



Rotary Club of Southeast Tulsa  
Board of Directors  
2017-2018



MINUTES

Wednesday May 9, 2018

2017-2018 Board :

	Present	Absent
Kevin Graefe, President.....	X	
Joe McCormick, President-Elect.....	X	
Tom Hansen, Secretary .....	X	
Scott Long, Club Service .....		X
Bob Nash, Treasurer .....		X
John Brophy, Club Service .....	X	
Steve Curley, Club Service .....	X	
Marty Roberson, Club Membership .....	X	
Danny Mitchell, Youth Services – Visioning.....		X
Charles Crain, Director at Large .....	X	
Jack Wimbish, SOA .....	X	

### Rotary Club of Southeast Tulsa Foundation Board

With eight of the eleven Board members present a quorum was established. Attending members and visitors are shown above. The **Rotary Club of Southeast Tulsa Foundation Board** meeting was called to order by President Kevin Graefe at 11:50 am CDT at the District 6110 Office, 8209 East 63<sup>rd</sup> Pl., Tulsa.

#### Secretary’s Report - Tom

- The April 18, 2018 Foundation minutes were moved and voted approved.

#### Treasurer’s Report – Bob

- The April 30, 2018 Foundation Balance Sheet and Profit & Loss Sheet (attached) were moved and voted approved.

The question of entry “2001.01 Cash in Bank – Other (12,660.02)” remains.



## Rotary Club of Southeast Tulsa Board of Directors

2017-2018



### **New Business**

A question from Skip Barnes regarding PHF matching funds was resolved with a large number of matching points currently available. The Secretary will attempt to create individual member status reports before the next meeting so an announcement on available points could be made where members would know how they might get to the next PHF.

### **Adjourn**

President Kevin adjourned the Club Foundation Board meeting at 11.55 am CDT.

# Southeast Tulsa Rotary Foundation Balance Sheet Standard

05/03/18

As of April 30, 2018

	Apr 30, '18
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
2001.01 — CASH	
2010 — Checking	
2010.01 — Cash In Bank	16,434.78
Total 2010 — Checking	16,434.78
2001.01 — CASH - Other	(12,710.02)
Total 2001.01 — CASH	3,724.76
Total Checking/Savings	3,724.76
Accounts Receivable	
2300 — Accounts Receivable	
2300.01 — Accounts Receivable - Club E...	(710.79)
2300.02 — Accounts Receivable - Club	(239.21)
2300 — Accounts Receivable - Other	950.00
Total 2300 — Accounts Receivable	0.00
Total Accounts Receivable	0.00
Other Current Assets	
2100 — Investments	
2110 — Mutual Funds - Cost	
2110.01 — Mutual Fnd - Cost -Unrestric...	31,855.19
2110.02 — Mutual Fnd - Cost -B. Moore...	10,000.00
Total 2110 — Mutual Funds - Cost	41,855.19
2190 — Cumulative Unreal Gain (Loss)	
2190.01 — Mutual Fd-Unreal G/(L) Unre...	14,612.56
2190.02 — Mut Fd-Unreal G/(L) B Moor...	4,172.31
Total 2190 — Cumulative Unreal Gain (L...	18,784.87
Total 2100 — Investments	60,640.06
Total Other Current Assets	60,640.06
Total Current Assets	64,364.82
<b>TOTAL ASSETS</b>	<b>64,364.82</b>
<b>LIABILITIES &amp; EQUITY</b>	

Southeast Tulsa Rotary Foundation  
Balance Sheet Standard

05/03/18

As of April 30, 2018

	<u>Apr 30, '18</u>
Equity	
5400 — Net Assets	
5410 — Unrestricted Net Assets	
5410.01 — Unrestricted - Undesignated	<u>80,727.90</u>
Total 5410 — Unrestricted Net Assets	80,727.90
5400 — Net Assets - Other	<u>(4,355.00)</u>
Total 5400 — Net Assets	76,372.90
5500 — Change in Net Assets	(11,804.17)
Net Income	<u>(203.91)</u>
Total Equity	<u>64,364.82</u>
TOTAL LIABILITIES & EQUITY	<u><u>64,364.82</u></u>

