

SWPCP Rotary Board Meeting Minutes 8/03/2020

Attendance:

Karen Hintz, President	Mary Atherton, Director (Membership)
Paul Estrella, Pres. Elect	Mark Magee, Pres. Elect Nominee
Eleanor Ramage, Secretary	Vanessa Ulku-Howard, Director (Programs)
Dorothy Le, Treasurer	Brad Browning
Nancy McAllister, Past Pres.	Keleigh Schwartz

Call to Order: 5:30 p.m. after confirming quorum present

Agenda: Motion to approve by Paul, second by Dorothy; all approved.

7/06/2020 Minutes: No comments or questions; motion to approve as written by Eleanor, second by Paul and all approved

New Business:

1. Treasurer's Report: No reports from bank yet so Karen gave summary of status. A treasury meeting was held with Karen, Dorothy, Kevin, Brad and John to tackle the issue of on-line invoices and payments. That capability is now set up on QuickBooks, using non-profit module, for both the Club and Foundation. A summary guide will be put together to inform membership of process and options. This will facilitate ability to reconcile funds directed to various projects and invoicing and payments. It has been recommended that monthly invoices for pledges be sent especially with increased dollar amounts of Pride Dollars. Brad and Dorothy will work to make sure the funds go to the appropriate entity, the Club or Foundation. They will also work with Karen on developing a spreadsheet for these pledges.

Discussion about any outstanding dues with four owing total dues and three partials; Dorothy will follow up.

Dorothy had nothing further to add – she's still trying to figure out where the reports are and how to compile the data. Noted that DACdb has been paid for Engagement Module, District dues have been paid as has overdue amount to Russell Hampton for two badges.

Brad and Karen continue to investigate implementing a dedicated phone line.

2. 8/4/2020 Club Meeting: Mark has been working on a YouTube video as a "getting to know your Board" for members but it isn't yet ready largely due to COVID restrictions. Karen requested that each of the four officers (Paul, Mark, Eleanor and Dorothy) take about 5 minutes to do self-intro, an impromptu thought since possible program this week didn't pan out.

3. Engagement Module on DACdb: This is now in place and we recognize there will need to be a lot of training and explanation for everyone. It will enable us to better track all volunteer and other types of hours and provide a much better idea of how the Club is performing. This is particularly important for grants.
4. Projector: Brad did a lot of research and has proposed a model, specs for which Karen sent to Board. This is not an immediate need since we are currently not meeting in person but Karen would like to see it in this year's budget. There was no further discussion and Paul made motion to allocate \$1,000.00 in the Club budget for this projector, second by Eleanor and all approved.
5. 2020-2021 Rotary Year Goals: Karen first noted that we have received the anticipated Presidential Citation for the Club for 2019 – 2021. She then did quick recap of goals as already entered into DACdb, and the reasoning behind each category. She anticipates increased involvement by overall membership and encourages more participation in Rotary Fellowships. There have been questions regarding Polio Plus contributions and whether they count toward The Rotary Fund contributions, which they don't. These contributions, however, do count toward Paul Harris points. All the goals provided are in line with previous years and some have already been met.

Open Discussion: No items brought up.

Adjourned: 6:10 p.m. Motion to adjourn by Paul and second by Nancy.