

# MINUTES

Wednesday, July 22, 2015

Board:

Visitors: Shaun Wertz, Past-Treasurer Danny Mitchell, Vision Facilitator

Paul Miller, President Tom Hansen, Secretary Bob Nash, Treasurer Scott Burmeister, President-Elect Kevin Graefe, Club Service Steve Curley, Membership Elect Ed Hardesty, RI Foundation Joe McCormick, Director Tim Airhart, Past-President

# **Rotary Club of Southeast Tulsa Foundation Board**

With nine of the eleven elected officers present a quorum was established. The **Rotary Club of Southeast Tulsa Foundation Board** meeting was called to order at 11:35 am CDST in the offices of Danny Mitchell.

## Secretary's Report - Tom

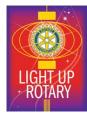
• The June 24, 2015 Foundation minutes were moved, voted and approved.

## <u> Treasurer's Report – Bob & Shaun</u>

- The Foundation Balance sheet, Profit & Loss sheet, and Cash Flow sheets through June 30, 2015 were not available for this meeting and will be reviewed at the next Board meeting.
- After discussion of the past due receivable accounts the Bob will contact those members to review their situations and work out payment strategies as appropriate.
- As of this meeting it the transition from Shaun to Bob is thought to be complete.



2014-2015



## President's Report – Paul

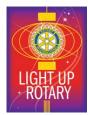
- Paul reported a request from Rotary Club of Tulsa member Pedro Gigueroa for two foundation funded projects. The first was for \$1500 for micro-loans for establishment of startups in the downtown area. The second was for \$2000 for an international grant in Venezuela. Both of these requests are on hold pending further feedback from the District on RI activities for Mr. Gigueroa.
- Steve Curley motioned to move the \$6000 FitFest proceeds in accrual to be paid to the OU Medical Clinic. The motion was seconded and voted approved.

## <u>Adjourn</u>

President Paul adjourned the Club Foundation Board meeting at 12:00 pm CDST.



2014-2015



## MINUTES

Wednesday, June 24, 2015

# **Tulsa Southeast Rotary Club Board**

With nine of the eleven elected officers present a quorum was established. The **Southeast Rotary Club Board** meeting was called to order at 12:00 pm CDST in the offices of Danny Mitchell.

## Secretary's Report - Tom

• The June 24, 2015 Board minutes were moved, voted, and approved.

## <u> Treasurer's Report – Bob & Shaun</u>

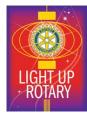
• The Foundation Balance sheet, Profit & Loss sheet, and Cash Flow sheets through June 30, 2015 were not available for this meeting and will be reviewed at the next Board meeting.

## President Report - Paul

- President Paul set the next Board meetings for Wednesday August 19th at Danny Mitchell's office.
- Paul requested a status report on the Philippine/SETR Breast Milk Bank project. Tim Airhart reported the paperwork which must be initiated at the Philippine end had begun but the Governor there was wanting to see a little more cash in from the Pearl Club before he allocated his DDF dollars. On this end Ed Hardesty reported District 6110 has authorized \$25,000 from the DDF which will be matched by the RI World Fund for a total of \$50,000. The ball in in the Philippine Clubs court now to get their match.
- Paul requested a status report on the Guatemala Literacy project. Joe McCormick reported on the recent history of the effort. Ed Hardesty reported District 6110 has authorized \$2,000 from the DDF which will be matched by the RI World Fund for a total of \$4,000. Joe will get with Dick Houskeeper to begin the paperwork for this grant.



2014-2015



## <u>Member Report – Steve Curley</u>

- Steve provided a handout (attached) detailing the Red Badge status and map to completion for Bob Pierce. Currently he is expected to be complete within the next three weeks.
- Yesterday's Red Badge meeting was well attended by the former Midtown members as well who are bringing an even broader understanding of local Rotary.
- Steve is starting the Classification project to identify those classifications in the Club currently and those who we can focus in adding to the Club. Two questions for our elevator talk pitch were suggested -Why did I join Rotary? and Why do I stay in Rotary?

