



The Rotary Club of Woodland Sunrise

PO Box 8155 • Woodland, CA 95776

Board of Directors Meeting Minutes

Date: 02.10.21

Location: Zoom meeting

Board Members (P = Present, A= Absent)

President: Ramon Urbano (p) **President Elect:** Robyn Drivon (p) **Past President:** Wayne Ginsburg (p)

Secretary: Buzz James (P) **Treasurer:** Lynn Jepsen (p)

Board Members: Al Aldrete (P) Rich Sakai (p) Beja Springer (p) Dennis Miller (p) Robyn Miller (P)
Jim Odusola (A)

Others Present: Larry Peterson, Brad Miller, Jason Wood

1. The meeting was called to order at 7:00 AM
2. **Consent Agenda**
 - a. Approval of Board minutes
 - b. Treasurers Report – See attached
 - c. Public Image report – No report
 - d. Membership report – See attached
 - e. Service project report – No report
 - f. Global Grant Update – No Report
 - g. Donation Requests – No Report
 - h. **Motion to approve:** Lynn **Second:** Dennis
 - i. Unanimously approved – 7-0 (Rich and Beja were not in attendance for the vote)
3. **Old Business**
 - a. **Dues Increase Discussion**
 - i. \$180 Hard costs and we charge \$145
 - ii. Comment from some members is that why raise dues when we have significant reserves
 - iii. Reserves could last 4 years based on typical annual spending
 - iv. It was explained that the extra money we typically receive such as meal cost excess, happy bucks and club recognition easily cover operating costs
 - v. Recommendation is that we put together a sub committee that can develop a budget philosophy, what circumstances would require a dues increase, and how we should spend reserves.
 - vi. Al made a motion not raise dues at this time. 2nd: Wayne. Motion passed unanimously 10-0
 - vii. Wayne made a motion to develop a budgetary Policy Committee to develop a budget philosophy, what circumstances would require a dues increase, and how we should spend reserves. 2nd: Al. Motion passed unanimously 10-0
 - b. **Video recording of meetings**
 - i. Al presented feedback from members. See attached. Not many members responded. Main concerns were
 1. Need speakers consent.
 2. How much time to make, edit and post and who would do it



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3. Will the presenter views the presentation is their copyright?
4. Should presenter provide it rather than we record it
5. Most stated they did not want the entire meeting recorded.
6. Clubs that recorded the entire meeting had fewer viewers
- ii. If the presentation were submitted by the presenter, it would address many of the concerns and we could easily upload to our site.
- iii. Recording is not difficult but moving and downloading takes time.
- iv. A presenter submitted presentation would not have any questions
- v. Do we have the talent, member participation, equipment, and skills to do this well?
- vi. Where would video be stored.
- vii. What is the value of going through all this effort?
- viii. A statement was made that we do not have enough information to decide. It was suggested that to continue discussion we need to have a presentation or proposal submitted to the Board that addresses all the concerns (effort, skills, volunteers, storage, and value)
- ix. Ramon said he would put together a committee that can develop a proposal to bring in front of the Board. Wayne, Beja and Robyn M all volunteered to be on this committee.

4. New Business

a. Consideration for COVID Relief Fund money

- i. \$1,139 is left over from earlier fundraising for COVID relief
- ii. Dennis M said that he would identify where vaccination sites are and the number of volunteers. Then he would email the Board with this information so we can address supporting these volunteers.

b. Camp Royal - YRYLA

- i. Lynn has volunteered for the YRYLA program and stated that she will be attending a meeting and will gather more information to present to the Board.
- ii. They have a new program for 7th and 8th graders, (8th graders included since they did not have it last year due to COVID)
- iii. The cost to sponsor a student is \$150
- iv. Lynn moved to approve up to \$300 to sponsor 2 students for YRYLA camp. 2nd: Wayne. Motion passed unanimously

c. Grant Project Status

i. Mexico Fire Engine

1. We pledged \$600 to the program
2. Program has completed a while ago so it was stated that we need to send the money to the program.

ii. Woodland Scoreboard

1. The program is still alive so it was agreed to leave this pledge open.

iii. Member assistance Funds

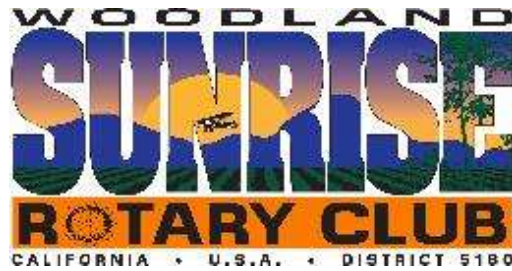
1. Last year we received a partial refund from district dues. We decided to use it to assist members who may have experienced financial hardship and some of the funds were, in fact, used to pay for the dues of some members.
2. Wayne moved to move the balance into an income account. 2nd: Rich. Motion passed unanimously.



