of this club shall be held on the second Friday in December in each year, at which time the election of directors to serve the ensuing year shall take place.

Section 2 -- The regular weekly meetings of this club shall be held on Fridays at 6:45 a.m. Due notice of any changes in or canceling of the regular meeting shall be given to all members of the club.

Section 3 -- One-third of the membership shall constitute a quorum at the annual and regular meetings of this club.

Section 4 -- Regular meetings of the board shall be held on a schedule to be determined by the board. Special meetings of the board shall be called by the president, whenever deemed necessary, or upon the request of two (2) members of the board, due notice having been given.

Section 5 -- A majority of the board members shall constitute a quorum of the board.

ARTICLE V -- Fees and Dues

Section 1 -- The admission fee shall be \$50 to be paid before the applicant can qualify as a member.

Section 2 -- The annual membership dues shall be set by the board with the advice and consent of the club's membership.

Section 3 -- The office of President, Secretary, and Treasurer shall have a waiver of club fees and all dues during their year or years of service.

Section 4 -- The annual membership dues for any member approved for the Rule of 85 Attendance Exemption shall be 50% of the total club fees set by the board. In addition, the member will be responsible for paying for their breakfast cost when attending a meeting. (See Article XII, Section 3).

Section 5 – The annual membership dues for a Spousal membership shall be 95% of the total club fees set by the board in Article V, Section 2.

Section 6 - The annual membership for a Shared Corporate Member shall be 100% of the total club fees set by the board in Article V, Section 2.

ARTICLE VI -- Method of Voting

The business of this club shall be transacted by voice vote except the election of officers and directors, which shall be by ballot.

ARTICLE VII – Five Avenues of Service

The five Avenues of Service are the philosophical and practical framework for the work of this Rotary club. They are Club Service, Vocational Service, Community Service, International Service and Youth Service. This club will be active in each of the five Avenues of Service.

ARTICLE VIII -- Committees

Club Committees are charged with carrying out the annual and long-range goals of the club based on the five Avenues of Service. The president-elect, president, and immediate past president should work together to ensure continuity of leadership and succession planning. When feasible, committee members should be appointed to the same committee for three years to ensure consistency. The president-elect is responsible for appointing committee chairs, and conducting planning meetings prior to the start of the year in office. It is recommended that the chair have previous experience as a member of the committee.

Standing committees should be appointed as follows:

Membership

This committee should develop and implement a comprehensive plan for the recruitment and retention of members.

Club Public Relations

This committee should develop and implement plans to provide the public with information about Rotary and to promote the club's service projects and activities.

Club Administration

This committee should conduct activities associated with the effective operation of the club.

Service Projects

This committee should develop and implement educational, humanitarian, and vocational projects that address the needs of its community and communities in other countries.

The Rotary Foundation

This committee should develop and implement plans to support The Rotary Foundation through both financial contributions and program participation.

Additional ad hoc committees may be appointed as needed.

(a) The president shall be ex officio a member of all committees and, as such, shall have all the privileges of membership thereon.

(b) Each committee shall transact its business as is delegated to it in these bylaws and such additional business as

may be referred to it by the president or the board. Except where special authority is given by the board, such committees shall not take action until a report has been made and approved by the board.

(c) Each chair shall be responsible for regular meetings and activities of the committee, shall supervise and coordinate the work of the committee, and shall report to the board on all committee activities.

ARTICLE IX-- Duties of Committees

The duties of all committees shall be established and reviewed by the president for his or her year. In declaring the duties of each, the president shall reference to appropriate RI materials. The service projects committee will consider the Avenues of Vocational Service, Community Service, International Service and Youth Service when developing plans for the year.

Each committee shall have a specific mandate, clearly defined goals, and action plans established by the beginning of each year for implementation during the course of the year. It shall be the primary responsibility of the president-elect to provide the necessary leadership to prepare a recommendation for club committees, mandates, goals, and plans for presentation to the board in advance of the commencement of the year as noted above.

