



**Rotary Club of Southeast Tulsa**  
**Board of Directors**  
 2017-2018



MINUTES

Wednesday September 13, 2017

2017-2018 Board :

	Present	Absent
Kevin Graefe, Elect.....	X	
Joe McCormick, President-Elect.....	X	
Scott Burmeister, Past-President.....		X
Tom Hansen, Secretary.....	X	
Bob Nash, Treasurer.....	X	
John Brophy, Club Service.....	X	
Steve Curley, Club Service.....	X	
Marty Roberson, Club Membership.....		X
Danny Mitchell, Youth Services – Visioning.....		X
Charles Crain, Director at Large.....	X	
Jack Wimbish, SOA.....	X	

**Rotary Club of Southeast Tulsa Foundation Board**

With eight of the eleven Board members present a quorum was established. Attending members and visitors are shown above. The **Rotary Club of Southeast Tulsa Foundation Board** meeting was called to order by President Kevin Graefe at 12:01pm CDT at the District 6110 Office, 8209 East 63<sup>rd</sup> Pl., Tulsa.

**Secretary’s Report - Tom**

- The August 16, 2017 Foundation minutes were moved and voted approved.

**Treasurer’s Report – Bob**

- The August 31, 2017 Foundation Balance Sheet and Profit & Loss Sheet (attached) were moved and voted approved.
- Approximately \$2,500 in Hurricane Harvey Relief contributions were moved and approved to be sent to District 6200 which is coordinating South Texas relief efforts.



## Rotary Club of Southeast Tulsa Board of Directors

2017-2018



### **New Business**

President Kevin wanted to discuss funding of fitness equipment for the Roy Clark Elementary playground at our next (October) Board meeting. Last year, SETR directed \$7000 to various Roy Clark projects at the school. This year we have provided \$5000 up to this point.

### **Adjourn**

President Kevin adjourned the Club Foundation Board meeting at 12:12pm CDT.

# Southeast Tulsa Rotary Foundation Balance Sheet Standard

09/12/17

As of August 31, 2017

	Aug 31, '17
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
2001.01 — Cash in Bank	
2010 — Checking	
2010.01 — Cash In Bank	16,434.78
	16,434.78
Total 2010 — Checking	16,434.78
2001.01 — Cash in Bank - Other	(4,732.69)
	11,702.09
Total 2001.01 — Cash in Bank	11,702.09
	11,702.09
Total Checking/Savings	
	11,702.09
Accounts Receivable	
2300 — Accounts Receivable	
2300.01 — Accounts Receivable - Club E...	(710.79)
2300.02 — Accounts Receivable - Club	(239.21)
2300 — Accounts Receivable - Other	950.00
	0.00
Total 2300 — Accounts Receivable	0.00
	0.00
Total Accounts Receivable	
	0.00
Other Current Assets	
2100 — Investments	
2110 — Mutual Funds - Cost	
2110.01 — Mutual Fnd - Cost -Unrestric...	31,855.19
2110.02 — Mutual Fnd - Cost -B. Moore...	10,000.00
	41,855.19
Total 2110 — Mutual Funds - Cost	41,855.19
2190 — Cumulative Unreal Gain (Loss)	
2190.01 — Mutual Fd-Unreal G/(L) Unre...	9,044.67
2190.02 — Mut Fd-Unreal G/(L) B Moor...	5,376.00
	14,420.67
Total 2190 — Cumulative Unreal Gain (L...	14,420.67
	56,275.86
Total 2100 — Investments	56,275.86
	56,275.86
Total Other Current Assets	
	56,275.86
Total Current Assets	
	67,977.95
<b>TOTAL ASSETS</b>	
	67,977.95
<b>LIABILITIES &amp; EQUITY</b>	

Southeast Tulsa Rotary Foundation  
Balance Sheet Standard

09/12/17

As of August 31, 2017

	<u>Aug 31, '17</u>
Equity	
5400 — Net Assets	
5410 — Unrestricted Net Assets	
5410.01 — Unrestricted - Undesignated	<u>80,727.90</u>
Total 5410 — Unrestricted Net Assets	80,727.90
5400 — Net Assets - Other	<u>(4,355.00)</u>
Total 5400 — Net Assets	76,372.90
5500 — Change in Net Assets	(11,804.17)
Net Income	<u>3,409.22</u>
Total Equity	<u>67,977.95</u>
TOTAL LIABILITIES & EQUITY	<u><u>67,977.95</u></u>

