**Rotary Club of Santa Rosa West**

**Santa Rosa, CA**

**Minutes of the Board Meeting**

**September 19, 2018**

**Attendees:**

**Board Members Present Board Members Present** **Board Members Present**

David McDonald yes Don Johnson no Matt Delaney no

Chuck Baker yes Harry Rubins yes Denise Chapartequy no

Chris Feldman no Christine Schieberl yes

Tarina Hall yes Darcie Fellows yes **Guests:**

Barbara Larson yes Gary Lucas yes Ken Dansie

Janet Codding yes Casey Williams yes

Susan Nowacki no Mike Merrill yes

Bill Gunter no Milagros Ott no

President **David** called the meeting to order at 11:57am. A quorum was established. On a motion by **David McDonald** and a second by **Janet Codding** the minutes of the previous meeting were approved.

**Secretary’s Report**: It was reported that attendance for July was 61%. The balance in the Operations account is $14,755, the Crab Feed account is $5417. Robert Alavi, Scott Bartley and Neil Silverman are the only members who have not paid dues.

It is necessary to change the signing privileges for the Crab Feed account to reflect current leadership. On a motion by **Tarina Hall** and a second by **Barbara Larson** the motion was passed to authorize these changes. Tarina will process the paperwork and order new checks

**Treasurers Report**: Treasurer **Barbara** reviewed the status of both the Club and Community Fund accounts, albeit there is no approved Community Fund budget. **Ken Dansie**, at the request of President David, shared his evaluation of our failure to convene required Community Fund board meetings on a timely basis and following the bylaws. It was also discussed that we have failed to and should advise the membership of the Crab Feed/Fundraiser results on a timely basis.

NB: Basically a Community Fund budget cannot be determined until the financial results of the fundraiser are determined, the Projects Committee meets to determine how those funds will be distributed, then presented to the Board for approval and then approved by the Community Fund Board. This process has not been completed to date.

* **Janet Codding** agreed to Chair the Projects Committee and convene a meeting as soon as possible
* **David**, potentially with the assistance of Ken will help determine funds available for distribution

**President’s Report:**

* **President David** suggested that he really, really would publish the Board agenda in advance of the meeting to encourage members to attend and share their thoughts and concerns
* **DACdb** will be our platform for bulletins and all Club information. Christine is working untold hours to facilitate this transition. Please take the time to review the new site and the old site to ensure any and all information important to you is transferred. Entropic Studios, our current vendor, is willing to release the domain information to facilitate this transition.

**Other Issues:**

* **Darcie Fellows** appropriately suggested that we are “chasing our tails” and not managing Club business. We are being reactive rather than proactive which is slowing progress. She offered to provide President David with the job descriptions she collected during her presidency in hopes that it would be beneficial to him.
* **Chuck Baker** questioned whether a logo design was in the works for the Crab Feed. When contacted during the meeting **Chris Feldman** indicated that she had not been asked to engage her daughter to do this pro bono work. **Juliana** has since provided a preliminary sketch.
* The Board approved the purchase of 80+ copies of “Mike Eats the Cheese”, a book authored by Christine’s husband, to be given to the MCDC children at their holiday party
* An additional number of dictionaries need to be ordered to meet our obligation to the schools. This will be paid for out of the Club account until a Community Fund budget is approved

Our meeting was adjourned at 1:18

**Our next Board Meeting will be Wednesday, October 17th, 2018 @ 11:45 – Osake Restaurant, 2446 Patio Court – adjacent to Montgomery Village.**

**All welcome – your thoughts appreciated.**

Respectfully submitted,

Tarina Hall

Secretary