## Foundation Report – Ed Hardesty

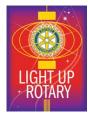
- Ed provided a handout (attached) detailing the Club's Fund Raising Analysis over the last several years. This data was used to set our 2015-2016 Foundation Target at \$16,000 (matching last year's goal) and \$2,000 for Polio Plus. These targets were moved and approved.
- Ed reported there are 7000 club points available for Paul Harris Fellow matches. It was moved and approved to offer matching points up to 500 for each PHF as long as the 7000 points last. Members may request multiple PHFs but will only be matched at 500 per PHF and for as long as the points are available. This motion was moved and approved.

## <u>Club Service Report – Kevin</u>

• Kevin reported several good ideas from the former Midtown members for easy fund raising and socialization came out of the Red Badge meeting yesterday. Joe reported they had been doing a meal ticket sale for the Yale Outback Steak House where they sold \$20 gift tickets for which the Outback gave \$15 back to the foundation. They did one 150 ticket sale in the Spring and one in the Fall. Also they did a number of pot luck meal / live auctions which were both fun and raised a little money too. They also have had success with a poker party that raised some cash while having a good deal of entertainment.



2014-2015



## Visioning Report – Danny

- Danny reported now he was getting back to work the Visioning Project needed to pick up some speed. He plans to be looking at everything but emphasis needs to go to FitFest.
- The Jenks HS Inter-Act Club discussions are proceeding and hopefully school sponsors are coming around.
- Our exchange student is going to arrive on August 13<sup>th</sup> and an airport greeting is being planned.

## <u>New Business – Paul</u>

- The Secretary reported not finding any record of previous action on approval of new By-Laws and Constitution for the Club other than memories of having done this sometime at a meeting in the past. The 2013 By-Laws and Constitution (see attached) were moved and approved.
- The Secretary provided a list of members and their progress toward meeting the Rule of 85 status. A motion to email all eligible members advising of their reaching this status, advising of what they needed to do to activate this member

Type, their dues statements would not change (prepaid meals still there) and they would not have to make-up for missed meetings although any missed meeting would break their perfect attendance strings. Pro positions were that this would help the Club's attendance record by eliminating misses for the Rule of 85 members who missed without makeups. The Con arguments were that these provisions make it much easier not to participate when a miss happens which could be seen as an encouragement not to make up. The motion was tabled until next Board meeting to allow members to mull the issue over.

## <u>Adjourn</u>

President Paul adjourned the Club Board meeting at 1:09 pm CDST.

### **JOSEPH McCORMICK**

From:
Sent:
To:
Subject:
Attachments:

Dhouskeeper [dick@deltamfg.com] Tuesday, July 21, 2015 4:11 PM josephmccormick@mindspring.com; 'John C. Harper' FW: Guatemalan students are counting on Tulsa Midtown Rotary--can you help? GLP request for funding 2015-2016.pdf

Importance:

High

From: Jessica Stieritz [mailto:jessica@coeduc.org] Sent: Thursday, July 16, 2015 12:10 PM To: dick@deltamfg.com Subject: Guatemalan students are counting on Tulsa Midtown Rotary--can you help? Importance: High

Dear Dick,

This is Jessica Stieritz with the Guatemala Literacy Project; how are you? I hope you are enjoying a great summer.

Now that the new Rotary year has begun, I wanted to follow up on the email you received a few weeks ago, describing the exciting plans we have for the GLP this year. Have you had a chance to talk to your club to see if you will be able to once again include the GLP in the 2015-2016 budget?

By contributing to the GLP, Tulsa Midtown Rotary will automatically join 100 other clubs on <u>Global Grant #1531565</u> (hosted by the Rotary Clubs of Glenview Sunrise, III, and Valle de Guatemala) and will see your funds matched up to 3.5to-1 by The Rotary Foundation. With your help we can bring our textbook, computer, and literacy programs to over 6,500 kids in Guatemala.

Please let me know if Tulsa Midtown will consider supporting the GLP for the 2015-2016 Rotary year, and if you may be able to get a <u>District match (DDF)</u>. We help with all the paperwork!