# Southeast Tulsa Rotary Foundation

## Profit and Loss Standard

05/03/18

July 2017 through April 2018

Jul '17 - Apr '18

### Ordinary Income/Expense

#### Income

#### 6000 — Unrestricted Revenue & Support

#### 6100 — Unrestrictive Income

6100.01 — Contributions - Roberson	174.00
6100.02 — Contribution-Bauer	50.00
6100.07 — Contribution-Mullen	118.00
6100.08 — Contributions-Fitzgerald	100.00
6100.10 — Unrestrictive-Club	161.00
6100.12 — Contributions-Wimbish	690.00
6100.13 — contribution-Harper	175.00
6100.14 — Contribution-Casler	120.00
6100.15 — Contribution-Nash	400.00
6100.16 — Contributions-Brophy	200.00
6100.17 — Contributions-Hansen	347.00
6100.18 — Contributions-McCormack	1,000.00
6100.19 — Contributions-Care	300.00
6100.20 — Contributions-Zenthoefer	420.00
6100.21 — Contributions-Wall	100.00
6100.22 — Contributions-Zucconi	250.00
6100.24 — Houskeeper	320.00
6100.25 — Curley	50.00
6100.26 — Graefe, Gerald	50.00
6100.27 — Crain	20.00
6100.28 — Barnes	40.00
6100.29 — Hogan	20.00
6100.30 — Graefe, Kevin	50.00

Total 6100 — Unrestrictive Income 5,155.00

#### 6200 — Fundraising Income

6200.01 — Card Draw Income	2,022.84
6200.02 — Fines	1,388.00
6200.07 — Fit Fest (all sources)	900.00
6200.14 — Dictionaries	3,000.00
6200.16 — TX Hold um	120.00
6200.17 — Under The Bridge	157.00
6200.22 — Hurrican Harvey	1,125.00

Total 6200 — Fundraising Income 8,712.84

#### 6300 — Marti Gras Income

6300-01 — Mardi Gras - Wimbish	80.00
6300-02 — Marti Gras - Nash	80.00
6300-14 — Mardi Gras - Wall	80.00

# Southeast Tulsa Rotary Foundation

## Profit and Loss Standard

05/03/18

July 2017 through April 2018

	Jul '17 - Apr '18
6300-16 — Mardi Gras - Baughman	80.00
6300.05 — Mardi Gras - McCormick	80.00
6300.06 — Mardi Gras - Anderson	80.00
6300.08 — Mardi Gras - Houskeeper	80.00
6300.09 — mardi Gras - Crain	80.00
6300.10 — Mardi Gras - Zucconi	80.00
6300.12 — Mardi Gras - Mandeville	80.00
6300.17 — Mardi Gras - Wright	80.00
6300.21 — Marti Gras - Long	78.77
6300.25 — Mardi Gras - Ruebell	80.00
6300.26 — Mardi Gras - Newton, Bill	40.00
6300.27 — Mardi Gras - Grafee, K	40.00
6300.28 — Harper	80.00
Total 6300 — Marti Gras Income	1,198.77
6800 — Investment Income (Loss)	
6800.10 — Unrealized Gain (Loss)	5,845.52
Total 6800 — Investment Income (Loss)	5,845.52
Total 6000 — Unrestricted Revenue & S...	20,912.13
Total Income	20,912.13
Gross Profit	20,912.13
Expense	
7000 — Unrestricted Expenses	
7100 — Fundraising Expenses	
7100.02 — Card Draw Prize Provision	1,439.00
7100.03 — Mardi Gras Celebration	785.67
7100.04 — Fit Fest Expenses	1,265.38
7100.07 — Bractology	255.00
Total 7100 — Fundraising Expenses	3,745.05
7200 — Project Expenses	
7200.01 — Four Way Test & Essay	2,140.13
7200.06 — Dictionaries	5,395.00
7200.10 — Laps for Little Ones Sponso...	1,000.00
7200.11 — MSNI Expenes	1,000.00
7200.14 — Special Board Contribution	100.00
7200.44 — Roy Clark-After School Prog...	5,000.00
7200.46 — LA Flood Relief	2,250.00

