**CLUB SERVICE DIRECTOR**

The Club Service Director **(President Elect)** is responsible for club programs that promote fellowship and a better understanding of Rotary. This includes, but is not limited to, social events (not fund raisers) and information and fellowship activities. All these activities occur weekly and are member duties. Although some activities may be added or deleted according to current circumstances, the usual activities are:

Gather information for the monthly newsletter

Photographers

Program

Birthdays and anniversaries

Thought for the day

Historian

Club socials.

Holiday party

Wine

Cashier rotation

Coordinate Hand over party with incoming/Outgoing President.

Work with the Administrative Chair on all club meeting set up and take down duties as part of Club service

Attend District events and functions.

The Director may establish appropriate committees to support the planning and execution of these duties and the Director will provide leadership to enlist the active involvement of all members.