ARTICLE X-- Leave of Absence

Upon written application to the board, setting forth good and sufficient cause, leave of absence may be granted excusing a member from attending the meetings of the club for a specified length of time.

ARTICLE XI -- Finances

Section 1 -- The treasurer shall deposit all funds of the club in some bank to be named by the board.

Section 2 -- All bills shall be paid only by checks signed by the treasurer upon vouchers signed by any two officers. A thorough review by a qualified person or persons shall be made once each year of all the club's financial transactions.

Section 3 -- Officers having charge or control of funds shall give bond as may be required by the board for the safe custody of the funds of the club, cost of bond to be borne by the club.

Section 4 -- The fiscal year of this club shall extend from July 1st to June 30th, and for the collection of members' dues shall be divided into two (2) semiannual periods extending from July 1st to December 31st, and from January 1st to June 30th. The payment of per capita dues and magazine subscriptions to Rotary International shall be made on July 1st and January 1st of each year on the basis of the membership of the club on those dates.

Section 5 -- At the beginning of each fiscal year the board shall prepare or cause to be prepared a budget of estimated income and estimated expenditures for the year, which, having been agreed to by the board, shall stand as the basis for expenditures for the respective purposes unless otherwise ordered by action of the board.

ARTICLE XII -- Method of Electing Members Section

Section 1 -- Active members (including additional active members)

(1) The name of a prospective member, proposed by an active, senior active, or past service member of the club or by the membership development committee, shall be submitted to the board in writing, through the club secretary. A transferring of a former member of another club may be proposed to active membership by the former club. The proposal for the time being shall be kept confidential except as otherwise provided in this procedure.

(2) The board shall request the classifications committee to consider and report to the board on the eligibility of the proposed member from the standpoint of classification, and shall request the membership committee to

investigate and report to the board on the eligibility of the proposed member from the standpoint of character, business and social standing, and general eligibility.

(3) The board shall consider and approve or disapprove the recommendations of the classifications and membership committees and shall then notify the proposer, through the club secretary, of its decision.

(4) If the decision of the board is favorable, the proposer, together with one or more members of the Rotary information committee, shall inform the prospective member of the purposes of Rotary and of the privileges and responsibilities of membership in the club, following which the prospective member shall, be requested to complete and submit an application for membership and to give his permission for his name and proposed classification to be published to the club.

(5) If no written objection to the proposal, stating reasons, is received by the board from any member of the club within ten (10) days following publication of the name of the prospective member, the prospective member, upon payment of his admission fee, as prescribed in Article V of these bylaws, shall be considered to be elected to membership. If any objection has been filed with the board, it shall consider the same at any regular or special meeting of the board and shall ballot on the proposed member, if not to exceed negative votes are cast by the members of the board in attendance at such regular or special meeting, the proposed member, upon payment of the prescribed admission fee, shall be considered to be elected to membership.

Following the member's election to membership as herein provided, the club secretary shall issue a membership card to the member and shall report his name to the General Secretary of Rotary international and the president will assign a member to assist with the new member's assimilation to the club as well as assign the new member to a club project or function.

(6) The member shall be formally introduced as a new member at a regular meeting of the club.

Section 2 -- Senior Active, Past Service, and Honorary Members.

The name of a proposed candidate for any one of these three kinds of membership shall be submitted to the board of directors in writing and the election shall be in the same form and manner as prescribed for the election of an active member provided, however, that such proposal may be considered at any regular or special meeting of the board and that the board may at its discretion waive any of the steps as set forth in section 1 of this article and proceed to ballot on the proposed member. If not to exceed negative votes are cast by the members of the board in attendance at the regular or special meeting, the proposed member shall be considered duly elected, provided, however, that any active member or past service member of this club who qualifies for senior active membership as set forth in the constitution of this club shall automatically become a senior active member of this club, no application or election to such senior active membership being required.

