



ROTARY CLUB OF MONTEREY
GRANT REQUEST FORM
Grant Year 2023 - 2024

Thank you for your interest in our Grants program. We make community grants to nonprofit organizations, giving preference to programs for youth and the under-served and disabled adult population on the Monterey Peninsula.

The Allocations Committee of the Monterey Rotary Club meets three times each year to award grants and the following are the ***Request Deadlines: December 8, 2023; February 16, 2024; and May 31, 2024.***

A. QUALIFY?

Your organization and program must meet the following criteria:

1. Organization Status

- Is your organization a 501(c)(3), tax-exempt organization? (No grants will be made to individuals or for-profit organizations.)

2. Grant Priorities (check one)

- Does your program benefit youth and educational activities serving the youth of Monterey and the surrounding Peninsula?
OR
 Does your program benefit the under-served and disabled adult population of Monterey and the surrounding Peninsula?

If you checked one box in #1 and #2 above, you meet our initial criteria. The next step is to complete the rest of this application and follow the submission instructions at the bottom of the application.

B. ABOUT YOUR ORGANIZATION

1. Legal organization name:
2. Tax ID # (EIN):
3. Organization address:
4. Organization website:
5. Contact person (name and title):
6. Email:
7. Phone:

C. PROJECT INFORMATION

1. Amount requested:
2. How will the grant funds be used (in 500 words or less)?

3. Briefly describe the charitable purpose of the applicant organization and how the program to be funded by the grant relates to that charitable purpose (100 words or less).

4. What constituents does your organization serve?

D. REQUIRED ATTACHMENTS

Attach the following to this grant application:

- Copy of your organization's current budget.
- Budget for proposed use of funds requested.
(A budget in the form of the Monterey County Area Grantmakers Common Grant Application, or a similar itemization is requested).

E. ACKNOWLEDGEMENTS

Please check the boxes below to acknowledge your understanding and agreement.

- The Rotary Club of Monterey may request a copy of your Federal Tax-exempt certification letter.
- If your organization is awarded a grant, a detailed report describing how the funds were used and the benefits achieved is required. *If a report is not submitted, any future grant request will not be considered.*

F. ORGANIZATION AGREEMENT and SIGNATURE

The undersigned organization agrees that the grant funds, if granted, will be used only for the purpose described above unless written approval for other use is received from the Rotary club of Monterey.

Signature of authorized representative

Print Name and Title

Date

Please submit completed Grant Request to:
J. Fagan, Allocations Committee Chair
MontereyRotaryGrants@gmail.com

or mail to:

Rotary Club of Monterey
Attn: J. Fagan
PO Box 669
Monterey, CA 93942

(Note: if mailing request - email J. Fagan at MontereyRotaryGrants@gmail.com that you are submitting by mail. All requests must be received by the deadline, so if mailing ensure you mail in time to be received by deadline.)