



Rotary Club of Southeast Tulsa  
Board of Directors  
2017-2018



MINUTES

Wednesday January 10, 2018

2017-2018 Board :

	Present	Absent
Kevin Graefe, Elect.....	X	
Joe McCormick, President-Elect.....	X	
Scott Burmeister, Past-President.....		X
Tom Hansen, Secretary.....	X	
Bob Nash, Treasurer.....	X	
John Brophy, Club Service.....		X
Steve Curley, Club Service.....	X	
Marty Roberson, Club Membership.....	X	
Danny Mitchell, Youth Services – Visioning.....		X
Charles Crain, Director at Large.....	X	
Jack Wimbish, SOA.....	X	

**Rotary Club of Southeast Tulsa Foundation Board**

With eight of the eleven Board members present a quorum was established. Attending members and visitors are shown above. The **Rotary Club of Southeast Tulsa Foundation Board** meeting was called to order by President Kevin Graefe at 11:36pm CST at the District 6110 Office, 8209 East 63<sup>rd</sup> Pl., Tulsa.

**Secretary’s Report - Tom**

- The November 8, 2017 Foundation minutes were moved and voted approved.

**Treasurer’s Report – Bob**

- The December 31, 2017 Foundation Balance Sheet and Profit & Loss Sheet (attached) were moved and voted approved.



## Rotary Club of Southeast Tulsa Board of Directors

2017-2018



### **New Business**

As more details emerge for a Craft Beer Week event, some options were discussed at this meeting. The race route and use of Centennial Park chiefly explored to test the comfort and interest level of the Board. The Treasurer was authorized to use Club funds to begin permit applications and reservation deposits which might become necessary.

Union Public Schools requested up to \$2500 to support their Teacher-of-the-Year program which concludes the end of February 2018. After discussion, the Board decided to request earlier notification and joint fund raising efforts between the two groups for next year's event. Mr. Curley will advise UPS.

Funds (\$1650) collected to support Puerto Rico hurricane relief are looking for a place to go. Mr. Hardesty is working on a contact person/organization coordinating relief for Rotary.

### **Adjourn**

President Kevin adjourned the Club Foundation Board meeting at 12:04pm CST.

# Southeast Tulsa Rotary Foundation

## Profit and Loss Standard

01/03/18

July through December 2017

	Jul - Dec '17
Ordinary Income/Expense	
Income	
6000 — Unrestricted Revenue & Support	
6100 — Unrestrictive Income	
6100.24 — Houskeeper	270.00
6100.22 — Contributions-Zucconi	250.00
6100.21 — Contributions-Wall	100.00
6100.20 — Contributions-Zenthoefner	400.00
6100.19 — Contributions-Care	300.00
6100.18 — Contributions-McCormack	950.00
6100.01 — Contributions - Roberson	115.00
6100.07 — Contribution-Mullen	118.00
6100.08 — Contributions-Fitzgerald	100.00
6100.10 — Unrestrictive-Club	161.00
6100.12 — Contributions-Wimbish	620.00
6100.13 — contribution-Harper	125.00
6100.14 — Contribution-Casler	100.00
6100.15 — Contribution-Nash	400.00
6100.16 — Contributions-Brophy	200.00
6100.17 — Contributions-Hansen	250.00
	4,459.00
Total 6100 — Unrestrictive Income	
6200 — Fundraising Income	
6200.22 — Hurrigan Harvey	1,125.00
6200.01 — Card Draw Income	1,435.00
6200.02 — Fines	901.00
6200.07 — Fit Fest (all sources)	900.00
6200.16 — TX Hold um	120.00
6200.17 — Under The Bridge	157.00
	4,638.00
Total 6200 — Fundraising Income	
6800 — Investment Income (Loss)	
6800.10 — Unrealized Gain (Loss)	5,699.30
	5,699.30
Total 6800 — Investment Income (Loss)	
Total 6000 — Unrestricted Revenue & S...	14,796.30
Total Income	14,796.30
Gross Profit	14,796.30
Expense	
7000 — Unrestricted Expenses	

