



Rotary Club of Winters

New Member Information Programs

A new member information program should help new members expand on the knowledge gained from the prospective member program and broaden their understanding of their membership in a Rotary club. Our club program should cover the following topics in two separate information sessions:

1. Related policies and procedures
 - Rotary Club of Winters Bylaws
 - Rotary Club of Winters Constitution
2. History of Club and Opportunities for service

1. Rotary policies and procedures should cover the following topics:

- On-Boarding Program
- Club structure (See [Bylaws](#))
- Club meetings (see [Bylaws](#))
 - Regular meetings
 - Committee meetings
 - Board meetings
- District 5160 structure (Visit <https://www.rotary5160.org/>)
 - District governors
 - Assistant governors
 - District committees
- Club Sponsored Organizations- Interact Club

2. Topics to discuss with new members at Fireside:

- Origin, growth, and achievements of Rotary International
- Personal stories shared amongst current and past members
- Tradition of high ethical standards (*The Four-Way Test*)
- History and achievements of local club

* *Spouse/partner and family involvement should be encouraged.*

3. Opportunities for service should be presented to new



Rotary Club of Winters

On-Boarding Program

Congratulations on your acceptance into Winters Rotary Club. We are delighted to have you as a member. We have developed the following on-boarding program to help you transition successfully into the club.

This 15 month on-boarding program is designed to introduce you related policies and procedures, history and achievements, and opportunities to serve. The program is broken into 3 estimated time periods with different requirements for each period. When you have completed a set of requirements, please submit the appropriate form to the Membership Chair.

During your orientation training, we will review this program with you, assign you your mentor, and answer any questions.

Estimated Time Period	Period Name:	Reference
First Year	Red badge to blue badge	Page 2
Months 3 – 9	Accelerating into club	Page 3
Months 9 – 15	Expanding involvement	Page 4

Note, these time periods are expected guidelines. You may be able to complete this requirements sooner.

Foundational Expectations of Winters Rotarians:

- Attendance of 60%, including make-ups
- If you miss 1-2 meetings a month you may make up those meetings by attending:
 - An online meeting,
 - Another Rotary Club's meeting
 - An Interact or Rotary Club Board meeting,
 - A service event for that month
- If you miss 3 meetings in a row, you will be on probationary status and your attendance will come to the attention of the Board of Directors for further action
- Inform the club secretary and your Team Leader if you will be away for more than 2 weeks
- Participation in club activities
- Volunteer involvement in service activities
- Build relationships with club members
- Help the club grow and stay strong and a vital part of the community
- Commitment to fulfill all financial obligations in a timely manner
- Active involvement in a club committee



Rotary Club of Winters

Member name _____ Induction Date _____

Red Badge to Blue Badge Period

Activity	Completion Date	Initials
Attend a Fireside Chat		
Lead the 4 way test		
Sit at each table, one for each meeting		
Participate as "Greeter" to weekly meetings		
Volunteer to pass out desserts		
Attend a meeting in another city		
Provide club a Program Speaker		
5-15 minute presentation on who you are		
Attend a fundraiser or community event		
Attend a board meeting		
Volunteer for a committee or task		
Assist with raffle tickets		
Lead in the pledge		

Months 3-9: Accelerating into the Club

Activity	Completion Date	Initials
Share "Rotary Minute"		
Lead in recognition		
Provide a speaker		
Participate in a second social event		
Participate in a service project		

Months 9 to 15: Expanding Involvement:

Activity	Completion Date	Initials
Bring a prospective member to club meeting		
Join a committee		
Complete survey and return to membership committee		

Congratulations! You have successfully completed the requirements for new member onboarding!
Would you be willing to serve as a mentor for a new Winters Rotarian? Approval Signature:
