| **Committee Name** | **Projects or Activities** |
| --- | --- |
| **Club**  |  |  |  |
|      Boards  | Required 2-year membership in Rotary (one year in our club) |  |  |
|      Bylaws  | \*\*Rick Betts? |  |  |
|      Calendar  | Prepare green sheet, enter data in calendar |  |  |
|      Communications  | Manage information channels, eRev, social media, zoom management, DACdb interfaces  |  |  |
|      COVID-19 Interest Group  | \*\*No longer active |  |  |
|      Health and Wellness  | Berkeley Dept of Public Health projects, Children’s Dental Clinic |  |  |
|      History and Archive  | Archives, electronic management of documents, photos, videos |  |  |
|      Membership  | Recruit, provide orientation, prepare new member proposals, Blue&Gold, new member inductions  |  |  |
|      Nominating  | Fall activity coordinated by president-elect |  |  |
|      Past Presidents  | Advise new presidents, Set up an annual presentation with historical emphasis |  |  |
|      Peace  | Facilitate monthly civil discourse dialogue, Plan Peace Grove ceremony in Fall |  |  |
|  **Program**  |  |  |  |
|      Meeting Operations  | Ensure speakers are ready, set agenda for each week, set-up room, greeters and attendance, Zoom host |  |  |
|      Rotaract Liaison  | Make sure Rotaract events are communicated to our members, set up mentoring, encourage participation both directions |  |  |
|      Rotary Climate Action Committee  | Tree planting, reduce plastic use, education on climate issues |  |  |
|      Rotary Foundation  | Promote donations to TRF, Paul Harris awards, Polio Plus |  |  |
|      Social Events  | Organize social events, Trips and tours, Holiday party, cookies for our meetings |  |  |
|      Youth Services  | Interact liaison, Youth exchange program, Camp Royal and Camp Venture |  |  |
| **Endowment**  |  |  |  |
|  Literacy | Literacy Project – Read to students, Collect books, Mock-interviews |  |  |
|      Fund Raising Coordination  | Participate in planning for Zentangle, manage participant lists for events, and thank you notes, mailing end-of-year letters |  |  |
|      Grants  | Review grant applications three times per year, help decide the mix of local versus international projects, District grants |  |  |
|      Scholarships  | Interview and mentoring of students, Interface with High Hopes Berkeley Community Scholars Board |  |  |
|      Supportive Housing  | Hygiene kit packing, fund raising, community outreach |  |  |