# Southeast Tulsa Rotary Foundation

## Profit and Loss Standard

01/03/18

July through December 2017

	<u>Jul - Dec '17</u>
7100 — Fundraising Expenses	
7100.04 — Fit Fest Expenses	1,265.38
	<u>1,265.38</u>
Total 7100 — Fundraising Expenses	1,265.38
7200 — Project Expenses	
7200.01 — Four Way Test & Essay	1,140.13
7200.06 — Dictionaries	5,215.00
7200.10 — Laps for Little Ones Sponso...	1,000.00
7200.46 — LA Flood Relief	2,250.00
	<u>9,605.13</u>
Total 7200 — Project Expenses	9,605.13
7900 — Administrative Expenses	
7900.04 — Supplies	85.86
7900.07 — Christmas Bonus Exp	400.00
	<u>485.86</u>
Total 7900 — Administrative Expenses	485.86
Total 7000 — Unrestricted Expenses	<u>11,356.37</u>
Total Expense	<u>11,356.37</u>
Net Ordinary Income	<u>3,439.93</u>
Net Income	<u><u>3,439.93</u></u>

# Southeast Tulsa Rotary Foundation

## Balance Sheet Standard

01/03/18

As of December 31, 2017

	Dec 31, '17
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
2001.01 — Cash in Bank	
2010 — Checking	
2010.01 — Cash In Bank	16,434.78
	16,434.78
Total 2010 — Checking	16,434.78
2001.01 — Cash in Bank - Other	(8,919.96)
	7,514.82
Total 2001.01 — Cash in Bank	7,514.82
	7,514.82
Total Checking/Savings	
	7,514.82
Accounts Receivable	
2300 — Accounts Receivable	
2300.01 — Accounts Receivable - Club E...	(710.79)
2300.02 — Accounts Receivable - Club	(239.21)
2300 — Accounts Receivable - Other	950.00
	0.00
Total 2300 — Accounts Receivable	0.00
	0.00
Total Accounts Receivable	
	0.00
Other Current Assets	
2100 — Investments	
2110 — Mutual Funds - Cost	
2110.01 — Mutual Fnd - Cost -Unrestric...	31,855.19
2110.02 — Mutual Fnd - Cost -B. Moore...	10,000.00
	41,855.19
Total 2110 — Mutual Funds - Cost	41,855.19
2190 — Cumulative Unreal Gain (Loss)	
2190.01 — Mutual Fd-Unreal G/(L) Unre...	11,866.22
2190.02 — Mut Fd-Unreal G/(L) B Moor...	6,772.43
	18,638.65
Total 2190 — Cumulative Unreal Gain (L...	18,638.65
	18,638.65
Total 2100 — Investments	60,493.84
	60,493.84
Total Other Current Assets	60,493.84
	60,493.84
Total Current Assets	68,008.66
	68,008.66
<b>TOTAL ASSETS</b>	<b>68,008.66</b>
<b>LIABILITIES &amp; EQUITY</b>	

Southeast Tulsa Rotary Foundation  
Balance Sheet Standard

01/03/18

As of December 31, 2017

	<u>Dec 31, '17</u>
Equity	
5400 — Net Assets	
5410 — Unrestricted Net Assets	
5410.01 — Unrestricted - Undesignated	80,727.90
Total 5410 — Unrestricted Net Assets	80,727.90
5400 — Net Assets - Other	(4,355.00)
Total 5400 — Net Assets	76,372.90
5500 — Change in Net Assets	(11,804.17)
Net Income	3,439.93
Total Equity	68,008.66
TOTAL LIABILITIES & EQUITY	<u>68,008.66</u>



## Rotary Club of Southeast Tulsa Board of Directors

2017-2018



### MINUTES

Wednesday November 8, 2017

## Tulsa Southeast Rotary Club Board

With eight of the eleven Board members present a quorum was established. Attending members are shown above. The **Southeast Rotary Club Board** meeting was called to order by President Kevin Graefe at 12:04pm CST at the District 6110 Office, 8209 East 63<sup>rd</sup> Pl., Tulsa.

### Secretary's Report - Tom

- The November 8, 2017 Club minutes were moved and voted approved.

### Treasurer's Report – Bob

- The December 31, 2017 Foundation Balance Sheet and Profit & Loss Sheet (attached) were moved and voted approved.
- A motion was made and approved to create/use a “Spousal Membership” option where a couple could be Rotary members with both members paying dues and only one pre-paying meals. If both attend, the other member would pay the \$13 meal fee at the door. This motion was approved.

### Old Business

### New Business

- A Mardi Gras Party building off of last year's event was discussed and deemed to be a go this year for February 13<sup>th</sup>. Discussion about location, source of food, and invitation to the Jenks Club were discussed and planning to proceed was agreed upon.
- On March 20<sup>th</sup>, Ti Amos is needing our meeting space for another client. We will plan to meet in the small room adjacent to our regular space.



