

**Longmont Twin Peaks Rotary Club**  
**Organizational Chart**  
**(5/9/2018)**  
**Board of Directors & Committees**

<b>Club President- Stephanie McKay</b>		
<b>President Elect- Dietra Porter</b>	<b>President Elect Nominee</b>	<b>Past President</b>
<b>Secretary</b>	<b>Treasurer</b>	<b>Assistant Treasurer</b>

<b>Membership Director</b>	<b>New Generations Director</b>	<b>Club Administration Director</b>	<b>Service Projects Director</b>
Red Badge	RYLA/YRYLA	Programs	Four Way Test
New Member Orientation	Students of the Month	Trivia	OUR Center
Fellowship	Youth Exchange	Awards	Greenway/Downtown
	Scholarships	Meeting Organization	Literacy
		Sergeant at Arms	International Projects
		Historian	
	Satellite Club	Rotary Cares	

<b>Rotary Foundation Director</b>	<b>Fundraising Director</b>	<b>Public Relations Director</b>
Rotary Foundation	Chuckwagon Breakfast	Newsletter
Grants	Holiday Ball	Website
Charity Fund- Liaison	Golf Tournament	Social Media
		Public Relations/Marketing

<b>Membership</b>	
Red Badge	Responsible for tracking new members' activities. When a member joins the club they have a red badge on their name tag indicating that they are new. Once they have completed certain activities, monitored by the Red Badge Committee, they can remove the red badge and become a full member.
New Member Orientation	Helps the Membership Chair to administer training to new members. The New Member Orientation is intended to familiarize the new member with Twin Peaks Rotary, Rotary International, and other aspects of the club.
Fellowship	Plans events and programs to encourage the fellowship of the club, including members and their families where appropriate; works with other committees to explore the fellowship aspect of existing club projects; develops programs to ensure that members become acquainted with one another throughout the year.
<b>New Generations</b>	
RYLA/YRYLA	The RYLA (Rotary Youth Leadership Award) and Young RYLA Committees coordinate with local schools to select and support students in attending RYLA camps.
Students of the Month	Works with local high schools to select and recognize students each month who have excelled in diverse areas.
Youth Exchange	Identifies and supports local candidates for the Rotary Youth Exchange program and arranges local hosts, events and experiences for inbound exchange students.
Scholarship	Coordinates with high schools and Front Range Community College to select recipients of Longmont Twin Peaks Rotary's annual scholarships. They also coordinate the presentation of the scholarships.
<b>Club Administration</b>	
Programs	Organizes programs for each weekly meeting, including topics that are informative, relevant and those that assist members in accomplishing the Four Avenues of Service.
Trivia	Organizes short, informational or humorous pieces of information for each club meeting.
Meeting Organization	Coordinates the details of location and catering communication, pianist. Works with Program Chair, club president and president elect to coordinate the club assembly, annual meeting, elections, awards and induction.
Sergeant at Arms	Sets up meeting room and check-in area, greets and provides direction for guests and members, coordinates sign-in and ticket sales, collects make-up cards, announces visitors and guests and assists with fishbowl drawing at each weekly meeting.
Historian	Compiles and maintains an historic record of Twin Peaks Rotary membership, milestones, events, activities, etc.
Rotary Cares	Coordinates cards, visits, meals, etc. to support members and their families during difficult events such as illness or death and helps to celebrate successes and happy events such as career successes, weddings and births.
<b>Service</b>	
Four Way Test	A twice-annual service project in which Rotarians go into a local high school to facilitate situational ethics training using

	the Rotary Four Way Test. Specifically, Rotarians are table facilitators for a group of students who pose ethical dilemmas to each other. Guided by Rotarian facilitators, students use the Four Way Test to determine how they might best handle the ethical situation.
OUR Center	OUR Center- A twice annual service project in which Rotarians purchase and serve a lunch-time meal at the OUR Center, Longmont's largest facility for serving those in need.
Greenway/Downtown Cleanup	Greenway/Downtown Cleanup- Once a year, Rotarians pick up trash along a section of the St. Vrain Creek. Also once a year, Twin Peaks Rotary participates as one of the largest volunteer groups serving at <i>Clean Up Green Up</i> , a downtown beautification and cleanup project by the Longmont Downtown Development Authority.
Plant a Tree for Every Rotarian	Plant a Tree for Every Rotarian- We are pursuing opportunities with the City of Longmont and other local Rotary Clubs to plant a tree for every Rotarian in local parks and greenways. This committee will help facilitate the planting as well as the fundraising for the trees.
Literacy	Literacy- This committee identifies local projects surrounding youth literacy in our community. In the past, we have provided Spanish/English dictionaries to local students, early childhood books to local kids and Rotarians reading in classrooms.
International Projects	International Projects- In the past our club has participated in clean water, sanitation and education projects in Nicaragua. The Club does not currently have any active International projects, but this committee could be re-activated if a new project comes up.
	Our Club is always looking for ways to exemplify the Rotary value of "Service Above Self" and we are always open to new activities and service projects.
<b>Foundation</b>	
Rotary Foundation	Rotary Foundation- Educates the club about the Rotary Foundation and what it means to be a Paul Harris Fellow. Encourages continuing giving and coordinates presentation of awards to donors.
Grants	Grants- Ensure compliance with District and International Grant requirements, including maintaining club certification annually. Educate the club with regard to availability of District and International Grants and how they can be used. Writes and facilitates grants for our club and other clubs who are looking to partner on projects.
<b>Fundraising</b>	
Ensure that Rotary Certificate of Insurance is printed for fundraising events (and service projects?)	
Chuck Wagon Breakfast	Organizes the Club's Annual Chuck Wagon Breakfast that occurs in conjunction with the Boulder County Fair Parade. Although the entire club is encouraged to participate the day of the event, the committee ensures everything is organized and ready to go. The funds raised at the Chuck Wagon Breakfast support the Longmont Twin Peaks Rotary Scholarship program.
Holiday Ball	Organizes the annual charity fundraiser including beneficiary selection, marketing, ticket sales and event planning.
Golf Tournament	Organizes the annual Dave Schey Memorial Golf Tournament each summer. The tournament honors Dave Schey, a long-time member and passionate golfer by donating proceeds to local youth golf programs as well as the scholarship

	fund.
Charity Fund Liaison	Serves as the non-voting representative/liaison between Longmont Twin Peaks Rotary Charity Fund, Inc. and the Board of Directors.
	Our Club is always looking for opportunities to support current projects and our community. We are open to new ideas for fundraising activities.
<b>Public Relations and Marketing</b>	
Newsletter	Records notes at each general meeting of Longmont Twin Peaks Rotary and gathers information for publication in the club's weekly newsletter and prepares the newsletter for distribution to members and posting to the website and social media.
Website	Maintains the Twin Peaks Rotary website, ensuring that all information up to date and relevant; evaluates overall site content to make sure it is an effective source of information for Rotarians and community members interested in Rotary.
Social Media	Promotes Twin Peaks Rotary on Social Media sites on a regular basis both to promote our club and engage existing members.
Public Relations/ Marketing	Presents information to the public about the club and Rotary International, works with committees and media to secure publicity for club activities; informs the district public relations chair and Rotary International of stories and projects that may generate interest beyond the local community. This committee also produces materials to market Twin Peaks Rotary to prospective members and the local community.