

ROTARY CONCESSION STAND INTERNAL NEEDS

All inspection was done by President Adela Jones, Director at Large Dennis Dorman and Director of Vocational Tim Lopez

Closets, Drawers, Cupboards and Shelving

- All areas need to be inspected and deep cleaned.
- All items need to be organized and inventoried
- Old and outdated supplies need to be thrown away
- Ensure all decor is usable, clean and updated (some ribbons are faded to purple)
- All areas and bins need to be re-labeled for accuracy
- A list of any purchase needs will need to be made

Refrigerators (2)

- Both refrigerators need to be deep cleaned and sanitized

Popcorn Machine

- Machine needs to be taken apart and deep cleaned for use

Smoker Barrels

- All barrels need to be inspected for BBQ readiness
- All BBQ supplies need to be cleaned and organized (tools, pans, etc.)
- A list of any purchase needs will need to be made

Soda Machine

- Need to determine by board if it is fixed or returned. Not determined if owned or leasing.
- Dump all old soda bags

Internal general cleaning (to be done at end)

- Power washing needed
- Fans cleaned
- Counters sanitized

Rotary Sign

- *Purchase Rotary sign to hang on outside of building during business hours*

Inspection Report

Report Name: Concession Stand Inspection
Completed for: Sanger Rotary Club
Inspection Date: June 29, 2022 at 9:00am
Location: Rotary Field
Inspected By: Adela Jones, Tim Lopez, Dennis Dorman

Scope of Work: Review concession stand to determine needed preventive maintenance, and general upkeep needs.

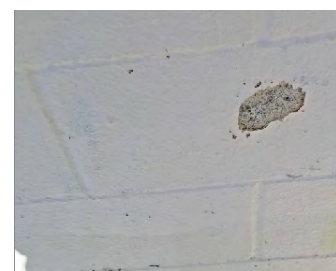
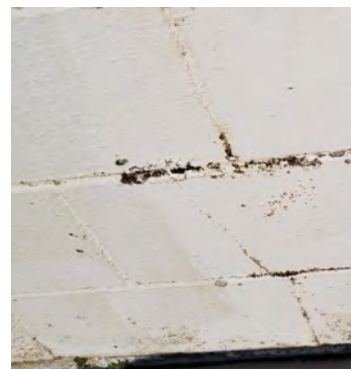
Opportunities for Improvement:

External

Issue Identified: Outside walls need fresh paint to cover past graffiti and general flaws. (See Photos)

Recommendation: All external walls should be power washed and painted as needed to cover imperfections. Some flaws may require "patch work".

Severity: Low



External

Issue Identified: Poor aesthetics (See Photos)

Recommendation: Temporary signs, if required should be properly attached and maintained. Plaques or other permanent signs should be properly cleaned and refinished.

Severity: Low



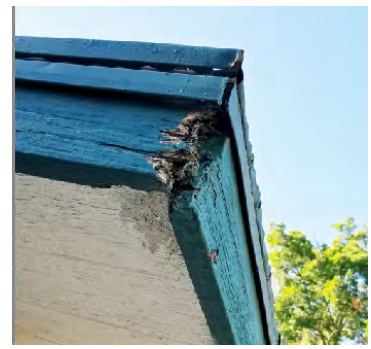
External

Issue Identified: The roof "edges" show decay of the fascias, soffits, eaves and drip edges. All are in various needs of repair. (See Photos)

Recommendation: Take appropriate steps to repair, and paint damaged sections.

Note: The top of the roof was not inspected.

Severity: **High** (serious issue)



External

Issue Identified: Line (crowd) Control bars need to be replaced and painted as needed. (See Photos)

Recommendation: Damaged line control bar should be removed and replaced. If removed, care should be given to not leave a tripping hazard where pole is secured to the concrete. Line control bars should be repainted as needed.

Severity: Medium

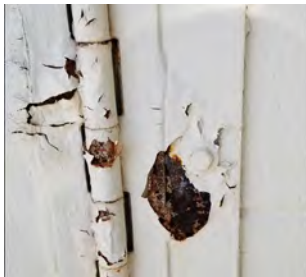
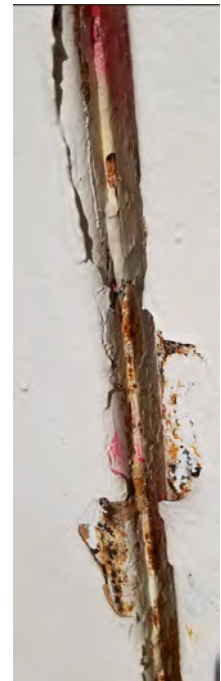


External

Issue Identified: An unsafe condition was identified that could potentially cause serious physical harm to workers if not corrected. The doors are **heavy**, over sized, and difficult to close. When closing, there is a serious pinching hazard. In present condition they are rusty and present a poor image. See photos for additional detail.

Recommendation: Steps should be taken to replace these safety hazards with a different type of security guard system. At a minimum, the rust should be abated and the doors repainted.

Severity: **High** (serious issue)

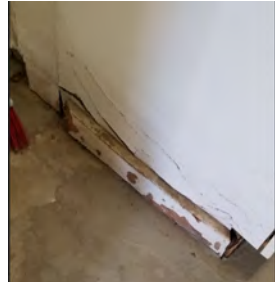
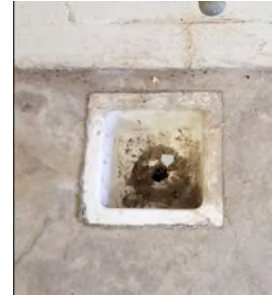


Internal

Issue Identified: The inside of the concession stand is filthy and some areas are needing repairs. **(See Photos)** When moving a couple items inside it sent a number of roaches scurrying around.

Recommendation: Every cabinet should be inspected and properly cleaned and refurbished as needed. A pest control company should be hired to provide monthly service.

Severity: HIGH



Internal

Issue Identified: The concession stand serves an additional role as a storage location. The quantity of items leads to a lack of organization and "hoarding". Some of the food items were expired. **(See Photos)**

Recommendation: Rules should be set in place to control what and where items are kept in the concession stand, including left over candy and other sales items (i.e. Chips). An inventory control system should be instituted with the food items, similar to what was done with the fireworks sales with ipads and portable scanners. Items (including appliances) that are not used or are inoperative should be trashed. Ice chests should be **trashed**.

Severity: Medium

Question: **Is it time for the Club to rent a "mini storage" unit to hold Club Property? The concession stand is a mess and the "closet" we use at the Rec Site is a BIG mess!**



Report Summary

The above report was prepared by Dennis. He took the photos and the comments are his. They can be added to any comments or photos made by the other parties at the inspection. The report is submitted as information for follow up by Sanger Rotary's Board of Directors.

Dennis

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