# Southeast Tulsa Rotary Foundation

## Profit and Loss Standard

09/12/17

July through August 2017

	Jul - Aug '17
Ordinary Income/Expense	
Income	
6000 — Unrestricted Revenue & Support	
6100 — Unrestrictive Income	
6100.01 — Contributions - Roberson	65.00
6100.07 — Contribution-Mullen	118.00
6100.10 — Unrestrictive-Club	161.00
6100.12 — Contributions-Wimbish	370.00
6100.15 — Contribution-Nash	300.00
6100.18 — Contributions-McCormack	600.00
6100.19 — Contributions-Care	300.00
6100.20 — Contributions-Zenthoefers	300.00
6100.21 — Contributions-Wall	50.00
	2,264.00
Total 6100 — Unrestrictive Income	2,264.00
6200 — Fundraising Income	
6200.01 — Card Draw Income	224.00
6200.02 — Fines	331.00
6200.07 — Fit Fest (all sources)	900.00
	1,455.00
Total 6200 — Fundraising Income	1,455.00
6800 — Investment Income (Loss)	
6800.10 — Unrealized Gain (Loss)	1,481.32
	1,481.32
Total 6800 — Investment Income (Loss)	1,481.32
Total 6000 — Unrestricted Revenue & S...	5,200.32
Total Income	5,200.32
Gross Profit	5,200.32
Expense	
7000 — Unrestricted Expenses	
7100 — Fundraising Expenses	
7100.04 — Fit Fest Expenses	791.10
	791.10
Total 7100 — Fundraising Expenses	791.10
7200 — Project Expenses	
7200.01 — Four Way Test & Essay	1,000.00
	1,000.00
Total 7200 — Project Expenses	1,000.00
Total 7000 — Unrestricted Expenses	1,791.10

Southeast Tulsa Rotary Foundation  
Profit and Loss Standard

09/12/17

July through August 2017

	<u>Jul - Aug '17</u>
Total Expense	<u>1,791.10</u>
Net Ordinary Income	<u>3,409.22</u>
Net Income	<u><u>3,409.22</u></u>



## Rotary Club of Southeast Tulsa Board of Directors

2017-2018



### MINUTES

Wednesday September 13, 2017

## **Tulsa Southeast Rotary Club Board**

With eight of the eleven Board members present a quorum was established. Attending members are shown above. The **Southeast Rotary Club Board** meeting was called to order by President Kevin Graefe at 12:12pm CDT at the District 6110 Office, 8209 East 63<sup>rd</sup> Pl., Tulsa.

### **Secretary's Report - Tom**

- The August 16, 2017 Club minutes were moved and voted approved.
- August attendance was submitted at 88.04% which as of this meeting is tied for second in Dist. 6110
- DACdb member changes this month include termination of Randy Yarger (job relocation across town). Currently there are 24 Active-R85, 19 Active, and 6 Honorary members for a total of 49 Active/Honorary members.
- Skip Barnes, [Skipb0543@gmail.com](mailto:Skipb0543@gmail.com), completed a new member application. It was moved and approved to submit his name to the Club on a 10-day notice.

### **Treasurer's Report – Bob**

- The August 31, 2017 Club Balance Sheet and Profit & Loss Sheet (attached) were moved and voted approved.

### **Old Business**

- Mr. Morrel – terminated 6/30/2017, has paid all outstanding past due invoices and will be recommended to the Jenks Club as “member in good standing from SE Tulsa”.
- Continuing membership process for James Hiatt (past local Rotarian).
- Invitations to regular Club meetings have been extended to Steve Jones, Amy Smith, and Tony Cook so keep an eye out and be sure to welcome them as they show up.



## Rotary Club of Southeast Tulsa Board of Directors

2017-2018



- Kulsum Siddiqui has been moved to another position and is being replaced by Diana Bland. We will monitor her involvement with us for consideration of possible membership offer (active, honorary, other). Members will consider this possibility and the most appropriate level of membership.
- The speaker gift books to Roy Clark for at least the next three months have been found but the labels are in poor condition. Mr. Brophy has agreed to take on both getting new labels and later the speaker gift (library books) process to resume honoring our speakers with a donation to the RC Elementary School Library.
- MSNI work day on September 9<sup>th</sup> had eight SETR members and a helper from Sunrise Rotary.
- Mr. Wimbish will be running in and an Executive Sponsor Level donor to Little Light House's Laps-4-Little Ones event. He has collected \$1700 in checks and pledges up to this meeting date for the September 16<sup>th</sup> event.
- Roy Clark's back-2-school event from 5:00 – 7:30 pm on Thursday September 14<sup>th</sup> will be this year's Fit-Fest for our Club. We will be doing the Presidential Fitness Testing, running the inflatables and providing the DJ for music as we have done in the past.
- A progress report on the James (Jim) Locker TU Scholarship was made with plans to award beginning next year as all details are being put into motion.
- Southside member Mehdi Khezri picked up the last six (6 at \$20ea) remaining Claret House cards and will replace them with Tia Amos gift cards which will avoid the October 31<sup>st</sup> deadline. We plan to use the Tia Amos cards for special distributions and possible discounted sales in the future.