# Southeast Tulsa Rotary Foundation

## Profit and Loss Standard

05/03/18

July 2017 through April 2018

	<u>Jul '17 - Apr '18</u>
Total 7200 — Project Expenses	16,885.13
7900 — Administrative Expenses	
7900.04 — Supplies	85.86
7900.07 — Christmas Bonus Exp	<u>400.00</u>
Total 7900 — Administrative Expenses	<u>485.86</u>
Total 7000 — Unrestricted Expenses	<u>21,116.04</u>
Total Expense	<u>21,116.04</u>
Net Ordinary Income	<u>(203.91)</u>
Net Income	<u><u>(203.91)</u></u>



# Rotary Club of Southeast Tulsa Board of Directors

2017-2018



## MINUTES

Wednesday May 9, 2018

### Tulsa Southeast Rotary Club Board

With eight of the eleven Board members present a quorum was established. Attending members are shown above. The **Southeast Rotary Club Board** meeting was called to order by President Kevin Graefe at 11:55 am CDT at the District 6110 Office, 8209 East 63<sup>rd</sup> Pl., Tulsa.

#### Secretary's Report – Tom

- The April 18, 2018 Club minutes were moved and voted approved.
- The resignation letter from Lynn Schmook was discussed and it was determined to place Lynn on leave-of-absence for up to two weeks to try to persuade him to remain.
- John Brophy requested an update of eligible Rule-of 85 status for the Club. **Attached is a standard report** on that matter indicating several members are now eligible and the Secretary is making those member changes.

#### Treasurer's Report – Bob

- The April 30, 2018 Club Balance Sheet and Profit & Loss Sheet (**attached**) were moved and voted approved.

#### Old Business

- Balloting for the 2018 Rotarian of the Year for SETR is now complete and the winner is John Harper. A banner will be secured and engraving done (hopefully) before change of horses.

#### New Business

- A discussion of Club meeting venue with possible sites and food sources was initiated. Brainstorming location suggestions yielded – The District Office meeting room, The Elks Club at 51<sup>st</sup> & Harvard, and Bread & Butter on 51<sup>st</sup> East of Harvard. To begin gathering potential catering sources (Two Pops, Ti Amos)
- Scholarship applications will be emailed out by Marty Roberson prior to next week's meeting where the Club will vote on the scholarship applicant best matching the intended purpose of this money.





## Rotary Club of Southeast Tulsa Board of Directors

2017-2018



- Steve Curley provided a Club Service Project **spreadsheet** to record things done by the Club this Rotary year.
- A discussion of finalizing the 2018-2019 Board resulted in a workable plan which needs a little more lobbying effort to be finalized. The goal will be to have a full board next Tuesday which will also include a 2020-2021 President Elect-Elect.
- This meeting represents the final Board meeting for the 2017-2008 Boards.

### Adjourn

The next meeting date and location of the new **2018-2019 Board** will be on June 13, 2018 will be at the District 6110 Office, 8209 East 63<sup>rd</sup> Pl., Tulsa beginning at 11:30 am so we can clear the building by their normal 1:00 pm closing.

President Kevin adjourned the Club Board meeting at 1:00 pm CDT.

