

## SWPCP Rotary Board Meeting Minutes 5/04/2020

### Attendance:

Karen Hintz, President	John Ramage	Meg Parsons
Eleanor Ramage, Secretary	Nancey Olson	Kathy Long
Keleigh Schwartz, PRF Pres.	Keith Schwartz	Mark Magee
Paul Estrella, PEN	Sarah Gentry	Dennis Long
Carol Lynn Ockfen, TRF Chair	Brad Browning	Marti Lindhorst
Nancy McAllister, Past Pres.	Dan Nydegger	Monica Sicard
Kevin Wojcik, Treasurer	Lanie Kary	
Vanessa Ulku-Howard, Public Im.	Mary Atherton	

**Call to Order:** 5:14 p.m.

**4/6/2020 Minutes:** No comments or changes. Paul made motion to approve, second by Carol Lynn; all approved.

**Agenda:** Motion to approve by Eleanor, second by Paul; all approved.

### New Business:

- Board for 2020 – 2021:** Karen presented election results and new Board as follows:  
Officers: Karen Hintz, President  
Paul Estrella, President Elect  
Eleanor Ramage, Secretary  
Dorothy Le, Treasurer  
Directors at Large: Nancy McAllister, Past President  
Mark Magee, President Elect Nominee  
Mary Atherton, Club Membership Chair  
Lanie Kary, Foundation President  
Carol Lynn Ockfen, The Rotary Foundation Chair  
Vanessa Ulku-Howard, Programs Chair
- Treasurer's Report:** Kevin again reported minimal transactions for past month and the financial reports were sent to all current Board members. The lack of revenues reflect that dues have not yet been invoiced for next year, but new members have all been invoiced for current year. He hopes to mail out invoices this week. There were no questions.

Discussion ensued about on-line payment options vs. checks being mailed in. This includes payment of all funds due – Pride Dollars, Pennies for Polio, membership dues plus any miscellaneous donations. Currently the membership has option of PayPal or credit card on Rotary website with funds going to Foundation which then has to transfer appropriate amount to Club, a cumbersome method. Noted that Treasurer needs to have input on any online system employed. Fees currently vary depending on type of

credit card , but no fee on person paying in. Karen stated she has been getting a lot of questions on recent pledges since we are having Zoom, not actual, meetings. Brad recommended we use system set up in QuickBooks using Stripe where people can choose “pay now” via credit card. Treasurers of both Club and Foundation said capability is there, and we’re already using QuickBooks. This needs to be set up as soon as possible so Brad will work with Kevin and John to facilitate. It was also noted that pledges/funds for Food4Kids still need to go through Treasurer and not directly to that program – Club and Foundation are responsible for writing checks to each group/program.

More discussion about annual dues and proposed increase, especially since Rotary International and District are both making incremental increases for their portions. Karen provided to Board a helpful spreadsheet of how dues are calculated. Initial proposal for our Club dues was to raise to \$195, then suggested go to \$200/year. We need to take into consideration how administration fees for Club are funded as well as \$35 charged for Installation Dinner. Dennis stated that proposed increases have been deferred for several years and this needs to be done now since there has been an increase in several fees and costs to Club. Considering all this, Karen stated she does not want to continually “stair step” increases and recommended total annual dues be raised to \$205 to cover increases of \$160 and \$45 for Dinner. It was noted that current dues of \$190 consist of \$155 plus \$35 for Dinner and in the past, the Dinner fees of those who don’t attend has helped to pay the cost for guests, dignitaries, etc. Questions and discussion about what to do about Dinner this year because of ongoing COVID-19 restrictions on gatherings. Karen stated that Club has worked hard and accomplished a lot this year and feels members need to celebrate and be recognized and suggested providing boxed dinners and possibly wine (have 3 cases donated for EAA) and have a “Zoom Dinner” – we need to be creative. Kevin noted that our dues cover fixed costs plus Dinner, and any shortfall from prorated dues and Club administrative costs are primarily covered by contributions at meetings and other miscellaneous donations. Considering both the unprecedented growth of Club this year and ability to show where expenses are, the increase to \$205 can be justified. Kevin made motion to formally increase annual dues to \$205, second by Keleigh, and it was noted this is affordable and sustainable now. All agreed without further discussion so Kevin will work to set this up through QuickBooks.

3. Membership: There were 17 (seventeen!) new members this year and great retention so Club currently has 37 Active, 2 R85 and 2 Honorary for total of 41, and the year started with combined total of 23 members. Question as to whether anyone was aware of member not planning on rejoining and Karen reported she received resignation from Karen Halverson due to time constraints. Paul has been working with all the new members, in particular, and no one has told him they will not rejoin. Kevin will therefore invoice all current members except for Karen Halverson for 2020-2021.

4. 25<sup>th</sup> Anniversary: Because of current restrictions, we will not be able to have a celebratory dinner to mark this milestone for our Club on 5/31. Karen will work with the Fellowship Committee on how to celebrate at a future date.
5. Installation/Induction Dinner: Further discussion whether to start thinking about having it in July or further delaying it. Since things remain on hold, Karen recommended we wait and see what Governor Inslee decides before finalizing plans, and we still have the Senior Center on hold for date originally scheduled. There are 4 new members not yet inducted and Karen has spoken with them all. Paul and Eleanor are to work together regarding induction and it was suggested we just mail them the New Member packets. There are some logistical concerns about pulling all the components together since we cannot get together.
6. Succession Planning: Paul and Karen have been working on this and are hoping to help the development of those entering leadership roles for next year. Karen plans to make a “welcome call” to all new Board members and talk with all the committee chairpersons to try to ensure that everyone in the Club has an opportunity to connect in some role. The previous mentorship concept did not play out so this will be a new and evolving process. Paul will be the gatekeeper, working with Committee Chairs to see who is on their committee and remind everyone that we do not want anyone overcommitted so they burn out. People need to feel free to say yes or no to requests from the Chairs. If anyone notices a void or has a concern in this regard, please consult with Paul or Karen.
7. Open Discussion: Dave Cundiff has been running an ad in the Chinook Observer each week and Keleigh commented it would be helpful to have a “Club phone” to add that number. Karen said we already have one, usually activated around the Christmas holidays and Brad commented he knows how to set up a number that will just take messages then forward to someone’s email. This will require some investigation regarding fees and mechanics. Keleigh also commented our postcard needs a fresh design and she will work with Brad on a new design.

Karen spoke briefly about the Fish Fry to be held at Anita’s Café on Wednesday and will provide Club an update. Any communications regarding this should be directed to Lynn or Karen, and Monica will be working on traffic control.

**Adjourned:** 6:36 p.m with invitation to all to join ensuing Foundation Board Meeting.