To assist with making the request to your club, I'm attaching the **GLP Request for Funding**, which includes more details and a Global Grant summary. We hope to have all pledges by **August 31** so we can submit the Global Grant by December.

Thanks, and I hope to hear from you soon!

Jessica

Jessica Stieritz Guatemala Literacy Project info@guatemalaliteracy.org www.guatemalaliteracy.org



### **Request for Funding**

Guatemala Literacy Project Global Grant #1531565 2015-2016 Rotary year

### Host and International Clubs for GG#1531565

Host club: Glenview Sunrise, Ill. (D-6440) / Mary Pribyl, <u>mpribyl@aol.com</u> International Club: Valle de Guatemala (D-4250) / Sonja Baudrexel, <u>sbaudrexel@gmail.com</u>

### **Contribution Request**

The average club contribution is \$1,000 but **any amount is welcome** and will be matched .5-to-1 by The Rotary Foundation on the Global Grant. Additionally, the GLP is happy to help you secure DDF (District Designated Funds) you can grow your contribution **3.5-to-1**! We walk you through every step of the process.

### **Grant Timing**

*Funds Requested:* Now through October 31, 2015 *Global Grant application submission to TRF:* December 2015 *Anticipated Approval from TRF:* Spring/summer 2016 *Project Implementation:* 2016-2017 Rotary year

### **Issue Funds to:**

Guatemala Literacy Project c/o Cooperative for Education 2300 Montana Avenue, Suite 301 Cincinnati, OH 45211 U.S.A.

### **GLP Project Tour to Guatemala**

We sincerely hope that your club makes a commitment to contribute to this incredible project AND we would like to invite Rotarians in your club to join us in Guatemala, Feb. 5-14, 2016. For more information and to register, visit <u>guatemalaliteracy.org</u>. Seats fill fast, so sign up today!

### **Video Presentation**

The GLP has an excellent 10-minute video that is a perfect way to introduce the project to your club. The video is available <u>online</u> or on DVD. Email <u>info@guatemalaliteracy.org</u> to request your Video Presentation Packet.

### What is the GLP?

The GLP is the partnership between Rotary Clubs and the non-profit organization, Cooperative for Education (CoEd), to promote literacy in Guatemala. The largest grassroots multi-club, multidistrict opportunity in Rotary, over 430 Rotary clubs have participated in the GLP since 1996. Approximately 100 clubs and 20 districts will support this year's Global Grant to benefit the GLP.

### **Questions?**

Contact Jessica Stieritz with the Guatemala Literacy Project, at info@guatemalaliteracy.org or Mary Pribyl, Rotary Club of Glenview Sunrise, Ill., mpribyl@aol.com.

### **GLP Global Grant Summary**

(This is an excerpt from the Global Grant application. For the complete application, go to www.auatemalaliteracy.org.)

**1. Project Title:** Guatemala Literacy Project (GLP): A partnership between North American & Guatemalan Rotary Clubs and the non-profit organization, Cooperative for Education.

### 2. Host and International Clubs for GG#1531565

Host club: Glenview Sunrise, Ill. (D-6440) / Mary Pribyl, <u>mpribyl@aol.com</u> International Club: Valle de Guatemala (D-4250) / Sonja Baudrexel, <u>sbaudrexel@gmail.com</u>

