**MEMBERSHIP DIRECTOR**

This Director should develop and implement a comprehensive plan for the recruitment and retention of members.

The Director of Membership is responsible to:

Recruit, review new member proposals.

Investigate the appropriateness of each applicant in accordance with Rotary International standards

for membership

Decide on the appropriate classification of new members and changes in classification of existing members for Board approval.

 Attend monthly meetings of the Board of Directors

Attend District events and functions.

Present proposed candidates to the Board of Directors.

Guide new members through the integration process and red badge requirements.

Provide new members with periodic information or materials to assist in developing their knowledge of the history, goals and objectives of the Club and becoming integrated as an active participant in Club activities.

Contact other Directors to ensure new members are assigned to a function or subcommittee.

Keep the Club informed of significant events of its members such as birthdays, Club anniversaries, illnesses, etc. and convey our concerns and assistance to those members in need.

The Director may establish appropriate committees to support the planning and execution of these duties and the Director will provide leadership to enlist the active involvement of all members.