



## Rotary Club of Berkeley

A Global Network of Volunteers

Berkeley Rotary Endowment  
Post Office Box # 11706  
Berkeley, CA 94712

### Grant Application Information 2009 - 2010 mid-year and 2010 - 2011

The Rotary Club of Berkeley has provided leadership for more than 80 years in community projects. You as the contact with the grant recipient are responsible for providing the Projects Committee a completed application.

Your application should include the following:

- Name of project
- Your name and contact information as Rotary coordinator
- A description of the proposed project, including location
- Name and address of organization benefiting
- Organization Contact person for this grant and contact information
- Information describing the programs of the proposed recipient.
  
- Status of project:
  - Project schedule
  - Fund raising schedule if applicable
  - Is hands-on work by Rotary required, desirable, or not needed
  
- Community benefit:
  - Description of the users and benefits to them,
  - Expected long term community impacts from the project,
  - Non Rotarian involvement in the project
- The role of any cooperating organizations.
- Have arrangements been made for before, during and after photos
  
- Rotary involvement:
  - Number and skills of Rotarians,
  - Participation by other clubs or Rotract.

- Financial Support Requested:
  - Berkeley Rotary Club support
  - Other Rotary Clubs support
  - Other instuitional support
  - Rotary District support
  
- How will the project be funded if Berkeley Rotary does not participate
- How will Rotary be include in the publicity for the project
- How will Rotary's contribution be recognized (plaque, newsletter, brochure, other)
  
- Have arrangements been made for a project representative to speak to a Rotary or Projects Committee meeting

Brochures from the recipient, project literature, photos are all useful in explaining the project. If you or someone from the organization would like to make a personal presentation to the Projects Committee as a part of the application please let me know. If you believe a site visit by several members of the committee will assist you in explaining the project please contact me so we can arrange for a site visit.

Grants which received funding in 2009-10 recognized the goals of Rotary of providing service to local groups promoting the ideals of peace and service. These projects include, assisting vocational programs, helping youth through youth programs, and helping senior citizens.

Similarly, our out-of-district projects have assisted victims of floods, hurricanes, earthquakes and fires nationally and internationally, and assisted communities in developing facilities which enhance community building and education.

There are no specific financial limitations. Grant requests funded in 2009-10 ranged from \$ 500 to \$ 6,000. Payment is typically made after the expenses are incurred. Checks can be sent directly to a third a party. Invoices/receipts are required for all expenses.

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