### 3. Community Needs:

- a. Who are the beneficiaries? Our project serves the indigenous peoples in the Western Highlands of Guatemala, where you find one of the lowest literacy rates in the Western Hemisphere. Each year, our partner, Cooperative for Education, with help from our Guatemalan Rotary partners and the Guatemalan Ministry of Education, identifies potential communities that could benefit from our project. See 4 "c" and "d" to learn how the communities are selected, and how the parents must "buy into" the project.
- b. What needs have been identified? The targeted communities in Guatemala's Western Highlands suffer from low literacy due to:
  - Ineffective teaching methods: Most of the instruction in primary schools is rote memorization and copying from the blackboard. Students learn to recognize words, never developing comprehension or independent reading skills.
  - Lack of books: Another significant contributing factor to the low rates of literacy (40% among rural adults) is the lack of textbooks in grades 7-9. Approximately 90% of these schools have not books.
  - Lack of computers: In the Western Highlands, having technological literacy is also critical for getting out of poverty; approximately 60% of living-wage jobs in Guatemala now require computer skills. The majority of schools in this area have no computers. Young people leaving school are condemned to a life subsistence farming or illegal migration. The cycle of poverty continues.
- c. How are these needs currently being addressed? The school systems are underresourced and typically neglected by the government support structures. There are many NGOs working in Guatemala; however, the need is far greater than current NGOs and the government can effectively serve on their own. Thus, the current educational needs of the community are not being addressed.

### 4. Activity Description:

### a. Summarize the proposed activities to be conducted with this grant.

The GLP Global Grant consists of 3 parts: providing literacy training to teachers and reading books in 37 primary schools; implementing 10 literacy-strengthening textbook projects; establishing 2 computer centers.

• 165 elementary teachers in 37 schools will receive basic supplies and reading materials in the form of books appropriate for each grade level. The primary literacy program will benefit approximately 4,400 students.

- The textbook project for middle school students will provide 4 texts in science, Spanish, social studies and math. Teachers in the program are trained in integrating textbooks into their daily teaching. Approximately **1,400 students will receive textbooks** under the program.
- The computer centers will be set up in two middle schools. The centers will train students in the use of standard business software. The course of study consists of 100 lessons over a 3-year period. The computer center project will increase technological literacy among approximately 520 Guatemalan youth each year.

#### b. What other Rotary Club/s or organizations are involved?

This past Rotary year, over 120 clubs and 18 Districts contributed to the GLP Global Grant. We are currently in discussion to renew each club's commitment, as well as find more club and district partners.

Our other partners include our Host and International Sponsors Glenview Sunrise, Ill., and Valle de Guatemala, and the non-profit organization, Cooperative for Education (CoEd).

c. How has the benefiting community been involved in planning this project? Candidates for the programs attend a "town meeting" session to express their needs and consider whether the GLP is a good fit. Communities that are ready to start the textbook program, computer or literacy program invite our local representative to do a site visit to better understand the specific needs. A needs assessment is conducted by members of the Valle de Guatemala Rotary Club and the partner organization CoEd.

### d. How will the benefiting community be involved in implementation?

The key to the sustainability and community involvement is an innovative "revolving fund" model: the community at large will assure that small fees are paid for the use of the books and computers; the fees go into a fund used to cover on-going program expenses and to replace materials and equipment as it wears out. Thus, once the initial investment is made, the projects are financially self-sufficient in perpetuity. By investing in the projects – both financially and emotionally – the local people experience the pride, confidence and dignity that come from helping themselves. The revolving fund model has been used successfully in previous matching grants and global grants since 1998.

e. How will the benefits of the project be sustained beyond the grant funding? In two ways:

- a. The project will result in higher levels of literacy and computer skills in the community, which will increase individuals' ability to secure living-wage jobs. Computer skills are especially important in enabling rural Guatemalans to compete for higher-wage, non-farm jobs.
- b. The project will teach members of the local community how to establish and maintain self-sustaining book and computer cooperatives; it will educate them on the importance of sustainability and saving for the future; it will build their capacity to maintain complex projects, like a computer center, including diagnosing technical problems, teaching with a planned curriculum, and saving for future replacement of the hardware. Since the teachers trained as part of the project come from the area, the knowledge and skills they gain resides in their local communities. By being involved in every step of each program, the parents, teachers, children, and administrators earn the pride, confidence, and dignity that come from helping themselves.

**5. Area of Focus:** With which Rotary area/s of focus is the proposed project aligned? Basic education and literacy

# 6. Project Outcomes: Describe the immediate and long-term outcomes of the proposed project, and how these outcomes will be measured?

