

SWPCP Rotary Board Meeting Minutes 9/14/2020

Attendance:

Karen Hintz, President
Paul Estrella, Pres. Elect
Eleanor Ramage, Secretary
Dorothy Le, Treasurer
Nancy McAllister, Past Pres.
Carol Lynn Ockfen, Pres. TRF

Lanie Kary, Pres. PRF
Mark Magee, Pres. Elect Nominee
Vanessa Ulku-Howard, Director (Programs)
Brad Browning
Keleigh Schwartz

Call to Order: 5:32 p.m. after roll call

Agenda: Motion to approve by Eleanor, second by Paul; all approved.

8/03/2020 Minutes: No comments or questions; motion to approve as written by Paul, second by Lanie; all approved

New Business:

1. Treasurer's Report: Balance sheet, just received, was sent to all Board members then discussed. Dorothy deferred to Karen for Treasurer's Report – both Dorothy and Kevin have been extremely busy with minimal training time allowed. Proposed budget was reviewed line by line, with explanation of any changes from last year's. Total estimated Club income is \$15,670.00 with estimated expenses of \$15,000.00 and current bank balance is \$18,562.00. The budget seems to be on track from previous years and will continue to undergo reviews and revision. It includes items previously approved by Board as expenditures.

The online payment process now set up through PayPal, with option of using credit cards, and has been tested. It is also possible to pay less than total amount due or add if desired. Dorothy is now able to e-mail invoices for funds owing, and Pride Dollars will be invoiced each month. This same system is available for Club Foundation which will be invoiced at the time.

Draft document of Member Financial Overview for Club and Foundation was presented and discussed. Carol Lynn will edit, revise, finalize and present again to Board. This document is intended to clarify what is/is not tax deductible as well as items to be invoiced by Club or Foundation. Keleigh was recognized by Board and stated that the process and split outlined is different from past practice as established and therefore represents an Action Item for official Board to address; it needs to be consistent regarding allocating and processing funds received and owed. Karen intends to also clarify that if pledge goes to program (thus Club) or another cause, the latter takes away available funds for Club operating costs. With some discussion, it was agreed that this issue needs to go before a Club Assembly, a closed meeting without guests or speaker for review and discussion. The overview will not be accepted until Board finalizes and approves it.

2. 10/05/2020 Board Meeting: Karen will identify and invite Chairs of key committees to attend in order to introduce them to the various processes involved and allow for discussion. If you have other topics to present, please notify Karen.

Open Discussion: Vanessa announced that Amy Hitchcock and her husband will be adding two teenagers to their family under a Guardianship. She asked if the Club might consider doing something for Amy and family as congratulations and requested any ideas/suggestions, possibly a “teen shower”. She will ask Amy what they might need to help right now. Eleanor stated she had received 2 Paul Harris pins – a pin and certificate for Kathy Long as initial Fellow, and a pin for plus one for John Ramage. The latter was achieved with addition of points as being Rotarian of the Year for the Club.

Adjourned: 6:30 p.m. Motion to adjourn by Carol Lynn and second by Vanessa.