

Eugene Delta Rotary Board Meeting - Alton Baker Dog Park

Zoom : 23 November 2021 – 1:15 – 1:50

Attendees: Cheri Curzon, President Elect, Secretary, Gael Coyle, Chris Walton, President Elect, Terri Baker, Club Service Director, & Jeannie Sterry, Community Service Director.

Submitted by: Gael Coyle, Secretary

Background: Chris sent a text to board members on Sunday, November 21, 2021 with several comments; “ I’m out of town, but how about a zoom to discuss.” Lot more to this than shows and it does not conflict with Rose Garden as was clearly delineated at meeting on Friday” “A larger issue, if there is one, is a prepared/organized board discussion. I will put out text a brief discussion outline tomorrow” His agenda said, “And if time, how address one of the elephants in the living room; hallway conversations. He sent the picture below of an outline to be used during the meeting. Gael wrote responses to all items on the agenda and emailed to all board members prior to the meeting. Her responses are at the end of the minutes, middle of page 3.

Rotary Project Review

1. Brief History
2. Project specific : goals, type of work eg standing/kneeling/lifting, numbers “wanted” by City
3. Contract? What are key specifics?
4. Collaboration with other clubs?
5. Social, after event ? . .trade work for use of covered 1 picnic area for 2 hours?? Or ??
6. Committee review/and, ultimately is this a Board recommendation? It is not a club recommendation/ rather is it something club members will do as a service opportunity

And if time, how address one of the “elephants in the living room”: Hallway conversations
Purpose here is to discuss ways to develop constructive questioning

Minutes: Gael scheduled the zoom meeting and opened it at 1:15. She welcomed all participants. Chris started by saying that the purpose of the meeting was not to decide about the Alton Baker Dog Park. He alluded to unspoken issues, but he did not share what the issues were. He said that there was conversation out there and that in fact he ran into Bob Harris and Bob made a comment. He did not say what Bob said. Chris said that he had not read any of the emails and had not read the proposed Alton Baker Park Dog Adoption contract.

Chris stated that he didn’t think that this project should have been brought to the membership and that Kim Meyers had mentioned the same. He asked about the process for proposing volunteer projects and asked Jeannie to explain the process. He asked her if the projects were supposed to come through her as the Community Service Director. Jeannie explained that projects do go through her and that

they are brought to the board. After Jeannie finished speaking, Gael explained that she followed the process and the board's instructions and decisions each step of the way. The history and process she used in proposing this project are addressed in the attached document that Gael sent to the board prior to this meeting. Gael started the process on June 14, 2021, after consulting with Carissa Hettich who was the Community Service Director at that time.

Chris asked what the key board points of the contract were. Gael stated that she sent the contract to all board members prior to the last meeting. She explained that the adoption required 4 events per year and involved cutting blackberries, cutting weeds from the entryway, and park upkeep tasks. She also explained that projects could include painting and refurbishing the sheltered area. The contract requires that the dates be determined in advance and that a park representative would not be there but would make arrangements for us to have tools and materials necessary. Chris asked why we needed a contract and Gael responded that it could be a safety issue.

Someone asked how many volunteers were necessary for each event. Terri stated that she felt that we needed at least 10 Eugene Delta Volunteers for each event. Gael added that Danielle had said that we could even have people come individually. Terri said that based on the comments sent to Gael it appears that members feel that they are not physically able to complete the tasks required for this project. Chris stated that he has a bad knee and can't bend. Terri explained that at park work events that she has been involved with in the past they have had a park representative who brought tools and a truck for debris. Chris said that we need someone from the park to organize the work.

Chris stated that we need 10 volunteers at each Alton Baker Park event. Gael asked if all events would require 10 volunteers and Chris said it wasn't a requirement, but a goal. Gael explained that we do not get volunteers for many events and we most often have a few volunteers. She spends time personally contacting people before most Hosea Youth Services Meal groups to ask them if they will assist. It has been this way since she has been in Delta Rotary for the last three years. One of the Owen Rose Garden times only had Kim Meyers show up and when Gael went to Buford park there were only 4 volunteers. That included Gael, her niece, Kim Meyers and Jim McCarthy.

