**Intro for the week:**

**THIS WEEK’S CLUB MEETING**  
**DATE:**Wednesday, Date, 2023  
**TIME:**  12:00 noon- 1:00pm  
**WHERE:**  BPOE (Elks) Lodge 1189, 610 McLoughlin Boulevard, Oregon City

**OUR PROGRAM:**

**SPEAKER:  Name goes here**

**PROGRAM:  Creating HOPE in the World**! And **HOPE in our Community**

**FORMAT (Hybrid)**  
Rotary Club of Oregon City is inviting you to a scheduled Zoom meeting.  
Join Zoom Meeting

[https://us02web.zoom.us/j/8200982964?pwd=ZWVTOVo5dXRyb3E4WFlaWWEyRXVZZz09](https://www.google.com/url?q=https://us02web.zoom.us/j/8200982964?pwd%3DZWVTOVo5dXRyb3E4WFlaWWEyRXVZZz09&sa=D&source=calendar&usd=2&usg=AOvVaw1R9A-WsHMRknos6pAIlISM)

Meeting ID: 820 098 2964

Passcode: 461759

**Agenda:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Time** | **Topic/ Task** | **Member** | **Notes/ Supplies** |
| 11:30 | Room Set Up  A/V Tech  Greeter | Admin team / Members  Tech name  Member | Rotary Banner, 4 Way test, podium, Owl, computer, wine basket, wine, Money box, two tables w/ table cloths, name badges |
| 11:50 | Pick up your lunch at the back of room | Set up crew | Lunch orders: $14 or Sitting Fee $5 |
| 12:00 noon | Meeting called to order/ Take seats | President (or Past President) | Bell/ gavel |
| 12:01 | Welcome | President |  |
|  | Flag Salute/Pledge | Larry Mosely | US Flag |
|  | Inspiration | Member |  |
|  | Introduction of Guests | Each member host | Microphone |
|  | Greet your neighbor on either side | President | Fellowship |
|  | Birthdays (if any) | Sergeant at Arms | Hats/ Sunglasses |
| 12:15 | Speaker | Name |  |
| 12:40 | Business Meeting | President | Sergeant at Arms will walk microphone around and timer |
|  | Committee Reports | Committee Chair | 1min or less p/p |
|  | Announcements | Open |  |
|  | Brags and Boasts | Member | Sergeant at Arms will walk around room Money baskets on tables |
|  | Wine Raffle Drawing | Member | Ticket basket/ Wine |
|  | 4 Way test | President | Or Past President |
| 1:00 | Meeting Ends/ Clean Up | President Closes Meeting | Rings bell |

**UP COMING MEETINGS**:

**Monthly theme: Start of the New Year/ Creating HOPE in the World/ Creating HOPE in the Community**

|  |  |  |
| --- | --- | --- |
| **Month/ Date** | **Speaker** | **Topic** |
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**IMPORTANT DATES/SERVICE EVENTS or PROJECTS**

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| --- | --- | --- | --- |
| **Month/ Date** | **Project** | **Location** |  |
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