

Rotary District 6110								
Financial Expenditures Authorization for RI Year:								
	Budget	Acutal	Budget	Acutal	Budget	Acutal	Budget	Budget
District Activity	2019-2020	6/30/20 YTD	2020-2021	6/30/21 YTD	2021-2022	6/30/22 YTD	2022-2023	2023-2024
<i>District Membership Projections</i>	4000	3921 (-2%)	4,175	4202 (+1%)	3550	3473 (-2%)	3450	3350
District Governor*	8,400	0	8,400	120	8,400	7,535	8,400	8,400
District Governor Elect*	3,500	486	3,500	1,820	3,500	7,814	3,500	3,500
District governor Nominee*	2,000	273	2,000	1,149	2,000	3,000	2,000	2,000
DG Nominee Convention Adjustment	6,000		14,000	1,480	14,000	3,174	8,000	10,000
Rotary Zone Institute	10,600	7,383		3,125	10,000	1,000	10,000	13,500
RI Nominating Committee								1,000
District Administrator*	84,000	84,657	85,550	87,131	93,100	95,065	98,500	105,230
<i>Salary</i>	44,300	42,919	45,800	42,914	45,500	45,683	50,000	52,500
<i>Health Insurance</i>	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
<i>Retirement Plan</i>	1,500	1,500	1,500	0	1,500	1,500	1,500	2,000
<i>Payroll Tax</i>	5,200	5,977	5,850	5,988	6,000	6,141	6,400	6,630
<i>Supplies</i>	8,000	4,921	8,900	5,949	8,600	5,887	7,600	7,600
<i>Postage</i>		361		1,000	0	733	1,000	1,000
<i>Phone</i>	2,000	2,030	2,000	1,944	2,000	2,050	2,000	2,000
<i>Rent</i>	9,000	9,000	9,000	10,500	12,000	12,000	12,000	12,000
<i>Facilities Expense (cleaning person)</i>	2,500	1,920	2,500	1,920	2,000	1,920	2,000	2,600
<i>Travel</i>	3,500	1,160	2,000	675	1,500	2,022	2,000	3,000
<i>Equipment (Printers) (leases up in 2023)</i>	2,000	8,869	2,000	10,241	8,000	11,129	8,000	9,900
Assistant Administrator	20,000	20,800	21,200	22,112	22,500	22,324	25,000	26,250
Legal and Professional Fees		4,500	4,000	0	4,000	7,520	4,000	4,000
District Treasurer*	5,000	0	1,000	0	1,000	0	1,000	1,000
Assistant Governors*	8,000	4,457	8,000	2,003	4,000	7,034	8,000	15,000
Assistant Governors Training	8,000	8,648	8,000	143	6,000	6,078	6,000	6,000
College of Governors	600	403	700	0	400	540	400	600
District Conference	12,000	8,129	12,000	5,635	10,000	8,637	13,000	15,000
District Assembly	11,000	-	11,000	35	11,000		1,000	1,000
PETS	20,000	7,150	17,500	(3,059)	17,500	15,667	22,000	22,000
Leadership Academy	2,000	2,577	-	3292	-	-	-	
Club Visioning	500	100	500	372	2,500	150	3,000	600
Legislative Council*	-		-		1,500			
District Public Relations	500		2500		2,500		2,500	500
Membership Committee	1,500		2000		2,000	2,400	4,000	3,000
Audit	7,500	6,600	8,000	6,600	6,600	6,500	6,600	6,600
Insurance	3,800	3,136	5,100	3,557	3,200	4,008	3,900	4,215
District General Fund	27,000		28,000					
Programs	11,500	6,263	14,500	3,960	14,550	9,210	14,550	18,550
<i>Youth Exchange</i>	2,500	2,500	2,500	2,500	2,500	2,500	2,500	5,500
<i>4-Way Speech Awards</i>	600	1,400	600		600		600	600
<i>Rotary Foundation Committee</i>	1,100	613	2,000	747	2,000	2,000	2,000	2,000
<i>Emerging Leaders</i>	2,500	1,259	2,500		2,500	500	2,500	2,500
<i>Special Projects</i>	2,800	491	4,000	713	4,000	4,210	4,000	4,000
<i>Developmental Programs</i>	2,000		2,900		2,950		2,950	2,950
<i>Youth Protection:Background Checks</i>								1,000
Miscellaneous Expense: Meals								750
Credit Card Fees	2,500	3,289	2,800	2,267	3,300	3,397	3,300	3,500
District Communication Systems**	3,500		3,500	667	3,500	4,513	3,500	4535

