

**2019 Annual Bixby Christmas Parade**  
**Friday, December 13<sup>th</sup>, 2019**  
*Entry Deadline – December 9<sup>th</sup>, 2019*

**Parade line-up:** Begins at 5:30p on “D” Street located east of Central Elementary. Turn on 4<sup>th</sup> Street from Riverview. Parking lot volunteers will instruct you on line-up.

***Restrooms are not available so please plan accordingly.***

**Staging Area:** NO VEHICLES WILL BE ALLOWED INTO THE STAGING AREA UNLESS THAT VEHICLE IS ACTUALLY IN THE PARADE. While we understand the desire to drop off children at their float, our main concern is safety. Please park outside the staging area and walk your children to their float. No exceptions.

**Parade Rules:** ENTRANCE TO THE PARADE WILL ONLY BE ALLOWED WHEN THIS SIGNED FORM HAS BEEN RETURNED TO THE PARADE COORDINATOR. Parade applicant is responsible for reading and understanding the parade ordinance. City of Bixby of Bixby at 116 W. Needles or at (918) 366-4430 for a complete copy of Ordinance #907. The rules comply with Parade Ordinance #907 and are established for the safety of the parade entrants and viewers.

- All trailers participating in the parade are restricted in total length to no more than forty (40) feet.
- Any parade entry vehicle or combination of vehicle and trailer that is sixty-five (65) feet in length or three (3) feet or more in height must provide walking safety escorts to ensure the safety of small children on the parade route. Walking safety escorts must be posted at mid-length of the trailer and on both sides for the entire length of the parade route.
- At no time shall candy or any other objects be thrown from any moving vehicle, trailer or float that is participating in the parade. The chief of Police or his designee shall have the authority to remove any participants in violation of this rule. Candy or other appropriate materials may be thrown to children or spectators only by walking parade participants.
- At no time shall parade participants exit or enter a moving vehicle or trailer during the parade.
- All floats are subject to a life safety inspection by the Bixby Fire Department, and if found in violation, will be denied entrance into the parade route.
- No open flames are permitted on floats in accordance with NFPA standards.
- All animal waste/feces removal is the responsibility of the parade entrant(s) and must be removed immediately following the conclusion of the parade.

Entrance to the Parade will be allowed when this signed form has been returned to the Parade Coordinator, Kim Miller.

**Return completed form to: Kim Miller, 6 E. Breckenridge Ave., Bixby, OK 74008 or fax to 918-366-6610 by December 9, 2019.**

**Questions? Contact Rotarian Kim Miller at [kmiller@mybtc.com](mailto:kmiller@mybtc.com) or 918-576-4270.**

\*Organization/Group \_\_\_\_\_ \*Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

\*Cell Phone Number: \_\_\_\_\_ \*Email: \_\_\_\_\_

If you would like the announcer to announce more than your group name, please provide a brief (less than 4 sentences) description of your group on a separate sheet of paper and include with this form.

Signature of Responsible Party: \_\_\_\_\_

I acknowledge that the parade rules have been read and agreed to by all parade participants and that I/my organization will be held responsible for complying with the Parade Ordinance #907.

**\*Form MUST be complete**