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- d. **Chamber dues renewal**
 - i. Wayne moved to authorize payment of the Chamber dues of \$275. 2nd: Lynn.
Motion passed unanimously.
 - e. RI Convention Pledge
 - i. Due to lack of time and that we have some time before we need to decide it was agreed to table this item until the next meeting.
5. **Adjourn**
- a. Meeting was adjourned at 8:02 AM



Rotary Club of Woodland Sunrise

Financial Statements

January 2021

| | |
|--------------------------------|---|
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| Contributions YTD | 3 |
| Balance Sheet..... | 4 |
| Income/Budget Comparison | 5 |

Woodland Sunrise Rotary

Financial Statement Comments

January 2021

There are two broad categories of expenses: Operating/General Expenses and Donations/Community Service.

The primary giving arm is Woodland Sunrise Foundation, but because it is an entity separate from the club (for tax purposes), the income and expenses are not considered at a Club board meeting except as an aside occasionally.

The primary way the club earns revenue is the weekly activities such as the meal upcharge of \$2.00, the raffle, missed meetings, happy dollars and recognition. The fair beer booth is also a fundraiser for the club. Of course, this year much of that income is not available. The good news is that recognition and voluntary contributions are exceeding budgeted expectations.

The biggest operating expense of the club is the dues paid to RI and the District. Both are paid in full, so there will be no more dues expense for this Rotary year.

There are some obvious differences between the budget and the YTD expenses. One example is the estimated bank fees. It appears that the budgeted amount is about \$1,000 too much. The other large variance item is the budget for PETS. Because it is virtual, the cost is only \$125. [Note: The RI convention is cancelled again and will be virtual. The cost will be low.]

January Rotary Foundation Giving

| | <u>This Month</u> | <u>Year to Date</u> |
|-----------------|-------------------|---------------------|
| Polio Plus | 404 | 3,393 |
| Other Donations | 300 | 7,360 |

Rotary Club of Woodland Sunrise
Donations/Community Service

7/01/2020 - 06/30/2021

| | | |
|---------------------|----------|--|
| Winters Rotary | 2,875.00 | Match Members donatiions for Fire Relief |
| Sacramento Railways | 200.00 | Adopt a Palm |
| Yolo County Library | 1,000.00 | Read 4 Life |

| | |
|------------------------|-----------------|
| Year-to-Date Donations | <u>4,075.00</u> |
|------------------------|-----------------|

| | |
|-----------------|-----------------|
| Total Donations | <u>4,075.00</u> |
|-----------------|-----------------|

Rotary Club of Woodland Sunrise

STATEMENT OF FINANCIAL POSITION

As of February 1, 2021

| | TOTAL |
|---|--------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| 1000.10 Club Checking First Northern | 7,625.47 |
| 1000.20 First Northern Money Market | 50,043.32 |
| 1000.30 Checking-Beer Booth | 4,640.21 |
| 1100.10 Cash on Hand | 350.00 |
| Total Bank Accounts | \$62,659.00 |
| Total Current Assets | \$62,659.00 |
| TOTAL ASSETS | \$62,659.00 |
| LIABILITIES AND EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Other Current Liabilities | |
| 2000.10 Beer Booth Payable | |
| 2000.11 Beer Booth Reserves | 3,659.96 |
| 2000.12 Beer Booth Operating Fund | 980.25 |
| Total 2000.10 Beer Booth Payable | 4,640.21 |
| 2000.20 Mystery Golf | 1,227.12 |
| 2100.11 Member Assistance Fund | 871.00 |
| 2100.13 Pres to DC and RI Convention | 4,000.00 |
| 2100.16 Mexico Fire Engine Payable | 600.00 |
| 2100.17 Woodland Scoreboard | 500.00 |
| 2100.25 Wkly fee 4 Covid relief | 1,139.00 |
| 2300.00 Raffle Balance | 829.00 |
| Total Other Current Liabilities | \$13,806.33 |
| Total Current Liabilities | \$13,806.33 |
| Total Liabilities | \$13,806.33 |
| Equity | |
| 3000.00 Restricted Equity | |
| 3000.10 Board Restricted Equity | 20,000.00 |
| Total 3000.00 Restricted Equity | 20,000.00 |
| 3900 Retained Earnings | 30,908.89 |
| Net Revenue | -2,056.22 |
| Total Equity | \$48,852.67 |
| TOTAL LIABILITIES AND EQUITY | \$62,659.00 |

