## **DaCdb Overview - Feature Summary**



## **DaCdb Overview**

For the cost of one monthly mailing to your organization members, you can be part of a very unique on-line experience. The DaCdb membership system is a highly customized online application that will enhance the ability of your organization to organize and communicate with your membership.

#### Dashboard

The dashboard provides a single source of information for the District and Club members.



- ✓ Headlines
- Attendance
- Membership statistics  $\checkmark$
- ✓ Net member changes
- ✓ New/Terminate Members
- Member birthdays/anniversaries  $\checkmark$
- District dashboard  $\checkmark$
- District stats

#### Clubs

Each club has its own page organized to present all the basic club information. The data is dynamically updated with member changes and leadership positions.



- ✓ Club leadership displays with photo
- ✓ Maintain and organize club information
- ✓ Submit Weekly or Monthly attendance
- ✓ Links to external club web sites
- ✓ Email all or selected members within a club
- ✓ Define and manage club committees
- ✓ Update your club's calendar of events
- ✓ Publish your weekly club bulletin
- ✓ Automatic vear-end "elect" and "nominee" leadership roll-over processing
- ✓ Automated emails sent to RI to keep club leadership in sync. in the Official Directory
- ✓ Define custom club positions
- ✓ Extensive reporting facilities
- ✓ Club meeting times and locations posted in District web site

#### Clubs Sorted by Meeting Day & Time

Time	Club	Meeting Place	City		
Monday					
07:00 AM	Cary Central	Woodland Terrace Retirement Center	Cary		
12:00 PM	Raleigh	Capital City Club	Raleigh		
12:30 PM	Durham	Durham Civic Center	Durham		
06:00 PM	Zebulon	Rotary/Woman's Club Building	Zebulon		
06:15 PM	Chapel Hill	The Weathervane Restaurant	Chapel Hill		
06:30 PM	Wake Forest	The FORKS Cafeteria	Wake Forest		

#### **Members**

Professionals

- 16 years of Perfect Attendance

Rotarian of the Year: 1997, 2001

Govern

Thacker, Michael W (MIKE & CONNIE) 268 (Childrey Drive Macon, NC 27551

Home: 252-310 1401. Office: 252-737-8116 Fax#: 252-217-3662 Email: Middl@WilkeThroaks Club: Warrenton Member Since: 09/01/92 Birthday: 8/10 Anniversary: 5/20 Classification: Compute BusPosition: President BusName: Simply the Best, Inc. BusWeb: http://www.DaCdb.com

PHF - Paul Harris Fellow -Sustaining Member -Double Sustaining Member Benefactor Bequest Society Degrees: Masters in Computer Science (Arizona St); Certified Data Processor (CDP), Institute for Certification of Computer Hobbies: Walleye fishing, Striper fishing, fishing; Will Fis Food....motto "Fish or Cut Bait". First member of the Warrenton Rotary Club to become District

- ✓ Add, change and termination of member information automatically sent to RI
- ✓ Custom Participation Data (PHF, SAS, etc)
- ✓ Upload member pictures
- ✓ Multiple email addresses (home & office)
- ✓ Two addresses primary and secondary
- ✓ Privacy guard at member level (opt-out)

## Attendance (Weekly and Monthly)

Submitting your Monthly attendance is a one (1) click process, when using Weekly check-in.

Select Club:	Warrenton   June 2008  Correcting DATA for this Month 7				
teporting Month:					
tembership:	23 Current ACTIVE Members (at end of Month) Review				
Active=19 - InAct-UDA=4 - Honorary=2	0 NEW Members (this month) Review				
	0 TERMINATED Members (this month) Review				
Verage Attendance:	0.00 % <u>Review</u> Specify percentage as xx.xx (ie. 87.12% = 87.12 or 100% = 100.0 In other words, D0 include the DECIMAL Point.				
to. of Meeting Held:	ng Held: 0-None  (No Club Meetings were found during this period)				

✓ Monthly district-level attendance submission and reporting



## DaCdb Overview - Feature Summary

#### **Committees**

Establish an unlimited number of committees for your organization. Committees can be affiliated with the District/Account or with an individual club. Committees can be aligned within the organization's Org-Year boundary or be perpetual.



- ✓ Define custom committee types
- ✓ Define custom committee positions
- ✓ Email all or selected members within a committee, in just a couple clicks
- ✓ Establish Committee Groups (e.g., all Presidents, Presidents-elect, Treasurers)
- ✓ Clone (copy) committee structure and optionally members to the new Org-Year.
- ✓ View/Edit security by Committee type
- ✓ Track committee leadership year-to-year:

Position	2006-07	2007-08	2008-09	2009-10	
District Governor	Mannix, Timothy Edgar	Phillips, Barry	Buckner, Don H	Duncan, Russell W	
General Foundation Chair	Hatch, Charles Monroe	Hatch, Charles Monroe	Hatch, Charles Monroe	(n/a)	
Assistant Governor	Wooten, John E Ridout, Gary L Brown, Kaye Kamm, Kaye Debuew Deal, BJ. Taylor, Thomas Jefferson O'Neill, Raymond A. McMahan, Karen E.	Kamm, Mary DePuew O'Neill, Raymond A. Upshaw, Charles Bell McNahan, Karen E. Brown, Kaye Deal, 8.J. Mulinger, Louis N Ridout, Gary L	Yowell, Robert K. Deal, B.J. Dihoff, Serge Ridout, Gary L Mullinger, Louis N O'Neill, Raymond A. Upshaw, Charles Bell Demeritt, Jane	(n/a)	
District Secretary	Carnagua, Rick	(n/a)	Sparkman,	(n/a)	

## **District Newsletters & Club Bulletins**

Save, maintain and organize club and account/district newsletters and bulletins online. Automatic archiving, with the latest one on top of the list.