The literacy training program is expected to improve reading and writing abilities, which will help indigenous children achieve more in school, continue their education longer, and overcome the challenges and struggles caused by low literacy. We will measure impact through reading tests (students), and observational checklists (teachers).

The textbook portion of the project is expected to lead teachers to use more effective teaching methods, decreasing dictation and copying while improving students' analysis skills and level of understanding of course content. We will measure impact through teacher surveys and observation.

The computer portion of the project is expected to train new students each year with marketable technical skills that will allow them to get better jobs, improving their economic situation and that of their families and communities. We will measure program impact via standardized testing, technical certification for teachers, and observational checklists.

Description	Supplier	Category	Local cost	Cost in USD
Rotary Signage for All Programs	Ricardo Murga	Equipment	\$500	\$500
Textbooks for Textbook Programs (5,000)	Santillana SA	Equipment	\$52,500	\$52,500
Plastic Book Bags for Textbook Programs (1,250)	Anaja, SA	Equipment	\$175	\$175
Rotary Bookcovers for Textbook Program (5,000)	W y T, SA	Equipment	\$950	\$950
Supplies and Printing for Textbook School Teacher Training	Libreria Progreso, SA; Alma Choc	Supplies	\$2,800	\$2,800
Meals for Teachers for Textbook School Teacher Training	COFA	Training	\$10,400	\$10,400
Reading Books (12,664) for Primary Reading Program	Fondo de Cultura Económica de Guatemala, Grupo Editorial Norma, El Hormiguero, Aldisa, Amanuense, Artemis Edinter, Carvajal, Gare de Creación, Generación de Demanda	Equipment	\$110,810	\$110,810
Rotary Stickers (12,000) and				
Stamps (3) to label books for			44.000	A
Primary Reading Program	Ricardo Murga	Supplies	\$1,025	\$1,025

### 7. Proposed Budget:

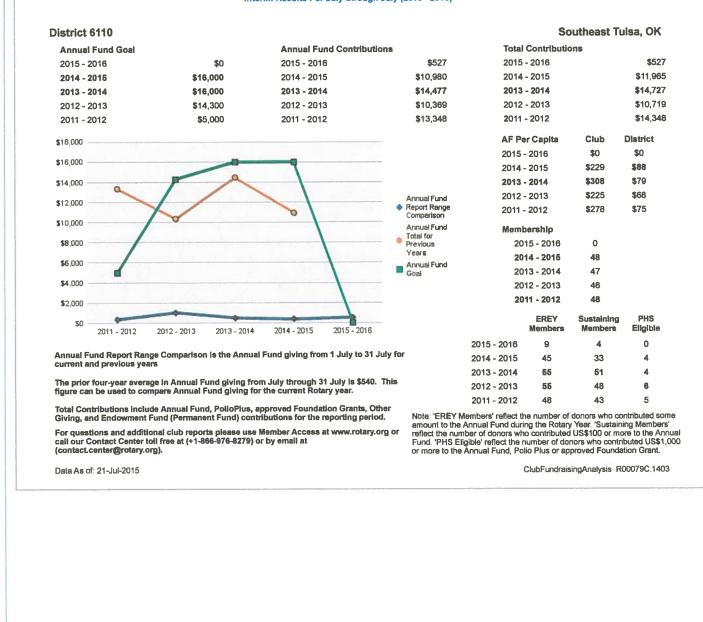
School Supplies (174 sets) for Primary Reading Program	Platino, SA; Libreria Progreso, SA	Supplies	\$14,932	\$14,932
Standardized Tests (4,000) for	Universidad del Valle de	Monitoring/		
Primary Reading Program	Guatemala	evaluation	\$5,000	\$5,000
Meals and Transportation for				
Teachers for Primary Reading	Baldomero García;			
Program	Restaurant Chichoy	Training	\$4,200	\$4,200
Measurable Outcomes		Monitoring/		
Contractor (800 hours)	Andrea Soledad Santizo	evaluation	\$16,000	\$16,000
Trainers for Primary Reading				
Program (5 trainers, 8,850 hours				
total)	<b>Cooperative for Education</b>	Training	\$95,444	\$95,444
Computer Systems (21) for		1		
Computer Center	SEGA SA	Equipment	\$18,375	\$18,375
Server (1) for Computer Center	Corporacion Tres Torres	Equipment	\$1,200	\$1,200
Projector (1) for Computer		1		
Center	Multicomp	Equipment	\$550	\$550
Voltage Regulators (12) for				
Computer Center	Corporacion Tres Torres	Equipment	\$1,680	\$1,680
Surge Protector (1) for				
Computer Center	ACD Comunicaciones	Equipment	\$250	\$250
Printer (1) for Computer Center	Prisma Servicios, SA	Equipment	\$330	\$330
Network Cabling (1) for				
Computer Center	ACD Comunicaciones	Equipment	\$1,050	\$1,050
Network Switch (1) for				
Computer Center	Multicomp	Equipment	\$250	\$250
			7250	42.00
Maintenance Kit (1) for Computer Center	CIPRO	Equipment	\$70	\$70
Dustcovers (22) for Computer	CIPRO	Equipment	\$70	\$70
Center	Sastrería Díaz	Supplies	\$253	\$253
Desks (22) for Computer Center	Interiores Corportativos	Equipment	\$1,584	\$1,584
			the second s	the second se
Chairs (45) for Computer Center	Induplastic	Equipment	\$270	\$270
Security Alarm (1) for Computer	Marco Vinicio Paniagua		4.0.0	
Center	Arceyuz	Equipment	\$350	\$350
File Cabinet (1) for Computer		Faultaneat	670	A-10
Center	Interiores Corportativos	Equipment	\$70	\$70
White Board (1) for Computer	Distribuidora Dals	Equipment	\$40	\$40
Center Padlocks (2) for Computer		Equipment	340	240
Center	Almacen El Vapor, S. A.	Supplies	\$30	\$30
		Supplies	450	<i>43</i> (
Antivirus Software (1) for	AVG	Supplies	\$60	\$60
Computer Center		Jouhhuez	00¢	וסק
Educación para el Futuro	Educación para el futuro,	Tesisian	6000	690
Seminar (1) for Computer Center	SA	Training	\$200	\$20
School Supplies (1 set) for				
Computer Center	Libreria Progreso, SA	Supplies	\$85	\$8!