# Tulsa Southeast

## Rule of 85 List



Member Name	Member Type	Birthdate	Startdate	PrevYears	Calc	Comment
Airhart, R Tim	Active	9/28/1952	10/18/2005	0	65 + [12 + 0] = 77	
Anderson-Schultz, Debra L.	Active	12/25/1970	4/22/2008	0	47 + [10 + 0] = 57	
Barnes, Skip	Active	11/3/1943	10/3/2017	12	74 + [0 + 12] = 86	
Bauer, Grover E.	Active-R85	7/9/1943	7/1/1975	0	74 + [42 + 0] = 116	-already Rof85-
Baughman, Jon R.	Active-R85	7/22/1936	1/3/2006	0	81 + [12 + 0] = 93	-already Rof85-
Bradshaw, Stephen V.	Active	3/16/1962	3/22/2016	0	56 + [2 + 0] = 58	
Brophy, John L.	Active-R85	9/8/1953	7/1/1995	0	64 + [22 + 0] = 86	-already Rof85-
Care, Janice E.	Active	1/14/1956	11/1/1994	3	62 + [23 + 3] = 88	
Casler, Conrad C. Jr	Active-R85	7/18/1954	1/29/1985	0	63 + [33 + 0] = 96	-already Rof85-
Crain, Charles H.	Active-R85	11/2/1951	6/24/2015	26	66 + [2 + 26] = 94	-already Rof85-
Curley, Steve W.	Active	5/5/1955	8/13/2002	0	63 + [15 + 0] = 78	
Graefe, Jerry W.	Active	5/1/1944	5/20/2003	0	74 + [14 + 0] = 88	
Graefe, Kevin Lee	Active	8/17/1972	7/20/2004	0	45 + [13 + 0] = 58	
Hansen, Thomas E	Active-R85	5/18/1950	10/10/1995	0	67 + [22 + 0] = 89	-already Rof85-
Hardesty, Edwin M.	Active-R85	1/22/1950	4/4/1995	2	68 + [23 + 2] = 93	-already Rof85-
Harper, John C.	Active	2/5/1967	6/24/2015	21	51 + [2 + 21] = 74	
Hogan, Ty E. Jr.	Active-R85	10/8/1940	8/1/1994	0	77 + [23 + 0] = 100	-already Rof85-
Houskeeper, Julia M.	Active-R85	3/26/1939	6/24/2015	20	79 + [2 + 20] = 101	-already Rof85-
Houskeeper, Richard A.	Active-R85	1/7/1939	6/24/2015	24	79 + [2 + 24] = 105	-already Rof85-
Johnson, Edward	Active-LOA	5/23/1968	3/22/2016	0	49 + [2 + 0] = 51	
Loerke, Dick	Active-R85	10/20/1932	12/9/2008	0	85 + [9 + 0] = 94	-already Rof85-
Long, Scott	Active	10/2/1951	10/26/1999	0	66 + [18 + 0] = 84	
Mandeville, Pat	Active-R85	1/29/1954	1/1/1979	0	64 + [39 + 0] = 103	-already Rof85-
Marquis, John A.	Active-R85	10/11/1935	3/12/1985	0	82 + [33 + 0] = 115	-already Rof85-
McCormick, Joseph A.	Active-R85	8/4/1942	6/24/2015	19	75 + [2 + 19] = 96	-already Rof85-
McCullough, Mike T.	Active	8/28/1961	7/16/1991	0	56 + [26 + 0] = 82	
Mitchell, Danny R.	Active-R85	7/8/1949	10/1/1993	0	68 + [24 + 0] = 92	-already Rof85-
Mizell, Jim C.	Active-R85	4/13/1946	4/10/1984	0	72 + [34 + 0] = 106	-already Rof85-
Mullen, David M.	Active-R85	7/25/1928	6/24/2015	0	89 + [2 + 29] = 120	-already Rof85-
Nash, Bob	Active-R85	4/29/1939	11/1/2012	30	79 + [5 + 30] = 114	-already Rof85-
Newton, Bill	Active-R85	1/24/1937	7/18/1989	0	81 + [28 + 0] = 109	-already Rof85-
Newton, Merle	Active	5/26/1951	4/9/2002	0	66 + [16 + 0] = 82	
Reubell, Charles	Active	9/7/1953	12/10/2013	1	64 + [4 + 1] = 69	
Roberson, Marty R.	Active-R85	8/8/1952	10/3/1983	0	65 + [34 + 0] = 99	-already Rof85-
Schmook, Lynn	Active-LOA	10/9/1949	1/1/1991	0	68 + [27 + 0] = 95	
Staires, Joe E.	Active-R85	7/21/1945	9/13/1994	0	72 + [23 + 0] = 95	-already Rof85-
Wall, Danna Sue					74 + [2 + 9] = 85	
Wertz, Shaun Bryant	Active	1/1/1969	12/9/2008	0	49 + [9 + 0] = 58	
Wimbish, Jack B.	Active	8/14/1947	10/28/2003	0	70 + [14 + 0] = 84	
Wright, Don William	Active-R85	7/12/1937	11/27/2007	0	80 + [10 + 0] = 90	-already Rof85-
Zenthofer, Steve A.	Active-R85	12/2/1947	2/1/1985	0	70 + [33 + 0] = 103	-already Rof85-
Zucconi, David G.	Active-R85	1/22/1939	11/11/1980	0	79 + [2 + 24] = 105	-already Rof85-