Gael shared that at the Alton Baker Dog Park event she coordinated on June 26 there were 9 people from Delta Rotary, 4 park volunteers and Danielle Klinkebiel, Lane County Park Volunteer Coordinator. One of the board members said that since it is a Delta Rotary event we need at least 10 people that are from our club. Gael shared that 13 members responded to the survey saying that they agreed to volunteer. She acknowledged that all 13 would not come to all four events and three members shared that they have physical limitations.

Chris asked about partners and Gael explained that there is a volunteer group from the University of Oregon who expressed interest in working with us, people who use the dog park and that Kim Meyers stated that Interact and Rotaract would most likely assist. Cherie suggested that we partner with other Rotary clubs in our area to see if they want to join us. Chris stated that he thought it would be good for all of our local Rotary Clubs to join together to work with the parks. All agreed that reaching out to the other 7 or 8 clubs to see if they wanted to join us in adopting Alton Baker Park would be a good idea. Cherie suggested that we could even partner with other types of clubs like the Lions club.

Chris stated that he felt strongly that a park representative needed to be at each park event. He also stated that we should ask them if we could have a social event at the park after we finished our work

session. Gael explained that Danielle said that a social event on its own could even count as an event. Gael shared that Beth Sheehan had written that we consider having a social event after the work sessions and suggested a BBQ or walking over to North Bank for a drink. All agreed that a social event after a work event was a great idea.

Chris stated that there should be a variety of different jobs to do at the park to accommodate people's physical needs.

Gael let people know that the scheduled zoom time was running out. Chris stated that there were 7 minutes left. Gael asked for closure and next steps.

Chris stated that what he heard was that we should reach out to all the other Rotary Clubs in our area to see if they want to join us in this endeavor. Gael asked if all agreed that we needed to have a park representative at Alton Baker events and it appeared that all did. Chris mentioned asking about the ability to have a social gathering at the park after the event. Gael asked if the board members wanted her to reach out to the other clubs, ask Danielle about having a park representative at the events and about the possibility of having a gathering at the park after the event. Members said yes and Gael agreed to do so.

Background Information for November 23, 2021 – Alton Baker Park Review

History : Gael discussed the idea of adopting the Alton Baker Dog Park with Carissa Hettich the previous Community Service Director in June 2021 and then sent an email on June 14, 2021 to President, Kim Meyers requesting permission to bring it to the board. It was discussed at board meetings on June 16, July 21 and August 18. All agreed to proceed with Gael and Terri meeting with the park volunteer coordinator.

Alton Baker Dog Park Volunteer Event, Saturday, June 26. - Gael organized an event on Saturday, June 26. There were 9 Rotary Volunteers; Ann Mulqueen, Margie & Husband, Terri Baker, Gael & Husband, Kim Meyers, Tony Metcalf & Anton Schmidt who came late. In addition, there were four volunteer park users and Danielle, Park Volunteer Coordinator. We cut blackberry bushes, cut weeds from around trees and fence and cut weeds from the entryway and filled the back of a large county truck with refuse. Gael announced at a board meeting and at Friday Membership meetings. She put an article in the newsletter on July 17, 2021 Newsletter and pictures and announcements on Facebook.

Zoom Meeting with Danielle Klinkebiel, Park Coordinator , October 20. Terri volunteered to help organize future events and meet with Danielle Klinkebiel, Lane County Park Coordinator. Gael notified Jeannie Sterry. Gael & Terri met with Danielle on a Zoom meeting to discuss the possibility of adopting the park on Friday, October 29. Jeannie was not able to attend the meeting because she had another unexpected meeting that came up. Terri thought it should be brought to the board before we committed the club to a two-year volunteer contract with 4 events each year.

Gael put it on the agenda and discussed at the board meeting on November 17. Gael sent the contract via email to all board members on Monday, November 15.