Section 3 – Rule of 85 Attendance Exemption

If the aggregate of a member's years of age and years of membership in one or more clubs is 85 years or more, and the member has been a member of one or more clubs for at least 20 years, the member may submit a request to be excused from attendance. The member must first notify the club secretary in writing of his or her desire to be excused from attendance through the "Rule of 85 Attendance Exemption". Once the club secretary has received the request, the request will be submitted to the board of directors for approval. If approved by the board, the member will be exempt from attendance requirements, but the member is subject to annual dues as set forth in Article V Section 4.

Section 4 – Spousal Memberships

This membership category is designed for families with multiple Rotary members. Members in this category will be eligible for special annual dues as set forth in Article V Section 5. Each member will be considered an active, dues-paying member and must meet the membership requirements as outlined in Article XII Section 1. Members desiring to be eligible for this membership category must first notify the club secretary in writing. Once the club secretary has received the request, the request will be submitted to the board of directors for approval. If approved by the board, the club Treasurer will implement the billing process for the reduced dues.

Section 5 – Shared Corporate Memberships

This membership category is designed to allow employees of business and non-profit entities to share one corporate membership. One employee must be designated as the Primary Rotary member. One other employee can be designated as an Alternate Rotary member. The Primary member's name will be listed in the local roster and in other Rotary records as an active member. The Primary member will be eligible for all the benefits afforded an active member, including to holding office and voting. The Primary member will pay dues as set out in Article V Section 6. Alternate members are not considered Active, but will be allowed to participate in Rotary activities and attend meetings. Attendance can be satisfied by either the Primary or Alternate members. However, not more than 1 attendance can be counted. Should both Primary and Alternate members attend a meeting and both eat breakfast, the Alternate member must pay \$10 to the Sargent at Arms.

Both Primary and Alternate members must meet the membership requirements as outlined in Article XII Section 1. Members desiring to utilize this membership category must notify the club secretary in writing or indicate such at the time of the application. Once the club secretary has received the request, the request will be submitted to the board of directors for approval.

ARTICLE XIII -- Resolutions

No resolution or motion to commit this club on any matter shall be considered by the club until it has been considered by the board. Such resolutions or motions, if offered at a club meeting, shall be referred to the board without discussion.

ARTICLE XIV-- Order of Business

Meeting called to order.
Introduction of visiting Rotarians.
Correspondence and announcements.
Committee reports if any.
Any unfinished business.
Any new business.
Address or other program features.
Adjournment.

ARTICLE XV-- Amendments

These bylaws may be amended at any regular meeting, a quorum being present, by a two-thirds vote of all members present, provided that notice of such proposed amendment shall have been delivered to each member at least ten days before such meeting. No amendment or addition to these bylaws can be made which is not in harmony with the club constitution and with the Constitution and Bylaws of Rotary International.

ARTICLE XVI -- Earnings and Activities

No part of the net earnings of the club shall inure to the benefit of or be distributable to its members, directors, trustees, officers, or other private persons, except that the club shall be authorized and empowered to pay a reasonable compensation for services rendered and make payments and distribution in furtherance of the

purposes set forth in the preamble hereof. Notwithstanding any other provisions of these Bylaws, the club shall not carry on any other activities not permitted to be Section 101 (7) of the Internal Revenue Code in effect on September 19, 1951, under Section 501(c) (6) of the Internal Revenue Code of 1954, (or the corresponding provisions of any future United States Internal Revenue law).

ARTICLE XVII -- Dissolution

Upon dissolution of the club, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the club, dispose of all of the assets of the club exclusively for the purposes of the club in such manner, or to such organization or organizations organized and operated exclusively for the promotion of business, trade and commerce as shall at the time qualify as an exempt organization or organizations under Section 501(c)(6) or 501(c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue law), as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed of by the Circuit Court of Jasper County, Missouri exclusively for such purposes or to such organization or organizations as such Court shall determine, which are organized and operated exclusively for such purposes.