Narrative to Rotary District 6110 2023-2024 Budget	
Amount	Reason
	Increases or decreases from 2022-2023 Budget
\$2,000	Increased travel for DG Nominttee to attend RI Convention in Singapour
\$3,500	Increased \$1,000 for Zone 30/31 Institute contribution
	Increased \$2,000 for Cole Adamson to attend Zone Institute
\$1,000	Added expense for attending RI Nominating Committee Meeting
\$4,480	Increased for salary & benefits for staff
\$600	Increased expense for cleaning person
\$1,000	Inceased travel budget for Cole Adamson
\$1,900	Actual printer expense over previous budget
\$7,000	Increased 3 Assistant Governor Coordinators and 16 Assistant Govenors travel expenses
\$200	Increased for College of Govenors meal expense
\$2,000	Increase expense for District Conference due to inflation for hotel expense and food
-\$2,400	Reduced Club Visioning expense (no district visioning for 2023-2024)
-\$2,000	Reduced District Public Relations expense
-\$1,000	Reduced Membership Committee expense
\$315	Actual Insurance expense over previous budget
\$3,000	Increase in salary for administrator of Youth Exchange
\$1,000	Added expense for Youth Protection: Background Checks
\$750	Meal expene for annual Finance Committee Meeting
\$200	Actual credit card processing expense over previous budget
\$1,035	Actual District Communication Systems expense over previous budget
\$6,500	Reduction in Projected Membership of 100 members times \$65 Proposed Dues
\$31,080	

Narrative on Yearly Budget

District Activities

District Membership Projections - based on current district membership and projected gains or losses.

District Governor – expense of performing official duties beyond RI funding. Allocation based on historical expenses and input from district leadership.

District Governor Elect – expense of performing official duties beyond RI funding. Allocation based on historical expenses and input from district leadership.

District Governor Nominee – expense of performing official duties beyond RI funding. Allocation based on historical expenses and input from district leadership.

DG Nominee Convention Adjustment – based on historical expenses and projected location. Typically, \$3,000 for convention in-state and \$6,000 for convention out-of-state.

Rotary Zone Institute – expense attending the institute for three people in leadership (District Governor, District Governor Elect, District Governor Nominee); \$1,000 Zone 30/31 Institute Contribution; Cole Adamson attending.

District Administrator:

Salary – based on recommendation of the Personnel Committee.

Health Insurance – based on recommendation of the Personnel Committee.

Retirement Plan – based on recommendation of the Personnel Committee.

Payroll Tax – based on government rates.

Supplies – historical and projected office supplies expense.

Postage and printing – mailing and printing for District meetings. Travel to the post office for mailings.

Phone – telephone expense.

Rent – rent for office.

Facilities Expense – cleaning of offices (\$217.00 a month).

Travel – expenses for District Administrator to attend Rotary club meetings.

Equipment - Xerox machine lease (lease agreement expires February 2023).

Assistant Administrator – based on recommendation of the Personnel Committee.

Professional Fees – expense for tax return.

District Treasurer – projected reimbursement expense.

Assistant Governors – projected expense for 3 Assistant Governor Coordinators and 16 Assistant Governors @ \$800.00 each.

Assistant Governors Training – projected cost of holding training event.

College of Governors – monies allocated for lunch twice a year.

District Conference – based historical expense, location of event, speaker's expense.

District Assembly – based on historical expense.

PETS – based on historical and projected expenses.

Leadership Academy – no longer a budget item (club's pay the expense since the academy in now a district training event.

Club Visioning – expenses for visioning teams, travel, and supplies.

Legislative Council – Expense for Council on Legislative delegates to attend training at the Rotary Institute every three years. RI pays for the Council on Legislation meeting.

District Public Relations – Use for Public information projects. IE: billboards, signs, etc.

Membership Committee – expense reimbursement for Membership Committee's expenses.

Audit – expense for outside audit of books and procedures.

Insurance – insurance cost for Workman's Compensation and Officers & Directors insurance.

District General Fund – allocation, if needed, to maintain one year's operating reserves.

Programs:

Youth Exchange – Vicki Lombardi's salary.

4-Way Speech Awards – Prizes for District's 4-Way Speech Contest Winners.

GSE: In-bound – Group Study Exchange

GSE: Out-bound – Group Study Exchange

Rotary Foundation Committee – expense reimbursement to visit clubs about the Foundation

Emerging Leaders – select five (5) candidates to send to Institute @ \$500.00 each.

Special Projects – miscellaneous expenses for unscheduled programs with approval from the Finance Committee.

Development Programs – Used for new projects that the District Governor develops following the approval of the Budget. With approval from the Finance Committee.

Credit Cards Fees – projected expenses for credit card processing.

District Communications System – E&B Website, DACdb, Grants software, Domain Name, Zoom, licensing for Office 365, Adobe, Google YouTube.

District Governor Installation – project expense for District Governor’s installation banquet.

Carryover From Previous Budget – projected gain or loss from previous year.

Proposed Expenditures – total of all district expenditures.

Proposed Dues – projected dues receipts from district’s clubs.

Authorizations, Per Capita – District dues per individual Rotarian.

Dues, Per Capita – Approved dues per individual Rotarian.