Board Meeting on Wednesday, November 17. – Gael Presented the project to the board. Terri said that before we entered into the agreement, she would want to make sure we could get volunteers and

she would not have to search each time to be able to get volunteers. The board agreed that it should be brought to the membership for their input.

Friday Membership Meeting on Friday, November 19. Gael explained the project to the members who were present at the Friday meeting. Numerous members asked if we are going to continue our involvement with Owen Rose Garden. Jim McCarthy said that we could volunteer during the week during the regular volunteer hours, but the park could not have a representative there on Saturday.

Cherie asked members if we should send an email out asking members if they would support the project and if they would volunteer. Members agreed. On Friday, November 19 Gael emailed a description of the project and with the two questions; Will you volunteer and should Eugene Delta Rotary take on this project which requires 4 events per year

Survey Results:

Alton Baker Dog Park Adoption Survey

Surveys were sent to 87 Deltarians by email. Responses were received from 30 members.

Questions asked where:

1. Are you willing to work in the park?
2. Should Eugene Delta Rotary commit to a two-year adoption of Alton Baker Dog Park?

Responses	Number of Responses
Yes, I will volunteer to work in the park & Yes, we should adopt the park.	13 (3 with limitations)
No, I will not volunteer to work in the park & Yes, we should adopt the park	9
No, I will not volunteer to work in the park & No, we should adopt the park	2
Depends on other projects	2

They won't volunteer & didn't say if the club should	2
Great Idea, didn't say if they would work	1
Better suited for a younger club	1

Comments

Are we still Stewards for the Owen Rose Garden?

Are we going to resume the Rose Garden project or not? Second question, are we going to continue with periodic "one-and-done" community projects via Karissa(Red Cross) or Beth(Eugene Mission)?

My concern is that we spread ourselves too thinly. If the answer to one or the two above questions is "yes", then I suggest we not add another project. If "no", then maybe a "yes" to the dog park. Are there other ideas from Community Service Committee or just this one? Again, thank you for your initiative and energy!

I'd like to see us just continue with Owens Rose Garden.

I'd rather spend our time helping people then pulling weeds.

My last birthday (80) finds me doing many things more "slowly" than just a few years ago. .

I do have a special place in my heart for the Rose Garden. I really hope we can continue that relationship. Thanks for all you have and are doing to support and provide leadership and new ideas for our club!

Those who want to should do so

As a new member, not sure how many "projects" we have committed to, so hard for me to say if this new one would be "too much." **So, what are the projects the club is committed to?**

I'm all in! Yes we should do it

Yes, I support the partnership. I am willing to work at the park, although, I doubt I will be able to make all 4 days per year.

I love this idea and I love dog parks, and that is an especially popular one.

I would love to participate in this venture, Many thanks for all the work you do for the club, much appreciated.

Thank you for this suggestion for community service. My first question is, are we going to resume the Rose Garden project or not? Second question, are we going to continue with periodic “one-and-done” community projects via Karissa(Red Cross) or Beth(Eugene Mission)?

My concern is that we spread ourselves too thinly. If the answer to one or the two above questions is “yes”, then I suggest we not add another project. If “no”, then maybe a “yes” to the dog park. Are there other ideas from Community Service Committee or just this one? Again, thank you for your initiative and energy!

Absolutely!

I would like to help in some way with the adoption of Alton Baker Dog Park. I’m physically limited in what that would be, but count on me to help with events, etc.

Great fun, especially if tied to an after-work party BBQ or walk over to North Bank for a cold one afterwards

While I think this is a worthy undertaking, I think it might be a bit much for current club roster. It would be better suited for a younger group, like Eugene Active 20/30 or some similar group.

love the idea of adopting the Alton Baker Dog Park, and I would commit to working in the park.

I’m curious if the adoption of this park would take the place of our work in the Rose Garden? I would be saddened if our commitment there were eliminated because of this effort.