- ✓ Upload PDF, Word or Excel files as your district's newsletter or club's bulletin.
- ✓ Easy to maintain folder/directory structure
- ✓ Use URL links to external information
- ✓ Accessible from external District and Club web sites as public view information.

## **Event Calendar**

Plan, organize and communicate your club and district meetings or events. Over 10,000 events have been planned and managed by the DaCdb system to date!

lul 08 - Jul 09		Add to De Select Even	strict Calendar: (MDC) (MDC)	Go Tax Adly 💗 2008 🖝 (da			
DATE	TIME	ACTION	CLUB	EVENT NAME	LOCATION		
				July - Make DREAMS Real			
Tue 3ul 15, 08	07.00P	Edt. Form	Lexington	Joint Meeting with the Kerrs Creek Ruritan Clu	New Monmouth Presbyterian Church, 2348 Route 60 West		
Thu Jul 17, 08	05:309	BOX Form	Staurton- Augusta County	Jazz in the Park Concession Stand & Stage support	The Stonewall Brigade Bandstand in Staunton's Gypsy Hill Park		
Set Jul 19, CB	10:00A	DOL Form	Lexington	Cow Plop Bingo at Rockbridge County Fair	Virginia Horse Center		
Thu 3ul 24, 08	05:30P	DOL Form	Staunton- Augusta County	Jazz in the Park Concession Stand & Stage support	The Stonewall Brigade Bandeland in Staunton's Gypey Hill Park		

- ✓ Block and List calendar formats
- ✓ On-line event registrations and pay on-line
- ✓ Access from District and Club web sites
- ✓ Support for different event/meeting types:
  - District meetings / district reminders
  - Club events & fund raisers / club meetings
  - District Governor's Official visits
  - Multi-district (and zone) events (PETS)

### Registrations

- ✓ Spouse and Guest registrations
- ✓ EZ-Link registration sign-in
- Customized event registration questions, supporting many types of inputs: text, radio, checkbox, select drop downs
- ✓ Powerful back-office functions

- Money control and event counts/tallies for meal selections, ribbons needed, spouses
- Export to Word and Excel



- ✓ Break-out room assignments (PETS)
- ✓ Custom event registration list
- ✓ PMAIL to registered members.
- ✓ Event badge printing



# ERIC

#### Adamson RI DIRECTOR-2008-10

Caribbean Partners Conference in Ft.

- ✓ Support multiple forms of payment:
  - ✓ On-line credit cards
  - ✓ Check
  - ✓ Club/district payment
- ✓ Multiple payment gateways:
  - ✓ JetPay
  - ✓ SecurePay
  - ✓ Authorize.net
  - ✓ PayPal
- ✓ Registration roster



<u>Alfunder, Acons Roben</u> (RUBEN & YUYI) District 6890 Email: <u>jalfarse@cupn.com</u> Club: <u>Ybor City</u>



## DaCdb

### **Reports**

Over 25 different report types to meet your club and district needs. Reports can be run by district, clubs, committees and events.

- ✓ Membership directory / profile
- ✓ Contact mailing lists
- ✓ Name and address labels (supporting several Avery formats)
- Reports at district, club, committee and event levels.
- ✓ Telephone lists
- ✓ Birthdays and Anniversaries
- ✓ Attendance check-in (w/barcode option)
- ✓ Mailing labels (including labels for users without emails (snail mail)
- ✓ Club/Event badges
- ✓ Custom DIY selection reports
- ✓ New/terminated member lists
- ✓ Database exports
- ✓ Event registration rosters



## **Rotary Specific report**

- ✓ District Committee Chairs report
- ✓ District Leadership report
- ✓ Council of Past District Governors
- ✓ Rotary Foundation Transmittal
- ✓ PETS Extract

## **Personalized Email (PMAIL)**

PMAIL is one of our most popular features, allowing the various leadership groups to send customized, personalized emails to its membership (with selection by district, club, committee or an event).

- Variable substitution allows personalized emails to be generated: Dear Rotarian Al,
- Customized (EZ-Link) templates at the System, district, club and personal level.
- ✓ Highly customized message content with formatted text and embedded graphics.
- ✓ Full screen "What-You-See-Is-What-You-Get " (WYSIWYG) editing of messages
- ✓ HTML editing to fine-tune message content
- ✓ CC, BCC summary of messages sent
- ✓ List source identification (where did this mail come from?)
- ✓ Missing email summary for snail-mail labels

## Speaker's Bureau and Tracking

Program speakers that have given good presentations can be tracked and rated for all Clubs and members in the district to see.

