

SWPCP Rotary Club Board Meeting Minutes 01/03/2022

Attendance:

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| Paul Estrella, President | Dorothy Le, Treasurer | Nancy McAllister, Past Pres. |
| Eleanor Ramage, Secretary | Brad Browning, Director | Carol Lynn Ockfen, TRF |
| Mark Magee, Pres.- Elect | Keleigh Schwartz, Pres. PRF | Nancey Olson |
| MaryAnne Murray, Director | | |

Call to Order: 5:34 p.m. after roll call and determination of quorum.

Agenda: Motion to approve by Carol Lynn, second by Eleanor; unanimous.

12/06/2021 Minutes: Motion to approve by Keleigh, second by Brad; unanimous.

Treasurer's Report: Initial question regarding lack of year-to-date or income data; Dorothy stated there was no income beyond interest earned. Nancey O had turned in expenses for Christmas event which led to questions whether or not the Board had even approved a budget for 2021 - 2022. Paul and Eleanor remembered it being done but Dorothy said she needs to have it "in hand" to process expense claims. Paul will resend it to Board members. **Action:** Eleanor to check minutes from July or August to see if we had reviewed and approved budget. Paul shared budget on-screen and there was no line item for Christmas-related expenses. Discussion about how we raise necessary funds for operating expenses, without Fines & Brags. Keleigh suggested Club Board request \$3,500 from PRF to offset for COVID-related lack of income from Club meetings. Obviously there are changes to address at 6-month mark, actuals vs. budget. Funds outstanding from Installation Dinner and Brad will cut a check from PRF. **Action:** Paul, Mark, Dorothy and Eleanor to meet soon to tackle any necessary adjustments (Mark will be on Peninsula Friday - Tuesday). Regarding raising money for Club, question as to whether we can request funds from COVID Strike Force. **Action:** Nancy M, Keleigh and Mark will meet to discuss.

Old Business:

1. Christmas Projects and Events:
 - a. Shop with a Cop: Nancy M still has some receipts to turn in, including from Dr. Roof. District wants to close out this project. There are also outstanding amounts from Clothes 4 Kids that need to be submitted.
 - b. Christmas Party: Loads of fun, according to attendees, with plentiful good food and beverages. Several people (John, Eleanor, Nancy M and Mark) still need to stop by Paul's to pick up gifts and have pictures taken with tree. Keleigh is working on the photos to post. Several guests indicated interest in joining Rotary.
 - c. Christmas Angels: Lynn is working on wrapping up the final report.
2. Other projects: Remain on hold for now.

New Business:

1. PPR Fund Request: This is a new request brought up by Nancy M; Keleigh said Nancy and others involved in PPR have conflicts of interest and will take a back seat. From previously approved funds, PPR bought tangible goods that are being stored and they are now looking to fund ¼-time employee for outreach efforts. Main issue is getting goods out and identifying those in need on Peninsula. Question about getting necessary funds from COVID Task Force, in which case we only need Board approval to move forward. **Action:** Keleigh will email appropriate information to Mark and Nancy M for further discussion. It is anticipated the outreach will be necessary as long as we are dealing with COVID and have tangible goods to distribute. All PPR marketing and administration efforts are being handled by their one employee, also an accomplished grant writer. Paul raised question about Rotary "buying" an employee; Mark replied we would be underwriting a program, not paying an

employee, out of the COVID funds. This would also seed the effort to fund the extension of PPR services. MaryAnne added this is one way we can help our community and entice others to support outreach efforts. Keleigh said this is a great way to help even more people to get what they need. Paul is concerned about how this helps Rotary's image; Carol Lynn responded we would have supportive role only since PPR would be hiring employee. Comment made that PPR definitely recognizes Rotary's support and activities in our community. It would be essential to clarify the Club's role. Approximately 100 people showed up for last Project Community Connect; it's obvious we need to capture more people and help provide services. **Vote:** Keleigh made motion to forward request to PRF Board, second by MaryAnne; Nancy M abstained, motion approved.

2. Warming Shelter: This was an emergency shelter set up at last minute over Christmas to help with natural disaster of snow and bitter cold. MaryAnne and Dave both helped, and asked if our Club could help to meet the needs of staffing the warming/cooling shelter as-needed. MaryAnne said the "event" was first mentioned 12/22/21 and cots and food were provided. No one showed up the first night, giving ample time for volunteers to discuss concerns and actions, and one person arrived late the 2nd night; no report on other days. Noted that travel was definitely an issue during that time and it was poorly publicized. This was a very quick mobilization for a great need in our community. This type of support will probably be needed in the future, and MaryAnne asked for some sense from Board whether we would be willing to pursue supporting this service. It was sponsored by County Health Department, with little lead time and minimal time to recruit volunteers. The need happens suddenly, and MaryAnne asked whether Club members might be willing to step up to staff the shelter "as needed". Paul said we need to think about this and ask all members.

Special Reports:

1. Meet in person: Doubtful any time soon, with Omicron raging.
2. OWL: This is an electronic tool for use as hybrid way to meet remotely and in-person, and also allows use of computer and projection screen. Cost: \$1,000.00. Paul commented one needs to be close to the equipment when in-person for it to function well. It seems obvious we will need to go to something like this system for at least the near future, and Mark commented it would also enable us to draw programs from outside our community. Question again about using funds from COVID group. Paul said the Ilwaco Fire Department bought one for use at their weekly meetings and they would be willing to share it with us. Comments: It makes sense to share it, and this is a good price; Keleigh will discuss with PRF Board at meeting this evening.

Reports:

1. TRF update: Carol Lynn reported only nine people have made their contributions to Annual Fund so she will continue to pursue with the other members.
2. Board Training, Leadership and Chair Development:
 - a. Mark needs to start getting more involved as President-Elect; we're at halfway mark in year.
 - b. Nancy commented she took some online classes.
 - c. **Reminder:** Next month's agenda needs to include time for a discussion about the Club Cultural Review and issues raised/addressed.
 - d. Eleanor said she will be stepping down as Secretary at the end of June; need to start looking for a replacement.

Adjourned: 6:34 p.m.

Respectfully submitted: Eleanor Wood Ramage
SPCP Club Secretary