Main Points of Contract- 1) Two year commitment. 2) Four events per year involving cutting blackberry bushes, cutting weeds, and depositing refuse. Materials will be provided by the park. 3) Setting dates in advance 4)Having a primary and secondary coordinator 5)We can also paint and refurbish shelter, restock dog poop bag dispenser, spread bark mulch. Activities involve bending at least from the waist. Can

also involve kneeling, bending to ground and removing garden debris (weeds, plants). There are a variety of activities to accommodate different physical needs.

Collaboration with other Clubs: Invite park users, can also send sign up to other clubs, University of Oregon Volunteer Program, Interact and Rotaract.

Social Event after work: We can easily add something after volunteer work.

Volunteer Program Partnership Agreement

BETWEEN: Parks and Open Space Division, Public Works Department, (POS)
City of Eugene, Oregon, an Oregon Municipal Corporation

AND: Delta Rotary (Adoption Group)

PURPOSE: To collaborate on the stewardship of Alton Baker Dog Park (Adoption Site)

CITY OF EUGENE CONTRACT NO.: 2021-055

I. Agreement Intent

- A. The intent of this agreement is to facilitate, support and guide grassroots efforts to revitalize local parks and to build relationships between community members and parks and open space sites. Caring communities that invest in parks not only strengthen the social fabric of their neighborhoods and promote healthy lifestyles, they also serve as inspiring models for other neighborhoods and cities. Since a park both reflects and influences the character of a neighborhood, it is increasingly vital that the Eugene community builds a strong constituency devoted to helping keep our parks safe, clean and green through volunteering their time, talents and resources.
- B. With a goal of creating productive, positive, and collaborative partnerships with our community partners, this agreement is intended to provide clarity in how we work together by defining roles, responsibilities and expectations.

II. Adoption Group Agrees

- A. To collaborate with POS to create a two-year work plan (see Exhibit A), and to keep it current and reflective of both POS needs and the needs of the Adoption Group through annual reviews.
- B. The purpose of this adoption is to help maintain and care for existing Adoption Site features, and not to add new features or amenities to the site.

- C. To plan and carry out a minimum of four (4) stewardship events within the Adoption Site each year, providing POS with a schedule of project date(s) in advance and needed tools and supplies.
- D. To appoint an Adoption Group Leader, who will be the primary point of contact for the Adoption Group, and to appoint a new Adoption Group Leader within 30 days when a previous Adoption Group Leader leaves that role.
- E. That the Adoption Group Leader shall ensure compliance with this Agreement and the work plan.
 - 1. Adoption Group Leader or designee will oversee Adoption Group activities, obtain signed waiver of liability (see Exhibit C), and help to promote the safety of all volunteers.
 - 2. Adoption Group Leader also agrees to keep their contact information current with POS.
- F. To adhere to all safety protocols contained in Exhibit D.
- G. To adhere to all communication protocols contained in Exhibit B. The Eugene Outdoors Volunteer Coordinator will be the point of contact for all issues, questions and requests related to POS. All media inquiries and contacts received by the Adoption Group will be communicated to the designated Eugene Outdoors Volunteer Coordinator.
- H. To report to POS the dates of projects, number of volunteers and hours worked, and materials used or removed, via the tracking form provided by POS. This form, along with the waiver of liability form, will be submitted to the Eugene Outdoors Volunteer Coordinator within one week of the completion of the project for group projects, and/or by the first of the month following the activity for individual work.
- I. To make no permanent improvements, removals, or modifications to the Adoption Site (park) without explicit, advance written consent from POS.
- J. To make no chemical applications in the Adoption Site (park). (Refer to the POS Pest Management Plan.)
- K. That any solicitation of government or private foundation grants, corporate sponsorship, private philanthropic support, or in-kind contributions will be coordinated in advance with POS.
- L. Never to represent or construe its status to be that of an agent or employee of the City of Eugene, nor shall it be eligible for any employee benefits. Adoption Group members shall have no authority to make any binding commitments or obligations on behalf of the City of Eugene or the POS Division.
- M. To allow POS to display the Adoption Group name and contact information and project dates on the City of Eugene, POS website.

- N. To adhere to all state and county mandates as related to COVID-19, including requiring masks, limiting gathering size, and postponing or cancelling events.

