## **SWPCP Rotary Board Meeting Minutes 3/02/2020**

**Attendance**: Karen Hintz, Pres. John Ramage

Eleanor Ramage, Sec'ty

Keleigh Schwartz, TRF Pres.

Kevin Wojcik, Treas.

Nancey Olson

Dennis Long

Kathy Long

Paul Estrella, PEN Vanessa Ulku-Howard (by phone)

Carole Lynn Ockfen, RI Pres. Brad Browning
Megan Parsons

Dan Nydegger

Call to Order: 5:32 p.m.

February 3, 2020 Minutes: Keleigh made motion to approve as written, second by Paul and all

approved.

## **New Business:**

- 1. <u>Treasurer's Report</u>: Kevin reported February was a slow month and invoices have been sent out to two new members; is prepared to send invoices when two currently proposed have been approved. Two deposits have not yet been made for Polio Plus fund; "fines and brags" have been low because attendance not that great. No advertising invoices yet Karen is holding off but funds have been earmarked for marketing. Kevin is ready to pay/reimburse for those attending PETS in April current attendees are Paul, Karen, Dennis, Kathy, Dorothy, Dan and Sarah, possibly Keleigh and Keith; others might still sign up.
- 2. <u>Club Documents</u>: Bylaws for Club have now been updated on website to 2016 approved version. Discussion about best place to store & update all Club and Foundation documents so that all Club members have access, even if "read only". Need to determine who is responsible for ensuring updates, agendas and minutes are posted and where. Some work computers cannot access some documents currently due to security issues. Will work to resolve and discuss further.
- 3. <u>RI dues</u>: Reminder of increase this year and next three years.
- 4. New member proposals: Amy Hitchcock was proposed by Vanessa and Marti Lindhorst by Paul. Amy: motion by Eleanor to accept, second by Keleigh and all approved. Marti: motion by Keleigh to accept, second by Eleanor and all approved. Karen will submit to Club 3/3 for comments/approval and hopefully they can be included in 3/17 Induction.
- 5. <u>General note</u>: Discussion over COVID-19 and what are we doing regarding EAA. Karen has been talking with (Dr.) Dave about steps to take, and comment made that we should have a "worst case" contingency plan and start thinking about

potential for postponing event. Suggestion made to also think about what kind of signage might be needed to try to prevent those who are sick from attending. Recommendations from District include not having "circle of hands" at Club meetings; use a common sense approach.

- 6. Club Succession Planning: A spirited discussion of vote from Club meeting 2/25 when Dorothy was elected Treasurer starting July 1 (Kevin is stepping down). It appears there are some discrepancies with this election, based on current bylaws, and discussion continued regarding distinction between elected Board and appointed committee chairpersons. People had been referring to different sets of bylaws regarding Officers and other Board members. It was agreed that elected Board members are President, President-Elect, President-Elect Nominee, Treasurer, Secretary, RI Foundation President, TRF President; other members of the Board are either "at large" or committee chairs as appointed by Club President. President-Elect Nominee needs flexibility to create his/her committees and at-large members who contribute great value to the Board. At the very least, we need to elect 2020 – 2021 Officers, taking proposed slate to Club for formal vote before July 1. Major discussion continued and some issues could not be resolved at this meeting. Club vote of 2/25 was deemed nullified, requiring continued discussion and clarification.
- 7. <u>Meeting Protocol</u>: ONLY Board members can speak at Board meetings; Club members may when invited to by a Board Member. If a Club member has something for discussion by Board, it should be brought to the attention of a Board member and put on the Agenda.

Eleanor proposed and made motion that we adjourn the meeting, look at same (2016) set of bylaws and resume conversation at a later date, second by Keleigh – no vote necessary.

Adjourned: 6:40 p.m.