

SWPCP Rotary Club Board Meeting Minutes 2/01/2021

Attendance:

Karen Hintz, President	Vanessa Ulku-Howard (Programs)
Paul Estrella, Pres. Elect	Nancy McAllister, Past Pres.
Mark Magee, Pres. Elect Nominee	Mary Atherton (Membership)
Eleanor Ramage, Secretary	Brad Browning
Dorothy Le, Treasurer	Nancey Olson, Sgt. at Arms
Carol Lynn Ockfen, Pres. TRF	Keleigh Schwartz

Call to Order: 5:30 p.m. after roll call

Agenda: Motion to approve by Paul, second by Eleanor; all approve

01/11/2021 Minutes: Karen said “required” should be inserted before “template” in initial statement under Club Constitution (#4). No further questions/discussion; motion to approve as amended by Vanessa, second by Eleanor and all approved.

New Business:

1. Treasurer’s Report: Karen provided the main report with a comment by Dorothy that January was a very quiet month. A detailed review of the Profit and Loss report was done by Karen, noting especially the changes from last year due largely to COVID restrictions for this year. Paul asked if the P&L reports were available for each of the prior months of the Rotary year as well as monthly bank statements. Dorothy was tasked with sending all these reports to Paul, who also requested he be part of the meeting with Dennis for the mid-year audit. The invoices for dues for upcoming year will be sent out early, giving people more time to make their payment. As for past due Pride Dollar payments, Dorothy is preparing notices to send out to all those members who owe funds. Mark commented, along with others, that he had not received any prior invoices and would have paid upon receipt. Dorothy will pursue collection of amounts owing and will work to correct issue she has with her emails not going out. Karen suggested she use a mechanism to validate receipt of emails of all invoices.
2. Planning 2021-2022: Paul is starting to take the lead more with his term starting July 1, 2021. A nominating committee for the new Board is being led by Paul, who asked for any volunteers. The hope is to have the slate ready for voting at March 9 meeting. Paul and Mark will be working together to confirm Program chairs as well. Carol Lynn commented that she intended to continue as TRF President, but not necessarily as a Board member.
3. Financial Overview: Karen provided a detailed review of relevant changes to the document since last month’s meeting. Credit was given to Keleigh for her input on a

number of clarifications and changes. Carol Lynn questioned whether funds raised or designated for a specific project by PRF would actually go to that project and Brad answered in the affirmative. Brad also noted that he invoices amounts pledged to PRF immediately and requested that "Rotary Foundation" for mailing address be changed to "Peninsula Rotary Foundation". There was another question regarding credits toward Paul Harris Fellow and Karen felt there have been some changes so will investigate further. Motion to approve document as so amended by Carol Lynn with second by Paul; all approved so document now finalized.

4. Updates:

- a. Club Bylaws & Constitution: Initial committee meeting will be held 02/02/21 at 5:30 via Zoom.
- b. Dictionary Project: Books have been purchased and Don continues to work with school district to finalize delivery methodology. He has not yet reached out to Brad for technical assistance in setting up a presentation for Zoom.
- c. 2/23/21 Club Assembly: This will serve to mark the anniversary of the founding of TRF. Karen asked if we might consider ordering swag of some sort for each member as a commemoration. Nancy M. recommended that the Rotary Cares group be put in charge of this aspect. There are allocated funds available and Karen suggested we keep cost under \$10/person with the total under \$500. Nancy M. made a motion that \$500 of Club funds go to Rotary Cares group working to reach out to our members, second by Eleanor and all approved.
- d. 3/9/21 Club Annual Meeting: Paul requested that the date be pushed back to 3/23 to provide more time to prepare.
- e. District Grants: Round 3 has opened up for grants up to \$2,000. Nancey O. asked if these would be for matching funds; yes.

Open Discussion: Dorothy wondered if any funds from the District grant of \$25,000 for COVID relief had been sent to any of the Peninsula food banks. Mark responded that the food banks had rebuffed any offers from this fund but Dorothy said the Quilt Guild had made welcome contributions to Chinook and Ilwaco food banks and she will reach out to the others for clarification. The major focus of relief package has been going toward increasing access points for internet which is crucial with current state of affairs, and they were told to lean toward people of color as a guideline in allocating grant funds. Nancey O. asked how to help people in need in our community and Nancy M. replied they should start with Peninsula Poverty Response. Paul announced a special PETS program inviting members to a virtual interactive concert and evening of fun and games to be held 2/28/21 at 8:00 p.m. He will send out the e-vite and encouraged all to participate.

Adjourned: 6:28 p.m. Motion to adjourn by Paul with second by Carol Lynn and all approved.