Rotary Club of Woodland Sunrise

BUDGET VS. ACTUALS: FY_2020_2021 - FY21 P&L

July 2020 - January 2021

| | TOTAL | | |
|--|---------------------|---------------------|-------------------|
| | ACTUAL | BUDGET | OVER BUDGET |
| Revenue | | | |
| General Club Income | | | |
| 4000.00 Weekly Meetings | | | |
| 4100.00 Weekly Meeting Income | -1,115.00 | | -1,115.00 |
| Total 4000.00 Weekly Meetings | -1,115.00 | | -1,115.00 |
| 4300.20 Recognition and Other Fees | 3,558.00 | 3,000.00 | 558.00 |
| 4300.25 General Contribution | 1,007.00 | | 1,007.00 |
| 4300.40 Membership Dues | 10,005.00 | 10,005.00 | 0.00 |
| 4300.50 Interest Income | 13.30 | 75.00 | -61.70 |
| 4300.60 Other Income | 27.94 | | 27.94 |
| Total General Club Income | 13,496.24 | 13,080.00 | 416.24 |
| Total Revenue | \$13,496.24 | \$13,080.00 | \$416.24 |
| GROSS PROFIT | \$13,496.24 | \$13,080.00 | \$416.24 |
| Expenditures | | | |
| 5100.00 General Club Expenses | | | |
| 5000.10 RI Dues | 6,167.43 | 6,141.00 | 26.43 |
| 5000.20 District Dues | 3,588.00 | 3,588.00 | 0.00 |
| 5100.25 PO Box Rental | 134.00 | 140.00 | -6.00 |
| 5100.28 Technology Improvements | 35.00 | 150.00 | -115.00 |
| 5100.29 QuickBooks Subscription | 497.50 | | 497.50 |
| 5100.30 Bank Charges | 409.20 | 2,000.00 | -1,590.80 |
| 5100.50 Miscellaneous Expenses | | 500.00 | -500.00 |
| 5100.51 Postage & Paper | 55.00 | 220.00 | -165.00 |
| 5100.53 Supplies | 49.90 | | 49.90 |
| 5100.54 Badges | 51.43 | | 51.43 |
| 5100.55 Taxes; Tax Preparation | 20.00 | 35.00 | -15.00 |
| 5200.00 Training, PETS, RI Convention | 125.00 | 1,200.00 | -1,075.00 |
| 5200.10 Web Site Maintenance | 345.00 | 300.00 | 45.00 |
| Total 5100.00 General Club Expenses | 11,477.46 | 14,274.00 | -2,796.54 |
| Comm. Service & Donations | | | |
| 5500.75 Other Donations | 4,075.00 | | 4,075.00 |
| Total Comm. Service & Donations | 4,075.00 | | 4,075.00 |
| Total Expenditures | \$15,552.46 | \$14,274.00 | \$1,278.46 |
| NET OPERATING REVENUE | \$ -2,056.22 | \$ -1,194.00 | \$ -862.22 |
| NET REVENUE | \$ -2,056.22 | \$ -1,194.00 | \$ -862.22 |

- February 1, 2021 – 68 Active Members & 4 Honorary Members
 - Honorary Members (4): Mark Faye, Greg Stille, Tom Vail and Brad Van Sant
 - LOA – none
 - Attendance for January was 62-75%
 - YTD Range is 62-78%
 - Attendance Average for January – 68.5%
 - YTD Average is 68.6%
-
- Rule of 85 Members (10): Ellen Burris, Pat Butler, Peter Cahn, Pete Faye, Wayne Ginsburg, Rick Pomeroy, Ken Price, Bob Pye, Rich Sakai and Chuck Santoni
 - Membership Committee Members: Frank Crum and Rich Sakai as Co-Chairs, Rick Pomeroy, Bob Pye, Larry Peterson and Sophia Herek
-
- The third Rotary Roundtables to commence with completion by the end of February
 - Reminders for potential new members to be incorporated into the discussions.
 - Reminder for participation in the Yolo Food Bank (Jason Wood) and the Blood Drive (Bob Hulbert).
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- Two potential new members are in the works with the usual forms and information sent to both multiple times
 - Both have attended Club meetings via Zoom
 - Both have challenges with immediately joining and may require ongoing encouragement
 - One has a standing meeting on Thursdays at 0700h and the other may move to Winters