Notes:

- Previous years in another club is entered on the Member Edit under the Club Tab.
- 2016 COL Calc: Minimum 20 years in Rotary PLUS Age >= 85

05/03/18

# Rotary Club of Southeast Tulsa Balance Sheet Standard

As of April 30, 2018

	Apr 30, '18
<b>ASSETS</b>	
Fixed Assets	
3200 — Property and Equipment	
3210.01 — Audio Equipment	1,049.36
Total 3200 — Property and Equipment	1,049.36
Total Fixed Assets	1,049.36
Current Assets	
Accounts Receivable	
2300 — Accounts Receivable	
2300 — Accounts Receivable - Other	100.00
2310.01 — Member Receivables	2,020.00
Total 2300 — Accounts Receivable	2,120.00
Total Accounts Receivable	2,120.00
Other Current Assets	
2900 — Undeposited Funds	4,264.34
Total Other Current Assets	4,264.34
Checking/Savings	
2000 — Cash and Bank Accounts	
2010.03 — Cash on Hand	100.00
2010.02 — Arvest - Money Market	5,008.46
2010.01 — Arvest - Checking	9,783.81
Total 2000 — Cash and Bank Accou...	14,892.27
Total Checking/Savings	14,892.27
Total Current Assets	21,276.61
<b>TOTAL ASSETS</b>	<b>22,325.97</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
4100 — Current Liabilities	
4110.05 — Deferred Dues	1,268.00
4110.03 — Rotary International D...	1,824.00
4110.01 — Every Rotarian Every ...	2,096.00
	2,096.00

05/03/18

# Rotary Club of Southeast Tulsa Balance Sheet Standard

As of April 30, 2018

	<u>Apr 30, '18</u>
Total 4100 — Current Liabilities	<u>5,188.00</u>
Total Other Current Liabilities	<u>5,188.00</u>
Total Current Liabilities	<u>5,188.00</u>
Total Liabilities	5,188.00
Equity	
Net Income	5,221.16
5500 — Unrestricted Net Assets	5,670.57
5400 — Net Assets	
5410 — Unrestricted Net Assets	
5410.01 — Unrestricted - Undesig...	<u>6,246.24</u>
Total 5410 — Unrestricted Net Assets	<u>6,246.24</u>
Total 5400 — Net Assets	<u>6,246.24</u>
Total Equity	<u>17,137.97</u>
TOTAL LIABILITIES & EQUITY	<u><u>22,325.97</u></u>

