

District 5500 has adopted policies for club qualification to apply for Foundation grants. These policies apply to both District Grants and Global Grants.

[Club Qualification Requirements](#)



A summary of these requirements includes:

Grant Management Seminar. At least two club members must complete the D5500 Grants Management Seminar (GMS) and report completion to their Club President/President-Elect. The contact person on a District Grant must take the Grant Management Seminar, and may be considered one of the two required members.

Good Standing. Your Rotary club must be in “good standing.” That is, the Club has no outstanding indebtedness to Rotary International or to District 5500, AND, in the preceding Rotary year, the Club President-Elect attended an approved President-Elect Training Seminar (PETS).

Memorandum of Understanding (MOU) and District 5500 Addendum to the MOU. The Club President and the President-Elect serving in the year of the district grant fund request must agree to the terms of the [Memorandum of Understanding between RI and a D5500 Rotary Club \(MOU\)](#) when a district grant is applied for in the DACdb grant module. The [D5500 Addendum to the MOU](#) must be filled out and emailed to District Stewardship Chair [Teree Bergman](#) for a District Grant and/or a Global Grant. Once your club has been qualified, to use grant funds: (1) You may proceed with a Global Grant project by contacting the Global Grant Chair [Barbara Kiernan](#); or (2) You may proceed with a District Grant project. ***The contact person for the district grant application can fill out the application in the DACdb Grant Module. on July 1, 2024.***

Club Rotary Foundation Chair. By July 1 of every new Rotary year, the incoming club president must appoint a Club Rotary Foundation Chair and report the name and contact information to the Chair of the District Rotary Foundation Committee, [Kristi Halvorson](#), and to the Stewardship sub-committee, [Teree Bergman](#).

For additional assistance regarding Club Qualification for RY 2024-2025 contact the D5500 Stewardship Chair, [Teree Bergman](#)