**COMMUNITY SERVICE DIRECTOR**

This Director should develop and implement educational, humanitarian, and vocational projects that address the needs of its community and communities in other countries.

The Director of Service Projects is responsible to:

Attend monthly meetings of the Board of Directors

 Attend District events and functions

Develop and implement new and ongoing local service projects and any ongoing district or RI

project.

Develop and implement vocational service projects.

Coordinate assistance to other community groups.

Administer and evaluate applications to the Club for community grants according to Club policy.

Plan and coordinate an appropriate program with attendant publicity to recognize the achievements

of agencies being supported by the Club.

The Director may establish appropriate committees to support the planning and execution of these duties

and the Director will provide leadership to enlist the active involvement of all members.