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Projector Screen (1) for			T	I
Computer Center	Multicomp	Equipment	ć na	d=
Laptop Computers (10),		- rdaihiusur	\$58	\$58
Supplemental Educational				
Materials	Multicomp	Equipment	\$8,025	<u> </u>
Projectors (10), Supplemental		Equipment	30,025	\$8,025
Educational Materials	Multicomp	Equipment	\$5,885	ÉE OOF
Projector Screens (10),		Equipment	\$3,005	\$5,885
Supplemental Educational			1	
Materials	Multicomp	Equipment	\$611	¢caa.
Sports Equipment (25 sets),				\$611
Supplemental Educational				
Materials	Deportes Link	Equipment	\$1,739	\$1,739
Pencils (3,500), Supplemental				
Educational Materials	Libreria Progreso, SA	Supplies	\$375	\$375
Pencil Sharpeners (3,500),				
Supplemental Educational			] [	
Materials	Libreria Progreso, SA	Supplies	\$333	\$333
Pencil Erasers (3,500),				2222
Supplemental Educational				
Materials	Libreria Progreso, SA	Supplies	\$520	\$520
School Supply Kits (2,400),			<i>4520</i>	
Supplemental Educational				
Materials	Libreria Progreso, SA	Supplies	\$5,684	\$5,684
Multi-Function Printers (3),			43,004	
Supplemental Educational				
Materials	Multicomp	Equipment	\$1,873	\$1,873
Desktop Computers (3),				
Supplemental Educational	Electronica Panamericana,			
Materials	SA	Equipment	\$2,087	\$2,087
Total Budget			\$368,668	\$368,668
			400,000	2200,008

Club Name (All values)

#### Club Fundraising Analysis Interim Results For July through July (2015 - 2016)



All Clubs

All Clubs