III. Parks and Open Space (POS) Agrees

- A. To supply equipment, tools, and materials, on an as-available basis, needed to complete agreed upon projects. The level of support from POS (including tools, equipment and materials) will be discussed and agreed upon a minimum of ten (10) working days prior to any scheduled project. However, these resources will be distributed on a first come, first served basis (among all adoption groups), which makes advanced planning essential for adoption groups.
- B. To help strengthen and support the Adoption Group through trainings, celebrations, and facilitated networking so that Adoption Group members can learn from each other and be stronger collectively.
- C. To collaborate with the Adoption Group to engage and encourage further participation in the Adoption Group's events by the community.
- D. To share outreach documents with the Adoption Group in a timely manner. (See Communication Protocol, Exhibit B.)
- E. To collaborate with the Adoption Group to create a two-year work plan (Exhibit A), and to keep it current and reflective of POS needs and the needs of the Adoption Group through annual reviews.
- F. To continue to perform basic maintenance services in the parks, remove any reported illegal dumps and address safety concerns.
- O. To make adoption group aware of state and county mandates as related to COVID-19, including requiring masks, limiting gathering size, and postponing or cancelling events.

IV. Term, Termination and Amendments

- A. This Agreement:
 - 1. Shall be valid for two (2) years from the effective date (signed by both parties).
 - 2. Supersedes all prior agreements, either oral or written between parties.
 - 3. May be amended at any time by mutual written agreement signed by both parties.
 - 4. May be terminated by POS in the event of change of budget authority, reprioritization of programs within POS, changes in rules, laws or other unforeseen circumstances with 30 days written notice.
 - 5. May be renewed for one additional two (2) year period by mutual written agreement signed by both parties and is subject to development of a new work plan.

V. Indemnification

By: _____

Craig Carnagey, Director
Parks and Open Space Division
City Eugene, Public Works Department

Date: _____

By: _____

, Adoption Group Co-Leader

Date: _____

By: _____

, Adoption Group Co-Leader

Date: _____

**EXHIBIT A
2020-2022 Work Plan**

Delta Rotary/Alton Baker Dog Park

DEVELOPED PARK			
Objectives/Tasks:	Description/Project Scope:	Timeframe:	EO Support:
<i>(EXAMPLE: Weeding the Rock Garden & landscape beds)</i>	<i>(EXAMPLE: Keeping the rock garden and three landscape beds free of weeds immediately adjacent to the restroom facility. May add plant materials as needed)</i>	<i>(EXAMPLE: First Saturday of March, June, Sept. and Dec.)</i>	<i>(EXAMPLE: Coordinate the use of hand tools and purchase of additional plant materials)</i>
Invasive control: Foxtail Barley	Push mow [and bag] fox tail barley along Autzen/eastern side of park	June thru August	Provide mowers, haul off plant debris.
Invasive control: Blackberries	Blackberry removal	Ongoing	Provide tools and haul off plant debris.
Restock poop bag dispensers	Keep dog bag dispensers stocked.	Ongoing	Provide lock box and stocked.
Mulch tree wells	Weed areas around trees and cover with wood chips.	As needed	Provide wood chips, wheelbarrows, and tools.
Maintain furnishings	Kiosk (remove staples, repaint, moss off roof), Drinking fountain (repaint), benches (replace boards and repaint); wood chip path to concrete bench.	As needed	Provide paint and supplies.
Fence repairs	Replace wire fencing fabric, replace posts	As needed	Provide fencing material.
Maintain entryways	Keep entryways weeded and grubbed out; With staff support: new concrete pads at 2 entrances	As needed	Provide tools and concrete.
Path maintenance	Re-gravel sections of path where	Depending on staff support	Staff support.

