

**ROTARY CLUB OF BERKELEY  
EXPENSE REIMBURSEMENT SHEETS**

- Club Expense
- Endowment Expense

DATE \_\_\_\_\_ CHECK AMOUNT \$ \_\_\_\_\_

MAKE CHECK PAYABLE TO: \_\_\_\_\_

MAIL TO / DELIVER \_\_\_\_\_  
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**EVENT & EXPENSE DETAIL**

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PLEASE ATTACH YOUR RECEIPT ( S )

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DATE PAID

\_\_\_\_\_  
CHECK NUMBER