### **New Business**

- Planning a discussion at the next Board meeting regarding funding of RCE fitness and playground equipment and the school clinic.
- October 31<sup>st</sup> will be an off-site vocational meeting and Riverside Jones Airport or the TCC Aviation Campus there was suggested with the possibility of Great Harvest catering the meeting (potential member Amy Smith to be contacted).





## Rotary Club of Southeast Tulsa Board of Directors

2017-2018



- A short discussion about revisiting the Visioning process was held with John Brophy tasked with providing the Board with some historical information on the original Visioning process and results.
- The District exchange coordinator is reaching out to our Club to consider support of in or outbound students or both.

### **Adjourn**

The next meeting date and location of the Board will be October 11, 2017 and will be at the District 6110 Office, 8209 East 63<sup>rd</sup> Pl., Tulsa. There will also be a status presentation to the Governor during her "official" visit next month at our October 24<sup>th</sup> meeting.

President Kevin adjourned the Club Board meeting at 1:06pm CDT.

09/12/17

# Rotary Club of Southeast Tulsa Balance Sheet Standard

As of August 31, 2017

	Aug 31, '17
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
2000 — Cash and Bank Accounts	
2010.01 — Arvest - Checking	12,379.81
2010.02 — Arvest - Money Market	5,004.34
2010.03 — Cash on Hand	100.00
Total 2000 — Cash and Bank Accou...	17,484.15
Total Checking/Savings	17,484.15
Accounts Receivable	
2300 — Accounts Receivable	
2310.01 — Member Receivables	2,844.00
Total 2300 — Accounts Receivable	2,844.00
Total Accounts Receivable	2,844.00
Other Current Assets	
2900 — Undeposited Funds	2,040.34
Total Other Current Assets	2,040.34
Total Current Assets	22,368.49
Fixed Assets	
3200 — Property and Equipment	
3210.01 — Audio Equipment	1,049.36
Total 3200 — Property and Equipment	1,049.36
Total Fixed Assets	1,049.36
<b>TOTAL ASSETS</b>	<b>23,417.85</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
4100 — Current Liabilities	
4110.01 — Every Rotarian Every ...	2,046.00
4110.05 — Deferred Dues	844.00
Total 4100 — Current Liabilities	2,890.00

09/12/17

# Rotary Club of Southeast Tulsa Balance Sheet Standard

As of August 31, 2017

	<u>Aug 31, '17</u>
Total Other Current Liabilities	<u>2,890.00</u>
Total Current Liabilities	<u>2,890.00</u>
Total Liabilities	2,890.00
Equity	
5400 — Net Assets	
5410 — Unrestricted Net Assets	
5410.01 — Unrestricted - Undesig...	<u>6,246.24</u>
Total 5410 — Unrestricted Net Assets	<u>6,246.24</u>
Total 5400 — Net Assets	6,246.24
5500 — Unrestricted Net Assets	5,670.57
Net Income	<u>8,611.04</u>
Total Equity	<u>20,527.85</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>23,417.85</u></u>

09/12/17

# Rotary Club of Southeast Tulsa Profit and Loss Standard

July through August 2017

	Jul - Aug '17
<b>Income</b>	
6000 — Unrestricted Support & Revenue	
6300 — Dues and Fees	
6300.01 — Membership Dues	11,656.34
6300.02 — Meals - Paid at Door	675.00
6300.03 — District Dues	1,472.00
6300.04 — Rotary International Dues	1,752.00
6300.07 — Change of Horses	1,290.00
6300.08 — Other Income	374.00
Total 6300 — Dues and Fees	17,219.34
6800 — Investment Income (Loss)	
6800.01 — Interest Income	0.83
Total 6800 — Investment Income (Loss)	0.83
Total 6000 — Unrestricted Support & Re...	17,220.17
Total Income	17,220.17
Gross Profit	17,220.17
<b>Expense</b>	
7000 — Unrestricted Expenses	
7200 — Program Expenses	
7200.01 — Meals - Food & Facility	4,161.92
7200.02 — Dues - District	1,730.50
7200.03 — Dues - International	1,861.80
7200.04 — Change of Horses Event	544.47
Total 7200 — Program Expenses	8,298.69
7900 — Administrative Expenses	
7900.02 — Website Maintenance	282.25
7900.11 — BK or CC Fees	28.19
7900 — Administrative Expenses - Other	0.00
Total 7900 — Administrative Expenses	310.44
Total 7000 — Unrestricted Expenses	8,609.13
Total Expense	8,609.13
Net Income	8,611.04