## Rotary Club of Southeast Tulsa Board of Directors

2017-2018



- Marty Roberson requested a discussion on what the Red Badge orientation program should include. Agreement was reached on items the candidate should go through to gain a Blue Badge and Marty will begin finalizing our current candidate in the Program.
- Peggy Mitchell, Jenks Rotary, reported they are having a Club Chartering Meeting on February 12<sup>th</sup> at the Flying-T. She was inviting members from our Club as a new club sponsor.

### **Adjourn**

The next meeting date and location of the Board meeting will be on February 14, 2018 will be at the District 6110 Office, 8209 East 63<sup>rd</sup> Pl., Tulsa beginning at 11:30 am.

President Kevin adjourned the Club Board meeting at 12:34pm CST.



# Rotary Club of Southeast Tulsa Balance Sheet Standard

01/03/18

As of December 31, 2017

	Dec 31, '17
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
2000 — Cash and Bank Accounts	
2010.01 — Arvest - Checking	6,541.54
2010.02 — Arvest - Money Market	5,006.02
2010.03 — Cash on Hand	100.00
Total 2000 — Cash and Bank Accou...	11,647.56
Total Checking/Savings	11,647.56
Accounts Receivable	
2300 — Accounts Receivable	
2310.01 — Member Receivables	534.00
Total 2300 — Accounts Receivable	534.00
Total Accounts Receivable	534.00
Other Current Assets	
2900 — Undeposited Funds	2,604.34
Total Other Current Assets	2,604.34
Total Current Assets	14,785.90
Fixed Assets	
3200 — Property and Equipment	
3210.01 — Audio Equipment	1,049.36
Total 3200 — Property and Equipment	1,049.36
Total Fixed Assets	1,049.36
<b>TOTAL ASSETS</b>	<b>15,835.26</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
4100 — Current Liabilities	
4110.01 — Every Rotarian Every ...	1,946.00
4110.05 — Deferred Dues	844.00
Total 4100 — Current Liabilities	2,790.00

01/03/18

# Rotary Club of Southeast Tulsa Balance Sheet Standard

As of December 31, 2017

	<u>Dec 31, '17</u>
Total Other Current Liabilities	<u>2,790.00</u>
Total Current Liabilities	<u>2,790.00</u>
Total Liabilities	2,790.00
Equity	
5400 — Net Assets	
5410 — Unrestricted Net Assets	
5410.01 — Unrestricted - Undesig...	<u>6,246.24</u>
Total 5410 — Unrestricted Net Assets	<u>6,246.24</u>
Total 5400 — Net Assets	6,246.24
5500 — Unrestricted Net Assets	5,670.57
Net Income	<u>1,128.45</u>
Total Equity	<u>13,045.26</u>
TOTAL LIABILITIES & EQUITY	<u><u>15,835.26</u></u>

01/03/18

# Rotary Club of Southeast Tulsa Profit and Loss Standard

July through December 2017

	Jul - Dec '17
<b>Income</b>	
6000 — Unrestricted Support & Revenue	
6300 — Dues and Fees	
6300.01 — Membership Dues	11,721.34
6300.02 — Meals - Paid at Door	2,258.15
6300.03 — District Dues	1,440.00
6300.04 — Rotary International Dues	1,714.00
6300.07 — Change of Horses	1,260.00
6300.08 — Other Income	374.00
Total 6300 — Dues and Fees	18,767.49
6800 — Investment Income (Loss)	
6800.01 — Interest Income	2.51
Total 6800 — Investment Income (Loss)	2.51
Total 6000 — Unrestricted Support & Re...	18,770.00
Total Income	18,770.00
Gross Profit	18,770.00
<b>Expense</b>	
7000 — Unrestricted Expenses	
7200 — Program Expenses	
7200.01 — Meals - Food & Facility	12,646.17
7200.02 — Dues - District	1,730.50
7200.03 — Dues - International	1,861.80
7200.04 — Change of Horses Event	544.47
Total 7200 — Program Expenses	16,782.94
7900 — Administrative Expenses	
7900.02 — Website Maintenance	282.25
7900.03 — Postage & P.O. Box	103.84
7900.04 — Bank Supplies	85.86
7900.06 — Dues Written-Off	49.00
7900.09 — .09 - Member Badges	14.57
7900.11 — BK or CC Fees	28.19
7900.14 — General Exp.	294.90
7900 — Administrative Expenses - Other	0.00
Total 7900 — Administrative Expenses	858.61
Total 7000 — Unrestricted Expenses	17,641.55

01/03/18

# Rotary Club of Southeast Tulsa Profit and Loss Standard

July through December 2017

	<u>Jul - Dec '17</u>
Total Expense	<u>17,641.55</u>
Net Income	<u><u>1,128.45</u></u>