



# The Rotary Club of Woodland Sunrise

PO Box 8155 • Woodland, CA 95776

## Board of Directors Meeting Minutes

**Date:** 09.09.20

**Location:** Zoom meeting

### Board Members (P = Present, A= Absent)

**President:** Ramon Urbano (p) **President Elect:** Robyn Drivon (p) **Past President:** Wayne Ginsburg (p)

**Secretary:** Buzz James (p) **Treasurer:** Lynn Jepsen (p)

**Board Members:** Al Aldrete (p) Rich Sakai (p) Beja Springer (p) Dennis Miller (p) Robyn Miller (A)  
Jim Odusola (p)

**Others Present:** Larry Peterson, Bob Pye

1. The meeting was called to order at 7:00 AM

### 2. Consent Agenda

- a. Approval of Board minutes
- b. Treasurers Report – See attached
- c. Public Image report – No report
- d. Membership report – See attached
- e. Service project report – No report
- f. **Motion to approve:** Lynn J **Second:** Rich S
- g. Unanimously approved – 9-0 (Jim O was not present at the time of vote)

### 3. Old Business

#### a. Service project funding program

- i. A proposal to develop a service project funding program was presented during the virtual meeting period of club meetings.
- ii. Since money is not being collected for meeting fees, happy bucks, raffle or fines, the Board was unable to budget money for past or future service projects. This also puts a strain on standard operational expenses as well.
- iii. Many club members have voiced a desire to continue to pay money in lieu of their meeting fees during the period of virtual meetings.
- iv. Discussion to develop some donation buttons on the club's payment page would allow members to donate to service projects.
- v. There should be one "general donation" button which allocates money for club service projects. The projects will be decided upon by the Board at future Board meetings.
- vi. Another button is to be developed for specific projects identified by the Board but allows members to donate to a specific project.
- vii. Caution was raised not to have too many buttons as it may clutter or dilute the donation effort.
- viii. Other concerns were that we should not look to fund the same projects year after year as it may become an expectation of that group.
- ix. The Board felt that the progress of the donations should be reported by the President at future meetings.



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- x. For simplicity, it was discussed that we do not associate the donations as reallocation of meeting fees. Reallocating meeting fees would create a greater workload for the Treasurer to track, allocate and possibly refund member contributions
- xi. It was requested that we remove some of the current payment buttons from the site to reduce clutter, confusion, and dilution. The buttons to be removed include: Weekly meeting fees. Rotary Masks. COVID relief. Foster Care Program.
- xii. **Motion:** (Buzz) That we create 2 new donation buttons on the club payment page. Button one as a **general donation button** where the Board will allocate the money to service projects and operational expenses as voted upon in Board meetings. Button two as a **specific project button**. This button will be for a specific project that is voted upon by the Board during meetings and will be funneled through the Foundation. The program will continue through the virtual meeting period or if terminated by a Board vote. **Second:** (Al A).
- xiii. **Motion carried:** 10-0

## 4. New Business

### a. Donation requests

#### i. Winters Rotary Club – Fire relief

- 1. Discussion to fund this project and make it the "Specific Project" that would be hosted on the Club's donation page.
- 2. Further discussion was to have the Club match the donations up to \$3000.
- 3. **Motion:** (Al) To create a project specific button for the Winters Fire Relief fund where donations will be funneled through the Foundation and where the Club will match the donations up to \$3000. **Second:** (Wayne)
- 4. **Motion Carried:** 10-0

#### ii. Luna Vista United Way Library

- 1. Discussion was not covered for this request.

### b. Update on Foundation Annual fundraiser

#### i. Robyn D Reporting: The fundraiser is on track. "Salmondemic - Giving 4

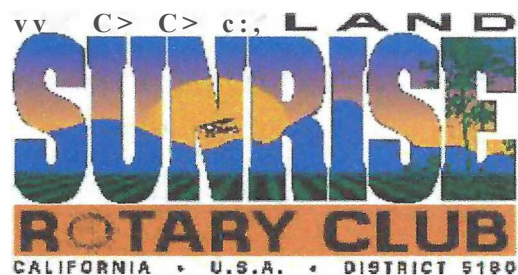
**Living."** Four Ken Burns - type movie scenarios will introduce Woodland Sunrise Rotary, Woodland Memorial Hospital, Fourth & Hope and Communicare. It will explain the history of each organization and as to the charities it will explain that money is being raised for the hospital to get a new scope related to covid ICU intubations, 4th & Hope's outdoor patio for shelter during inclement weather, and Communicare's Children's Behavioral Health treatment facility for children and why these are important to our community. Each organization is currently assembling materials and resources for us to use, then with a videographer's help the storyboard will be assembled and we will see what additional footage needs to be filmed. Hope to have a final rollout for Facebook/YouTube by the end of October/early November.

