

# Rotary



Rotary Club of Mount Shasta

## Check Request Form

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Check payable to: \_\_\_\_\_

Mailing address: \_\_\_\_\_

\_\_\_\_\_

Check amount \$ \_\_\_\_\_

(attach receipts or invoice)

Purpose of expenditure: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Check one:                    \_\_\_ Club Operating Funds     \_\_\_ Foundation

Check one; Budgeted item     \_\_\_ Yes     \_\_\_ No (if no, board approval required)

Board approval on                    Date \_\_\_\_\_

By:    \_\_\_\_\_ Club President/President-Elect  
(initials)