05/03/18

# Rotary Club of Southeast Tulsa Profit and Loss Standard

July 2017 through April 2018

	<u>Jul '17 - Apr '18</u>
Income	
6000 — Unrestricted Support & Revenue	
6300 — Dues and Fees	
6300.01 — Membership Dues	23,110.34
6300.02 — Meals - Paid at Door	4,196.15
6300.03 — District Dues	2,976.00
6300.04 — Rotary International Dues	1,714.00
6300.07 — Change of Horses	2,490.00
6300.08 — Other Income	379.00
	<hr/>
Total 6300 — Dues and Fees	34,865.49
6800 — Investment Income (Loss)	
6800.01 — Interest Income	4.95
	<hr/>
Total 6800 — Investment Income (Loss)	4.95
	<hr/>
Total 6000 — Unrestricted Support & Re...	34,870.44
	<hr/>
Total Income	34,870.44
	<hr/>
Gross Profit	34,870.44
Expense	
7000 — Unrestricted Expenses	
7200 — Program Expenses	
7200.01 — Meals - Food & Facility	21,381.89
7200.02 — Dues - District	3,072.50
7200.03 — Dues - International	3,480.80
7200.04 — Change of Horses Event	544.47
	<hr/>
Total 7200 — Program Expenses	28,479.66
7900 — Administrative Expenses	
7900.02 — Website Maintenance	282.25
7900.03 — Postage & P.O. Box	336.67
7900.04 — Bank Supplies	85.86
7900.06 — Dues Written-Off	60.66
7900.09 — .09 - Badges, Banners, etc.	76.09
7900.11 — BK or CC Fees	33.19
7900.14 — General Exp.	294.90
7900 — Administrative Expenses - Other	0.00
	<hr/>
Total 7900 — Administrative Expenses	1,169.62
	<hr/>
Total 7000 — Unrestricted Expenses	29,649.28
	<hr/>

05/03/18

# Rotary Club of Southeast Tulsa Profit and Loss Standard

July 2017 through April 2018

	<u>Jul '17 - Apr '18</u>
Total Expense	<u>29,649.28</u>
Net Income	<u><u>5,221.16</u></u>

<b><i>Service Projects - Rotary Club of Southeast Tulsa 2017-2018</i></b>					
<b>Date(s)</b>	<b>Service Project Name</b>	<b>location</b>	<b>Chair</b>	<b>Volunteers</b>	<b>Comments</b>
ongoing	Readers for Grove and Clark Elementary	Grove and Clark Elementary	Steve Zenthoefer	?	
ongoing	books for Clark Elementary - speaker gift	deliver to Clark Elementary	John Brophy	1	
monthly school yr	Students of The Month - Jenks[2], Union[3], and Metro Christian[1]	club mtg	Scott Burmeister then Scott Long Mar 2018	1	
9/9/2017	MSNI work days	MSNI -	Bob Nash	8	
9/14/2017	FitFest w Back to School Bash/fundraiser	Roy Clark Elementary	Steve Curley/Tim Airhart	13	
9/16/2017	Laps for Little Ones - Little Lighthouse	Cascia Hall	Jack Wimbish	1	
10/21/2017	World Polio Day	Woodland Hills Mall - popup	Carol Orr 918.232.3410/	2	<a href="mailto:carolorr50@gmail.com">carolorr50@gmail.com</a>
11/19/2017	Route 66 Marathon helpers	Woodward Park - 7to10am	Tim Airhart	~7	
11/30/2017	Night Light Tulsa - Under the Bridge	Downtown Tulsa	Lynn Schmook	13	
12/8/2017	Salavation Army Bell Ringers	Promenade Mall - Main South Door	Joe McCormick	24	
1/1 -- 4/15/18	Dictionary Project -- 2200 dictionairies	Union and select Tulsa Schools	John Harper	a lot	
1/16 or 23/2018	4 way test speech contest	club mtg	Scott Burmeister	~7	3 or 4 ups; 1 Regent
4/12/2018	Be Wise Immunize	tulsa zoo	Jack Wimbish	?	
5/22/2018	Roy Clark Graduation	Clark Elem	Skip Barnes		
6/1/2018	Student of the month 4 way test essays	club mtg	Scott Long		
5/1/2019	Craft Beer Week project/fundraiser	Downtown Tulsa	Debra Anderson-Schultz		postponed to next year
date tentative					