### c. Club File Password policy

- i. This item was tabled due to time constraints

## 5. Adjourn

- a. Meeting was adjourned at 8:02 AM (M: Al, 2<sup>nd</sup>: Rich)



## **Rotary Club of Woodland Sunrise**

### **Financial Statements**

**August 2020**

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# Rotary Club of Woodland Sunrise

## Balance Sheet

	Aug 31, 20
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1000.10 · Club Checking First Northern	13,604.07
1000.20 · First Northern Money Market	50,034.20
1100.10 · Cash on Hand	350.00
1000.30 · Checking-Beer Booth	4,640.21
Total Checking/Savings	68,628.48
Total Current Assets	68,628.48
<b>TOTAL ASSETS</b>	<b>68,628.48</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2000.10 · Beer Booth Payable	
2000.11 · Beer Booth Reserves	3,659.96
2000.12 · Beer Booth Operating Fund	980.25
Total 2000.10 · Beer Booth Payable	4,640.21
2100.10 · Misc Accounts Payable	
2100.25 · Wkly fee 4 Covid relief	1,139.00
2100.11 · Member Assistance Fund	871.00
2100.13 · Presto DC and RI Convention	4,000.00
2100.14 · Mystery Golf	1,781.04
2100.15 · Pledged Donations	
2100.16 · Mexico Fire Engine Payable	600.00
2100.17 · Woodland Scoreboard	500.00
Total 2100.15 · Pledged Donations	1,100.00
Total 2100.10 · Misc Accounts Payable	8,891.04
2300.00 · Raffle Balance	829.00
Total Other Current Liabilities	14,360.25
Total Current Liabilities	14,360.25
Total Liabilities	14,360.25
Equity	
3000.00 · Restricted Equity	
3000.10 · Board Restricted Equity	20,000.00
Total 3000.00 · Restricted Equity	20,000.00
3900 · Retained Earnings	30,908.89
Net Income	3,359.34
Total Equity	54,268.23
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>68,628.48</b>

**Rotary Club of Woodland Sunrise**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through June 2021

	<u>Jul '20 - Jun 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
General Club Income			
4000.00 · Weekly Meetings			
4100.00 · Weekly Meeting Income	(956.00)		
Total 4000.00 · Weekly Meetings	(956.00)		
4300.20 · Recognition and Other Fees	1,911.00	3,000.00	(1,089.00)
4300.40 · Membership Dues	10,005.00	10,005.00	0.00
4300.50 · Interest Income	4.18	75.00	(70.82)
4300.60 · Other Income	27.94		
Total General Club Income	10,992.12	13,080.00	(2,087.88)
Total Income	10,992.12	13,080.00	(2,087.88)
Gross Profit	10,992.12	13,080.00	(2,087.88)
Expense			
5100.00 · General Club Expenses			
5000.20 · District Dues	3,588.00	3,588.00	0.00
5000.10 · Rt Dues	3,413.43	6,141.00	(2,727.57)
5100.25 · PO Box Rental	0.00	140.00	(140.00)
5100.28 · Technology Improvements	0.00	150.00	(150.00)
5100.30 · Bank Charges	231.26	2,000.00	(1,768.74)
5100.50 · Miscellaneous Expenses	0.00	500.00	(500.00)
5100.51 · Postage & Paper	55.00	220.00	(165.00)
5100.55 · Taxes; Tax Preparation	0.00	35.00	(35.00)
5200.00 · Training, PETS, RI Convention	0.00	1,200.00	(1,200.00)
5200.10 · Web Site Maintenance	345.00	300.00	45.00
Total 5100.00 · General Club Expenses	7,632.69	14,274.00	(6,641.31)
Total Expense	7,632.69	14,274.00	(6,641.31)
Net Ordinary Income	3,359.43	(1,194.00)	4,553.43
Net Income	<u>3,359.43</u>	<u>(1,194.00)</u>	<u>4,553.43</u>

# Membership Committee Report

## September 9th, 2020

- September 1<sup>st</sup>, 2020 – 68 Active Members & 4 Honorary Members
- Dr. Cleve Baker passed away.
- Honorary Members (4): Mark Faye, Greg Stille, Tom Vail and Brad Van Sant
- LOA – none
- Attendance for August was 69-87%
- Four members have yet to attend in 2020-2021

# Membership Committee Report

## September, 2020

- Rule of 85 Members (10): Ellen Burris, Pat Butler, Peter Cahn, Pete Faye, Wayne Ginsburg, Rick Pomeroy, Ken Price, Bob Pye, Rich Sakai and Chuck Santoni
- Membership Committee Members: Frank Crum and Rich Sakai as Co-Chairs, Rick Pomeroy, Bob Pye, Larry Peterson and Sophia Herek

# Membership Committee Report

## September 1st, 2020

- Committee Meeting – The Rotary Round Table meetings have begun with the first held on August 25<sup>th</sup>. Others are scheduled to meeting in September. The Committee will meet post the first series of meetings. There are already lessons learned from the first meeting which have been shared with the leads of each group. Ideas on improving the meetings are already in the works. The meetings appear to be catching on.



## Membership Committee Attendance Monthly Report

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Members as of the First	69	69	68	-	-	-	-	-	-	-	-	-
New Member(s)	0	0	-	-	-	-	-	-	-	-	-	-
Loss of Member(s)	0	1	-	-	-	-	-	-	-	-	-	-
Net Membeship as Month enc	69	-	-	-	-	-	-	-	-	-	-	-
Potential Members	0	0	-	-	-	-	-	-	-	-	-	-
In the pipeline	0	0	-	-	-	-	-	-	-	-	-	-
Overall Attendance (%)	72-75	69-79	-	-	-	-	-	-	-	-	-	-
Individuals Absence 0%	6	4	-	-	-	-	-	-	-	-	-	-

1-Sep-20