- ✓ Manage Speakers, Presentations and Comments.
- ✓ Rate their Presentations.
- ✓ View attendees' comments from other Clubs.
- ✓ Easy additions to Speaker's Bureau from Club presentations
- ✓ Powerful search for speakers and topics.

## **Customize Setup/Configuration**

- ✓ Establish your organizations year-end date (Rotary Gov-Year 2008-09, 2009-10)
- ✓ Event badge Logo management
- ✓ Site branding (if required)

## **On-Line Help**

We pride ourselves in the level of support we provide our users. We can typically respond to issues within a 4-hours window. We have a 24-hour support team monitoring the site 24-hours a day. Support is available by: Email, Phone, on-line trouble ticket and of course our on-line FAQ database.

- ✓ 4-hours turn response to most problems
- $\checkmark\,$  On-line trouble ticket support

## **Utilities**

We provide several utilities to help manage your on-line data.

- ✓ Phone number edits
- ✓ Member email validation
- ✓ RI-CAS imports
- ✓ Bulk change email domain (earthlink)
- ✓ Proper casing of member names
- ✓ Security audit report
- ✓ Comprehensive transaction logging (who did what and when)
- ✓ Re-instate "deleted" members

## DaCdb Overview - Feature Summary

## **Premium Offerings**

Premium offers are addition services and features that you can elect to subscribe to. They are fully integrated into the existing DaCdb system, adding value to all users. Bundling of several offerings is possible for additional discounts.

### Weekly Club Attendance

The weekly attendance functions focus on weekly attendance tracking at the club and member level. It also, generates weekly meeting sign-in sheets (with barcode option), Name badge inserts, detailed and summary reports by club and member. Seven reports with drill-down into multiple levels of attendance detail with intelligent hyper linking.

- ✓ Enhanced monthly attendance entry
- ✓ Makeup meeting entry
- ✓ Enter excused attendance / exemptions
- ✓ Barcode sign-in sheets
- ✓ Detailed attendance tracking at the club and member level

#### Warrenton Monthly Attendance Detail Report April 01, 2008 - April 30, 2008

Member Name	MemberType	04/01	04/08	04/15	04/22	04/29	96	Comments
Bagshawe, Nick	InAct-LOA	Y	Y		Y	Y	80.0	
Bell, Bruce	InAct-LOA	Y	Y		Y	Y	80.0	
Benton, Selby G.	Active	Y	Y	Y		Y	80.0	
Blackman, Ken	Active	Y	Y	Y	Y	Y	100.0	
Brown, Susan W.	Active	Y	Y	Y	Y	Y	100.0	
Bugg, Sears	Active	Y	Y	Y	Y	Y	100.0	
Carmody, Steve	InAct-LOA		Y	Y	Y	Y	80.0	
Crenshaw, Jimmy	Active	Y	Y	Y	Y	Y	100.0	
Davie, Robert	Active	Y	Y	Y	Y	Y	100.0	
Dormstetter, Don	InAct-LOA	Y	Y	Y	Y	Y	100.0	
Febel, Joel	Active	Y	Y	Y	Y	Y	100.0	
Greenway, Garland	Active		Y	Y	Y	м	80.0	cruise
Haight, Will	Active	Y	Y	Y	Y	Y	100.0	
Williams, Rhonda	InAd-LOA	Y	Y	Y	Y	Y	100.0	
Younts, John T	InAct-LOA	Y	Y	Y	Y	Y	100.0	
30 Members		27/90.0%	28/93.3%	25/83.3%	29/96.7%	29/96.7%	92.0%	

### **Youth Protection**

Establishing a youth protection program is an unfortunate necessity these days.

- ✓ On-line application for background check and payment via credit-card
- ✓ On-line tracking of application, approved and expired approvals by member

### **User Content Managed Pages: uPages**

Host your club web site on our system where you can maintain your own content. Select from a number of available templates or design your own.



- ✓ User content created and updated using Full screen "What-You-See-Is-What-You-Get " (WYSIWYG) editing
- ✓ Custom design layouts possible

#### Visit <u>http://rotary-clubs.org/</u> for an example of several current sites

## **Job Postings**

Post your job offerings or jobs wanted for other members to see.

- ✓ Free posting of Member resumes
- ✓ Broadcast your openings to Rotarians

## **Business-2-Business Services**



- ✓ Advertise your services to other members
- ✓ Get sales leads and referrals (locally or nationally)

## **Classified Ads (coming soon)**

Post and sell or trade your services, tangible property items with other members.

- ✓ Buy discounted products from major manufactures
- ✓ On-line vacation rental reservation system

### Summary

Flexibility and service are the cornerstones of our business. And, our best references are the current users of our system. Please check out the growing list of districts that are becoming part of our system at:

### http://www.DaCdcb.com

For more information on any function, or to arrange for an on-line demo, please contact:

- Mike Thacker (PDG) 252-257-2563
- Mark Landmann 303-470-1928

Ask about including the DUES modules, and getting a CLUB web site at package pricing, which is less than the sum of the individual options).