Shelter maintenance and concrete pad	Redo concrete pad, power wash.	Depending on staff support	Provide equipment and concrete. Staff support.
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EXHIBIT A

2020-2022 Work Plan

Delta Rotary/Alton Baker Dog Park

ACTIVITIES	January	February	March	April	May	June	July	August	September	October	November	December
Barking/Chipping Path												
Branch Pick up												
Blackberry Removal												
Blowing/Raking Leaves												
Celebration/Event												
Data Management												
Debris Removal												
Digital Photo Monitoring												
Edging Turf												
Education / Outreach												
Fence Installation												
Fence Repair												
Fertilizing												
Graffiti Removal/Abatement												
Gravel Paths/Trails												
Habitat/Species Monitoring												
Invasive Species Removal												
Ivy Removal												
Leaf Removal												
Light Pole Cleaning												
Litter Pick Up												
Mowing Turf												

Mulching													
Paint Benches													
Paint Other Amenities													
Paint Picnic Tables													
Paint/Clean Playground Equipment													
Paint Restrooms													
Park Watch													
Pick Up/Deliver Plant Material													
Planning/Project Coordination													
Planting Trees													

EXHIBIT A

2020-2022 Work Plan

Delta Rotary/Alton Baker Dog Park

ACTIVITIES	January	February	March	April	May	June	July	August	September	October	November	December	
Planting Shrubs													
Playground Maintenance "Chip"													
Playground Maintenance "Sand"													
Power Washing													
Pruning Trees													
Pruning Shrubs													
Repairing Irrigation													

Staffing Informational Tables at Events														
Tool Maintenance														
Tree Well Conversion														
Tree Well Maintenance														
Vegetation Corridor Maint. (trails)														
Weed-Whacking														
Weeding Landscape Beds														

EXHIBIT B

Communication Protocols

Intent

This document will clarify how volunteers or adoption groups should communicate with Eugene Outdoors (EO) and Parks and Open Space (POS) staff. Communication between POS staff and volunteer or adoption groups will always be directed through a designated contact.

EO/POS Designated Contact Person:

The designated volunteer coordinator, listed above, for your site will be your contact for all communication with POS. This person shall field all questions, calls, emails or other communication during your adoption. Communication to other POS staff will be redirected to your designated volunteer coordinator.

The alternate contact is listed here: <https://www.eugene-or.gov/495/Volunteer> or you may email: Eugeneparkvolunteers@ci.eugene.or.us

Community Engagement Supervisor:

Molly Monette office: 541.682.4814 email: mmonette@eugene-or.gov

Adoption Group Contact Person:

Each Adoption Group will designate a primary and secondary contact. Communication regarding potential projects, activities, tools, materials, media contact, or any other topics will be directed from the Adoption Group primary contact to designated volunteer coordinator and vice versa. The secondary contact will serve as an alternate to the primary contact during cases of long term unavailability (vacation, long term illness, etc.).



Exhibit C

Waiver of Liability

City of Eugene

Volunteer Program

Sign-in and Release from Liability Agreement

Project Location _____ Date _____ Time _____ Volunteer Lead _____

In consideration of the right to participate in this activity, I release the City of Eugene, its officers, agents and employees from and against any and all claims for injury or damage suffered by me or my minor child as a result of participating in this event. I further understand that there are certain risks inherent in this activity and that proper training and physical conditioning are necessary. I hereby agree to assume those risks on my behalf or on behalf of my minor child. I understand that the City of Eugene reserves the right to photograph volunteer activities.

My signature below represents my understanding and agreement to these terms.

Name (please print)	Signature	E-mail	Time In	Time Out

Exhibit C

Waiver of Liability

_____ gravel (cubic yards)

_____ trees pruned

_____ mulch (cubic yards)

_____ invasive veg. removed (cubic yards)

_____ right-of-way trees planted

_____ paint (gallons)

_____ garbage (cubic yards)

_____ trees and shrubs planted

_____ trail/path (feet)

Exhibit C

Waiver of Liability

Safety Protocols for Volunteers

Eugene Outdoors wants every volunteer to wake up the morning after a project feeling great about volunteering. Therefore, **safety comes first**, then comes enjoying yourself while getting plenty of work done! One of the crucial roles of a Volunteer Leader is to clearly explain the expectations regarding safety before every event and then to watch for and correct unsafe practices.

