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| Proposed/New Member Name: | Click here to enter |

The following is a list of actions to be taken to propose and induct a new member into Woodland Sunrise Rotary.

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| 1 | [ ]  | A potential member is brought to the Club for one or more meetings by their sponsor and is introduced to the Club as a “guest” (Please do not introduce them as a “potential member”). The sponsor pays for the potential member’s breakfast. |
| 2 | [ ]  | If the potential member is interested in joining, the sponsor requests a new member packet (see below for contents) from the Membership Chair. |
| 3 | [ ]  | The new member packet is reviewed with the potential member by their sponsor and a member of the Membership Committee addressing attendance, financial, and other obligations of membership. |
| 4 | [ ]  | After the new member packet review, if the potential member remains interested in joining the Club, the Membership Proposal Form is completed and submitted to the Membership Chair. |
| 5 | [ ]  | Once a potential member has submitted the completed Membership Proposal Form to the Membership Chair, they become a guest of the Club. As a guest of the Club, breakfast for meetings attended is paid by the Club. |
| 6 | [ ]  | The Membership Chair forwards the completed Membership Proposal Form to the Treasurer and Secretary for their action and to all members of the Membership Committee for consideration and approval. |
| 7 | [ ]  | After Membership Committee consideration, the Membership Chair notifies the President and Secretary of the decision of the Membership Committee. |
| 8 | [ ]  | If the potential member is approved by the Membership Committee, the Secretary works with the potential member to identify and assign a member classification. |
| 9 | [ ]  | The Secretary forwards the Membership Proposal Form to the Board for consideration and approval. |
| 10 | [ ]  | After Board Approval, the Secretary posts the name of the applicant to the membership, via email, for a two-week comment period. |
| 11 | [ ]  | After posting, the Membership Chair notifies the Education Committee to schedule a meeting with the potential member to review the basics of Rotary and the Club. |
| 12 | [ ]  | If no written objections are filed with the Board during the posting period, the potential member is inducted into Woodland Sunrise Rotary. If any written objection stating reasons is filed with the Board, the Board shall vote on this matter at its next meeting. If approved despite the objection, the proposed member is inducted into Woodland Sunrise Rotary. |
| 13 | [ ]  | New Rotarians inducted into Woodland Sunrise Rotary spend their first year as a Red Badge Rotarian. |

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| New Member Name: | Click here to enter |

Actions to be taken after a new member is inducted into Woodland Sunrise Rotary.

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| 1 | [ ]  | Each Club member introduces himself/herself to the new member. |
| 2 | [ ]  | The new member sits with different members at each meeting to get acquainted with everyone. |
| 3 | [ ]  | The Secretary provides the new member with their RI member number and information on accessing the various RI, District, and Club websites. |
| 4 | [ ]  | The Membership Committee Chair assigns the new member a mentor. |
| 5 | [ ]  | The President assigns the new member to a committee. |
| 6 | [ ]  | The President schedules the new member to give a personal bio to the Club. |
| 7 | [ ]  | The President schedules the new member to serve as a greeter a minimum of 3 times. |
| 8 | [ ]  | The new member attends a Red Badge event. |
| 9 | [ ]  | The new member attends a service project event. |
| 10 | [ ]  | The new member attends a Board of Directors meeting. |
| 11 | [ ]  | The new member attends the Salmon BBQ or Christmas event. |

During the first year as a Red Badge member, each new Rotarian is strongly encouraged to:

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| 1 | [ ]  | Attend a District event. |
| 2 | [ ]  | Attend a meeting at another Rotary Club. |
| 3 | [ ]  | Offer suggestions for future programs that would be of interest to other members. |
| 4 | [ ]  | Visit the Woodland Sunrise Rotary Website ([www.woodlandsunriserotary.org](http://www.woodlandsunriserotary.org))  |
| 5 | [ ]  | Visit the Rotary International Website ([www.rotary.org](http://www.rotary.org)). |
| 6 | [ ]  | Visit the District 5160 Website ([www.rotary5160.org](http://www.rotary5160.org)). |
| 7 | [ ]  | Visit the District 5160 DACdb Database Website ([www.dacdb.com](http://www.rotary5160.org)). |
| 8 | [ ]  | Attend a Rotary meeting at a distant club and exchange Club banners. |
| 9 | [ ]  | Visit the business of a fellow Rotarian. |
| 10 | [ ]  | Become a sustaining member of The Rotary Foundation with the goal of becoming a Paul Harris Fellow. |

The New Member packet includes the following documents:

1. Membership Interest Form
2. Attendance and Makeup Guidelines
3. Membership Financial Commitment Summary
4. Why Join Rotary
5. Rotary Basics