All volunteers need to sign a waiver of liability prior to starting work to protect themselves and others in the case of an accident.

The most common safety issues are listed below and need to be discussed with volunteers before beginning work on a project.

1) Tools:

- a) Keep a safe distance from other workers.
- b) Carry tools with the heavy or sharp end near the ground (rather than over a shoulder).
- c) Wear personal protective equipment (PPE) when using power tools, and consult with City staff prior to use. Specialty equipment requires prior training by City staff.
- d) Use the right tool for the job.

2) Hazardous objects that may be found:

- a) Do not handle hypodermic needles or unidentified liquids, containers, or objects. Flag the object, and notify the Volunteer Leader or Volunteer Coordinator.

3) Moving objects:

- a) Roads and bike paths are both transportation corridors that require caution. Please pay attention when near them, and make sure caution signs are in place.
- b) Safety vests are required if working on or adjacent to roads or bike paths.

4) Environmental conditions:

- a) All volunteers must monitor their physical condition during periods of extreme temperatures (hot or cold); must remain aware of their surroundings (for example, not remaining under trees in high winds); must ensure that their footing is secure when near a drop-off or river bank; and must monitor themselves for signs of exhaustion, which may lead to injury of self or others.
- b) If a conflict arises with other park users, be respectful and always put safety first.

Exhibit C

Waiver of Liability

- 5) **Power Equipment** - There is a label on each of our power tools indicating what personal protective equipment (PPE) is required for each tool. Note that some specialty equipment requires training prior to the day of the project.
- 6) **Sharps Container** – Your group will receive a sharps container in your Volunteer Leader tool kit, and we will train leaders on how to safely handle syringes.
- 7) **Safe Distances** - Stand more than 12 feet apart from shoulder to shoulder when working with long-handled tools or cutting blackberries. For planting trees volunteers will be much closer, and when using weed eaters or hedgers, the safe distance apart will increase. Please be aware and use common sense. This is a critical practice for preventing injuries.
- 8) **Unidentified objects** - Please use caution in handling all found objects! Beverage containers are the most common form of litter. Do not handle those that have liquid in them. Any object, especially a piece of pipe or even a tennis ball, can be used to construct an improvised explosive device (IED). If you don't recognize or are uncertain about an object, please do not handle it, and notify the Volunteer Coordinator or Leader immediately.
- 9) **Other Park Users** – Parks and natural areas across the country are increasingly being used for illicit behavior ranging from camping to drug and alcohol abuse. Eugene is no exception. Campers are also keeping off-leash dogs. If you should encounter a camp, whether it is occupied or not, please avoid it, and let your leader/coordinator know about its location.
- 10) **Conflicts** – If it appears that your project is in conflict with another park use at the same time and place, please do your best to find a workable solution. Call your EO Volunteer Coordinator, per Communication Protocols, or leave the area if problems persist.
- 11) **First Aid** - There must be a first aid kit available at all projects. The City of Eugene will offer free first aid and CPR training to all volunteer leaders.
- 12) **Available Resources** - EO will provide a first aid kit for scratches and other minor injuries. For treatment, assistance and guidance about a more serious injury that is not life-threatening, call MedExpress at 541-228-3111 (reference the MedExpress Symptoms sheet). Your safety and that of your volunteers are extremely important to us.
- 13) **Medical emergencies:** Call 911 if the injured person requests an ambulance, or if:
 - a) There is profuse bleeding that doesn't stop when pressure is applied
 - b) Someone loses consciousness
 - c) Someone is short of breath and having pains in the torso
 - d) Someone is disoriented from a fall or from heat stress

Exhibit C

Waiver of Liability

14) Other reasons to call 911:

- a) If there is someone who appears to be threatening others either with a weapon or with aggressive behavior. The Eugene Police will have your location if you call on your cell phone.

The City of Eugene Parks and Open Space Volunteer Program has never had to call 911, but we are providing guidance just in case. Your safety is extremely important to us.